

**Conway Township Board Meeting**  
**8015 N. Fowlerville Road, Fowlerville, Michigan 48836**  
**October 10, 2026, 7:00 p.m.**

**AGENDA**

Call to Order  
Roll Call

**Consent Agenda**

1. Approval of September 15th, 2026 Meeting Minutes
2. Approval of September 29<sup>th</sup>, 2026 Special Meeting Minutes
3. Account Reconciliations for September
4. September Disbursements/Invoices/ Payroll Report

**Additions/Approval of Board Meeting Agenda**

**Call to the Public**

**Reports and Communications**

5. Budget Report for September
6. County Planning Commission Report
7. Planning Commission Ex-Officio Report
8. Assessors Update
9. Cemetery Update
10. Zoning Update
11. Treasurers Update
12. Clerks Update
13. Supervisor Update

**Presentations**

14. Civic Plus

**Old Business**

15. Website Quotes
16. Snowplowing RFPs
17. Land Division Ordinance No. 24

**New Business**

18. Policy 13
19. Cemsites

**Board Member Discussion**

**Call to the Public**

**Adjournment**

## CONWAY TOWNSHIP POLICY No. 7

### **PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected, and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

# **CONWAY TOWNSHIP**

## **Policy No. 15**

### **Consent Agenda**

#### **I. PURPOSE**

To establish standards regarding the use of a Consent Agenda on behalf of Conway Township ("Township").

#### **II. INFORMATION**

A. The Township adopted the use of a Consent Agenda to streamline meetings.

1. Any member can remove an item from the consent agenda. Items on the consent agenda will be voted on simultaneously without discussion.
2. Any member can request that an item be removed from the consent agenda and added to the regular agenda. Removed items will be placed later the agenda.
3. Any document associated with the adopted consent agenda shall become part of the minutes.
4. Committee and Department reports included in the consent agenda should be submitted to the Clerk's department by Monday of the week before the board meeting for inclusion in the board packet.



**Conway Township Board of Trustees**  
**Regular Board Meeting Minutes**  
**September 15th, 2026, at 7:00pm.**

Meeting called to order at 7:00pm by Supervisor Bonnie Flanery with the Pledge of Allegiance.

**ROLL CALL:** Present: B. Flanery (Supervisor); T. Foote (Clerk); D. Grubb (Treasurer);  
G. Pushies (Trustee); S. Porter (Trustee)

|   | <b>AGENDA</b>                                              | <b>ACTIONS TAKEN</b>                                                                                                                                                                                                                                              | <b>ITEMS DISCUSSED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Consent Agenda</b>                                      | <p>Motion to approve August 18th, 2026 Meeting Minutes by D. Grubb.<br/> Second by G. Pushies.</p> <p>Motion carried 5-0.</p> <p>Motion to approve the remaining items on the Consent Agenda by D. Grubb.<br/> Second by T. Foote.</p> <p>Motion carried 4-1.</p> | <ul style="list-style-type: none"> <li>Items 2 and 3 were pulled for discussion.</li> </ul> <p><b>Account Reconciliations for August</b></p> <ul style="list-style-type: none"> <li>An inquiry was made about a \$182 beginning balance discrepancy from unaccounted interest.</li> <li>Reconciliation differences were attributed to the timing of interest posting by the Bank of Ann Arbor</li> <li>A significant \$4,275.33 difference was noted in the tax fund, which is unlikely to be solely related to interest. Concern was expressed that approved balances change due to these shifts.</li> </ul> <p><b>Disbursements for August</b></p> <ul style="list-style-type: none"> <li>Following the previous month's discovery of out-of-sequence checks in the Trust Account, a new issue arose with check number 1108 missing and check number 1109 appearing.</li> <li>It was clarified that check 1108 had been voided due to a writing error. New checks have been ordered, starting from 1151, to correct this issue once they are used up.</li> </ul> |
|   | <b>Additions/<br/>Approval of Board<br/>Meeting Agenda</b> | <p>Motion to approve the September 15th meeting agenda by S. Porter.<br/> Second by G. Pushies.</p> <p>Motion carried 5-0.</p>                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|   | <b>Call to the Public</b>                                  |                                                                                                                                                                                                                                                                   | One member of the public spoke.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |



**Conway Township Board of Trustees**  
**Regular Board Meeting Minutes**  
**September 15th, 2026, at 7:00pm.**

|    |                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|---------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4  | Budget Report for August              |  | <ul style="list-style-type: none"><li>Multiple areas are under budget, allowing for strategic reallocation after confirming needs.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5  | County Planning Commission Report     |  | <ul style="list-style-type: none"><li>Putnam Township text amended in six sections (swimming pools; storage; keeping of animals; moratoriums; district regulations; accessory structures/ADUs).</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 6  | Planning Commission Ex-Officio Report |  | <ul style="list-style-type: none"><li>No updates.</li><li>Next Meeting scheduled for October 12<sup>th</sup>, 2026.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 7  | Assessors Update                      |  | <ul style="list-style-type: none"><li>No Updates.</li><li>See item 17 for Cemetery Updates</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 8  | Zoning Update                         |  | <ul style="list-style-type: none"><li>33 permits and 84 waivers, mostly roof repairs from a recent storm.</li><li>Dennis volunteered to review codified ordinances with Russ; found discrepancies, clerical errors, and poor organization. Newer ordinances (Solar, Wind, Battery, Special Events, ADUs) not included in comparison. A misassignment making zoning administrator responsible for residential water drainage was identified and corrected by CivicPlus; remaining issues to be addressed with CivicPlus. Corrected mobile home ordinance needs adding; discovered changes by mobile home commission were never incorporated; likely must return to Planning Commission.</li></ul> |
| 9  | Treasurers Update                     |  | <ul style="list-style-type: none"><li>The deadline for paying taxes without penalty passed.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 10 | Fire Board Update                     |  | <ul style="list-style-type: none"><li>The next Fire Board Meeting is September 22<sup>nd</sup>, 2026.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 11 | Clerks Update                         |  | <ul style="list-style-type: none"><li>Question raised about an invoice from Foster Swift related to personnel manual. Homier's office consulted to clarify ESTA calculation and wording for audit. Attorney</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



**Conway Township Board of Trustees**  
**Regular Board Meeting Minutes**  
**September 15th, 2026, at 7:00pm.**

|    |                      |                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                      |                                                                                                                                                                                                                                            | Courtney suggested updates to improve clarity and alignment with payroll, not to negate existing work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 12 | Supervisor Update    |                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>Met with Decker to review policy; building contents coverage increased from \$20,000 to \$75,000 at no extra cost.</li> <li>County Drain Commission requested hall for Board of Determination meeting on Conway 22 drain project (October 15 or 24); suggestion to waive rental fee.</li> <li>Court of Appeals defined "affected local unit," allowing the county to be one. County filed motion to dismiss Headland's application based on pre-application procedural failures. Rebuttal testimony due October 9; cross-examination October 11.</li> <li>Plan to observe performance of PC Secretary at next Planning commission meeting before any decisions are made.</li> <li>Cemetery complaint received. See item 17 for more details.</li> </ul> |
| 13 | PHP- 2025-2026 Audit | <p>Motion to accept the PHP Audit for the 2025-2026 fiscal year by S. Porter.<br/>Second by D.Grubb.</p> <p>Motion carried 5-0 in roll call vote:<br/>T. Foote- Y<br/>B. Flanery- Y<br/>S. Porter- Y<br/>G. Pushies- Y<br/>D. Grubb- Y</p> | <p><b>Audit Report for Fiscal Year Ending March 31, 2026</b></p> <ul style="list-style-type: none"> <li>The audit went very well, resulting in an "unqualified opinion," indicating financial records are in good order. Assistance from Bonnie, Deb, Tara, and Charlie were praised.</li> <li><b>Financial Performance:</b> The General Fund ended with a \$42,935 surplus, increasing its balance to \$1,149,000. The Road Fund balance increased by over \$158,000. The ARPA fund was closed.</li> <li><b>Budget Performance:</b> Expenditures were \$93,357 under budget.</li> </ul>                                                                                                                                                                                                       |



**Conway Township Board of Trustees**  
**Regular Board Meeting Minutes**  
**September 15th, 2026, at 7:00pm.**

|    |                                |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                |                                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• <b>Conclusion:</b> The township is in a strong financial position with good fiscal management.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 14 | Land Division Ordinance No. 24 |                                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• The topic will remain under "old business" pending feedback from the attorney.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 15 | Hall Rentals                   |                                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• Due to monitoring difficulties, the current rental agreement will remain, but rentals will only be confirmed once a monitor is secured. The policy will be revisited at year-end.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 16 | Poverty Exemption              | <p>Motion to leave the Poverty Exemption as is by B. Flanery.<br/>Second by D. Grubb.</p> <p>Motion carried 3-2 in roll call vote:<br/>T. Foote- Y<br/>B. Flanery- Y<br/>S. Porter- N<br/>G. Pushies- N<br/>D. Grubb- Y</p>                                                            | <ul style="list-style-type: none"> <li>• The poverty exemption will remain unchanged pending further research on comparable policies.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 17 | Cemetery Monument Replacement  | <p>Motion to approve Heritage Monument quote in the amount of \$2040.40 for 2 headstones at Miller Cemetery by T. Foote.<br/>Second by D. Grubb.</p> <p>Motion carried 5-0 in roll call vote:<br/>T. Foote- Y<br/>B. Flanery- Y<br/>S. Porter- Y<br/>G. Pushies- Y<br/>D. Grubb- Y</p> | <p><b>Cemetery Maintenance and Preservation</b></p> <ul style="list-style-type: none"> <li>• <b>Contractor Issues:</b> A formal written complaint was received about the lawn contractor blowing clippings onto headstones, shearing corners off ground-level stones, and knocking over a column without reporting it.</li> <li>• <b>Hazardous Headstones:</b> Two 1800s monuments in Miller Cemetery were deemed hazardous. A motion passed to accept a \$2,040.40 quote from Heritage Monuments for their repair, with the township named as additionally insured.</li> <li>• <b>Preservation Strategy:</b> The board discussed the need to address numerous buried, broken, or missing stones across all</li> </ul> |



**Conway Township Board of Trustees**  
**Regular Board Meeting Minutes**  
**September 15th, 2026, at 7:00pm.**

|    |                                        |                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                        |                                                                                                                                                                                                                                                                  | cemeteries. Insurance coverage for volunteers needs clarification.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 18 | <b>Decker Agency Insurance Renewal</b> | <p><b>Motion to approve insurance invoices from Decker Agency totaling \$17,080 by S. Porter. Second by T. Foote.</b></p> <p>Motion carried 5-0 in roll call vote:<br/> T. Foote- Y<br/> B. Flanery- Y<br/> S. Porter- Y<br/> G. Pushies- Y<br/> D. Grubb- Y</p> | <ul style="list-style-type: none"> <li>Insurance renewal invoice from Decker Agency presented; total \$17,080, slightly under budgeted \$17,700.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|    | <b>Board Member Discussion</b>         |                                                                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>The new AED has arrived. The board will consult Chief Feig on installation and determine an optimal location.</li> <li>The board thanked Dennis for going over the ordinance book with Russ.</li> </ul> <p><b>Website Contract and Vendor Quotes</b></p> <ul style="list-style-type: none"> <li>No current formal contract end date current website services; agreement lacks renewal paperwork.</li> <li>A Revise quote was received; another quote from CivicPlus is pending. Revise provided full package presentation; will review alongside other information at October's meeting.</li> </ul> |
|    | <b>Last Call to the Public</b>         |                                                                                                                                                                                                                                                                  | Two members of the public spoke.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|    |                                        | <p><b>Motion to adjourn made by G. Pushies.</b><br/> Second by D. Grubb.<br/> Motion carried 5-0.</p>                                                                                                                                                            | Meeting adjourned at 8:49pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

Approved:



**Conway Township Board of Trustees**  
**Special Board Meeting Minutes**  
**September 29th, 2026, at 9:15am.**

Meeting called to order at 9:15am by Supervisor Bonnie Flanery with the Pledge of Allegiance.

**ROLL CALL:** Present: B. Flanery (Supervisor); T. Foote (Clerk); D. Grubb (Treasurer);  
G. Pushies (Trustee); S. Porter (Trustee)

|   | <b>AGENDA</b>                                          | <b>ACTIONS TAKEN</b>                                                                                                                                                                                         | <b>ITEMS DISCUSSED</b>                                                                                                                                                 |
|---|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | Approval of Board Meeting Agenda                       | Motion to approve the Special Meeting Agenda.<br><br>Motion carried 5-0.                                                                                                                                     | <ul style="list-style-type: none"> <li>No discussion.</li> </ul>                                                                                                       |
|   | Call to the Public                                     |                                                                                                                                                                                                              | No members of the public spoke.                                                                                                                                        |
| 1 | Approval of the L-4029 Resolution No. 262909-1         | Motion to approve the L-4029 Resolution No. 262909-1.<br><br>Motion carried 5-0 in roll call vote:<br>T. Foote- Y<br>B. Flanery- Y<br>S. Porter- Y<br>G. Pushies- Y<br>D. Grubb- Y                           | <ul style="list-style-type: none"> <li>No discussion.</li> </ul>                                                                                                       |
| 2 | Amend Payroll Resolution Number 261604-1               | Motion to amend the agenda to strike item #2 as it is included within item #3.<br><br>Motion carried 5-0.                                                                                                    | <ul style="list-style-type: none"> <li>Decision to strike Agenda Item #2 because it is included in Item #3 and proceed with approval referencing Exhibit A.</li> </ul> |
| 3 | Approval of amended Payroll Resolution Number 262909-2 | Motion to approve Resolution 262909-2 to ratify fiscal year 2026-2027 salaries.<br><br>Motion carried 4-1 in roll call vote:<br>T. Foote- Y<br>B. Flanery- Y<br>S. Porter- N<br>G. Pushies- Y<br>D. Grubb- Y | <ul style="list-style-type: none"> <li>A spelling error in “salaries” was identified in the resolution document and noted for correction.</li> </ul>                   |



**Conway Township Board of Trustees**  
**Special Board Meeting Minutes**  
**September 29th, 2026, at 9:15am.**

|  |                         |                                                                                     |                                                                                                                              |
|--|-------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|  | Board Member Discussion |                                                                                     | <ul style="list-style-type: none"><li>Board discussed upcoming training related to Land Division Act with the MTA.</li></ul> |
|  | Last Call to the Public |                                                                                     | One member of the public spoke.                                                                                              |
|  |                         | Motion to adjourn made by G. Pushies.<br>Second by D. Grubb.<br>Motion carried 5-0. | Meeting adjourned at 9:25am.                                                                                                 |

Approved:

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank RDSAV - BOAA - ROAD SAVINGS  
From: 09/01/2026 To: 09/30/2026  
Reconciliation Record: 0000000414

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 354,420.72        |
| Less: Journal Entries/Other           | (35,886.05)       |
| Ending GL Balance:                    | <u>318,534.67</u> |
| Ending Bank Balance:                  | 318,353.85        |
| Add: Miscellaneous Transactions       | 180.82            |
| Add: Deposits/Transactions In Transit | 0.00              |
| Total - 0 Outstanding Checks:         | 0.00              |
| Adjusted Bank Balance                 | 318,534.67        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank CEM - BOAA - CEMETERY  
From: 09/01/2026 To: 09/30/2026  
Reconciliation Record: 0000000415

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 48,117.83        |
| Less: Cash Disbursements              | (2,161.49)       |
| Add: Journal Entries/Other            | 21.73            |
| Ending GL Balance:                    | <u>45,978.07</u> |
| Ending Bank Balance:                  | 48,057.35        |
| Add: Deposits/Transactions In Transit | 0.00             |

| Check Date | Check Number | Name                          | AP Checks | Amount          |
|------------|--------------|-------------------------------|-----------|-----------------|
| 05/26/2026 | 1058         | CESARZ, RUSS                  |           | 8.56            |
| 09/22/2026 | 1068         | 42 NORTH OUTDOOR SERVICES     |           | 1,870.72        |
| 09/22/2026 | 1069         | HERITAGE MONUMENTS OF MI      |           | 200.00          |
|            |              |                               |           | <u>2,079.28</u> |
|            |              | Total - 3 Outstanding Checks: |           | 2,079.28        |
|            |              | Adjusted Bank Balance         |           | 45,978.07       |
|            |              | Unreconciled Difference       |           | 0.00            |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank ROAD - BOAA - ROAD CHECKING  
From: 09/01/2026 To: 09/30/2026  
Reconciliation Record: 0000000413

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 175,345.64        |
| Less: Cash Disbursements              | (11,711.17)       |
| Add: Journal Entries/Other            | 36,365.53         |
| Ending GL Balance:                    | <u>200,000.00</u> |
| Ending Bank Balance:                  | 200,000.00        |
| Add: Deposits/Transactions In Transit | 0.00              |
| Total - 0 outstanding checks:         | 0.00              |
| Adjusted Bank Balance                 | 200,000.00        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MM - HUNTINGTON - MONEY MARKET

From: 09/01/2026 To: 09/30/2026

Reconciliation Record: 0000000419

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 238,502.19       |
| Add: Journal Entries/Other            | 49.01            |
| Ending GL Balance:                    | <hr/> 238,551.20 |
| Ending Bank Balance:                  | 238,551.20       |
| Add: Deposits/Transactions In Transit | 0.00             |
| Total - 0 Outstanding Checks:         | 0.00             |
| Adjusted Bank Balance                 | 238,551.20       |
| Unreconciled Difference               | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank GEN - BOAA - GENERAL FUND  
From: 09/01/2026 To: 09/30/2026  
Reconciliation Record: 0000000408

|                                       |                   |
|---------------------------------------|-------------------|
| Beginning GL Balance:                 | 225,459.18        |
| Add: Cash Receipts                    | 78,576.82         |
| Less: Cash Disbursements              | (41,640.84)       |
| Less: Journal Entries/Other           | (20,042.28)       |
| Ending GL Balance:                    | <u>242,352.88</u> |
| Ending Bank Balance:                  | 261,790.70        |
| Add: Deposits/Transactions In Transit | 0.00              |
| Less: 7 AP Outstanding Checks         | 19,437.82         |
| Less: 0 PR Outstanding Checks         | 0.00              |
| Adjusted Bank Balance                 | 242,352.88        |
| Unreconciled Difference               | 0.00              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank BLDG - CHASE - BUILDING FUND  
From: 09/01/2026 To: 09/30/2026  
Reconciliation Record: 0000000418

|                                       |                 |
|---------------------------------------|-----------------|
| Beginning GL Balance:                 | 99,571.39       |
| Add: Journal Entries/Other            | 0.81            |
| Ending GL Balance:                    | <hr/> 99,572.20 |
| Ending Bank Balance:                  | 99,572.20       |
| Add: Deposits/Transactions In Transit | 0.00            |
| Total - 0 Outstanding Checks:         | 0.00            |
| Adjusted Bank Balance                 | 99,572.20       |
| Unreconciled Difference               | 0.00            |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUSV - MSUFCU - CONTINGENT SAVER

From: 09/01/2026 To: 09/30/2026

Reconciliation Record: 0000000416

|                                       |      |
|---------------------------------------|------|
| Beginning GL Balance:                 | 5.00 |
| Ending GL Balance:                    | 5.00 |
| Ending Bank Balance:                  | 5.00 |
| Add: Deposits/Transactions In Transit | 0.00 |
| Total - 0 Outstanding Checks:         | 0.00 |
| Adjusted Bank Balance                 | 5.00 |
| Unreconciled Difference               | 0.00 |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUCD - MSUFCU - TIME DEPOSIT (CD)

From: 09/01/2026 To: 09/30/2026

Reconciliation Record: 0000000417

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 275,768.86       |
| Add: Journal Entries/Other            | 2,525.52         |
| Ending GL Balance:                    | <hr/> 278,294.38 |
| Ending Bank Balance:                  | 278,294.38       |
| Add: Deposits/Transactions In Transit | 0.00             |
| Total - 0 Outstanding Checks:         | 0.00             |
| Adjusted Bank Balance                 | 278,294.38       |
| Unreconciled Difference               | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank FLGCD - FLAGSTAR - TIME DEPOSIT (CD)

From: 09/01/2026 To: 09/30/2026

Reconciliation Record: 0000000412

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 221,183.47       |
| Add: Journal Entries/Other            | 2,043.94         |
| Ending GL Balance:                    | <hr/> 223,227.41 |
| Ending Bank Balance:                  | 223,227.41       |
| Add: Deposits/Transactions In Transit | 0.00             |
| Total - 0 Outstanding Checks:         | 0.00             |
| Adjusted Bank Balance                 | 223,227.41       |
| Unreconciled Difference               | 0.00             |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank SOLAR - ESCROW-SOLAR  
 From: 09/01/2026 To: 09/30/2026  
 Reconciliation Record: 0000000411

|                                       |       |              |
|---------------------------------------|-------|--------------|
| Beginning GL Balance:                 |       | 27.07        |
| Add: Journal Entries/Other            |       | 0.01         |
| Ending GL Balance:                    |       | <u>27.08</u> |
| Ending Bank Balance:                  |       | 27.08        |
| Add: Deposits/Transactions In Transit |       | 0.00         |
| Total - 0 Outstanding Checks:         | 0.00  |              |
| Adjusted Bank Balance                 | 27.08 |              |
| Unreconciled Difference               | 0.00  |              |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TRUST - BOAA - TRUST AND AGENCY

From: 09/01/2026 To: 09/30/2026

Reconciliation Record: 0000000410

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 24,824.30        |
| Less: Cash Disbursements              | (350.00)         |
| Add: Journal Entries/Other            | 11.10            |
| Ending GL Balance:                    | <u>24,485.40</u> |
| Ending Bank Balance:                  | 24,485.40        |
| Add: Deposits/Transactions In Transit | 0.00             |

| Check Date | Check Number | Name | AP Checks | Amount |
|------------|--------------|------|-----------|--------|
| 08/11/2026 | 1108         |      |           | 0.00   |
|            |              |      |           | 0.00   |

|                               |           |
|-------------------------------|-----------|
| Total - 1 Outstanding Checks: | 0.00      |
| Adjusted Bank Balance         | 24,485.40 |
| Unreconciled Difference       | 0.00      |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank DOG - BOAA - DOG LICENSE  
From: 09/01/2026 To: 09/30/2026  
Reconciliation Record: 0000000409

|                                       |              |
|---------------------------------------|--------------|
| Beginning GL Balance:                 | 260.46       |
| Add: Cash Receipts                    | 13.50        |
| Less: Cash Disbursements              | (245.00)     |
| Less: Journal Entries/Other           | (13.45)      |
| Ending GL Balance:                    | <u>15.51</u> |
| Ending Bank Balance:                  | 15.51        |
| Add: Deposits/Transactions In Transit | 0.00         |
| Total - 0 Outstanding Checks:         | 0.00         |
| Adjusted Bank Balance                 | 15.51        |
| Unreconciled Difference               | 0.00         |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TAX - BOAA - TAX FUND  
 From: 09/01/2026 To: 09/30/2026  
 Reconciliation Record: 0000000407

|                                       |                  |
|---------------------------------------|------------------|
| Beginning GL Balance:                 | 157,125.31       |
| Add: Cash Receipts                    | 1,880,143.99     |
| Less: Cash Disbursements              | (2,006,331.78)   |
| Add: Journal Entries/Other            | 1,097.82         |
| Ending GL Balance:                    | <u>32,035.34</u> |
| Ending Bank Balance:                  | 406,222.81       |
| Add: Deposits/Transactions In Transit | 0.00             |

| Check Date | Check Number | Name                                   | AP Checks | Amount            |
|------------|--------------|----------------------------------------|-----------|-------------------|
| 01/29/2025 | 3744         |                                        |           | 0.00              |
| 03/26/2025 | 3833         | HITCHCOCK, GARRETT & DEAN, RACHAEL     |           | 240.32            |
| 03/26/2025 | 3836         | GEPPERT, ANNA C                        |           | 78.54             |
| 03/26/2025 | 3838         | BRIGGS, ADAM & JENNIFER                |           | 0.00              |
| 03/26/2025 | 3844         | SERMAN DON & DENBROCK SAVANNA          |           | 30.99             |
| 03/26/2025 | 3846         | SIKKILA, JAMES R.                      |           | 140.98            |
| 03/26/2025 | 3857         | DERIAN, DANIEL TRUST                   |           | 0.00              |
| 03/26/2025 | 3863         | MORRIS, BRIAN & DEANNE TRUST           |           | 3.71              |
| 03/26/2025 | 3864         | PIETRZYK JOHN & KARI                   |           | 0.58              |
| 03/26/2025 | 3867         | FUHST, KEVIN & MICHELLE R              |           | 10.34             |
| 03/26/2025 | 3876         | FULLER, JOHN                           |           | 15.00             |
| 11/18/2025 | 3936         | THOMAS, CAMERON JAMES & VANESSA        |           | 1,834.17          |
| 02/10/2026 | 3995         | BROWN LUKE & AMBER                     |           | 2,642.57          |
| 02/24/2026 | 4012         | DERIAN, DANIEL TRUST                   |           | 20.00             |
| 03/03/2026 | 4020         | FOWLerville FIRE AUTHORITY             |           | 0.00              |
| 07/15/2026 | 4036         | LIVINGSTON COUNTY TREASURER            |           | 0.00              |
| 08/25/2026 | 4042         | LIVINGSTON COUNTY TREASURER            |           | 0.00              |
| 08/25/2026 | 4043         | FOWLerville COMMUNITY SCHOOLS          |           | 0.00              |
| 08/25/2026 | 4045         |                                        |           | 0.00              |
| 09/22/2026 | 4057         | LIVINGSTON COUNTY TREASURER            |           | 249,241.99        |
| 09/22/2026 | 4058         | FOWLerville COMMUNITY SCHOOLS          |           | 35,173.88         |
| 09/22/2026 | 4059         | LIVINGSTON EDUCATIONAL SERVICES AGENCY |           | 84,754.40         |
|            |              |                                        |           | <u>374,187.47</u> |

|                                |            |
|--------------------------------|------------|
| Total - 22 Outstanding Checks: | 374,187.47 |
| Adjusted Bank Balance          | 32,035.34  |
| Unreconciled Difference        | 0.00       |

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

|                                              |                                         |                                      |
|----------------------------------------------|-----------------------------------------|--------------------------------------|
| <b>Client ID:</b> 0130FO14 - CONWAY TOWNSHIP | <b>GENERAL LEDGER REPORT (0130FQ14)</b> | <b>Period Begin Date:</b> 8/1/2026   |
| <b>Pay Group:</b> Monthly                    | CONWAY TOWNSHIP                         | <b>Period End Date:</b> 8/31/2026    |
| <b>Check Date:</b> 9/15/2026                 | DBA: CONWAY TOWNSHIP                    | <b>Pay Period:</b> 9                 |
| <b>Run Date:</b> 9/4/2026                    | Run Number: 170                         | <b>Payroll Type:</b> Regular Payroll |

| Reporting Period: Current        |           |            |               |                  |
|----------------------------------|-----------|------------|---------------|------------------|
| Payrolls Included in this Report |           |            |               |                  |
| Run #                            | Pay Group | Check Date | Period Ending | Payroll Run Type |
| 170                              | Monthly   | 9/15/2026  | 8/31/2026     | Regular Payroll  |

| Full GL Account                                                 | Account Description                    | Debit            | Credit           |
|-----------------------------------------------------------------|----------------------------------------|------------------|------------------|
| <b><u>Payroll Entries</u></b>                                   |                                        |                  |                  |
| 101.000.231.000                                                 | Payroll Liabilities                    |                  | 3,944.07         |
| 101.000.231.200                                                 | Michigan Withholding Liability         |                  | 718.57           |
| 101.101.702.000                                                 | Township Board:Salaries Wages          | 700.00           |                  |
| 101.171.702.000                                                 | Supervisor's Office:Salaries           | 2,229.42         |                  |
| 101.215.702.000                                                 | Clerk's Office:Salaries & Wages        | 2,655.73         |                  |
| 101.215.703.000                                                 | Clerk's Office:Deputies Wages          | 695.75           |                  |
| 101.253.702.000                                                 | Treasurer's Office:Salaries & Wages    | 2,429.28         |                  |
| 101.253.703.000                                                 | Treasurer's Office:Deputies Salaries   | 1,161.60         |                  |
| 101.257.702.000                                                 | Assessor:Salaries                      | 3,673.42         |                  |
| 101.261.704.000                                                 | Unallocated:Receptionist salary        | 903.90           |                  |
| 101.261.710.000                                                 | Unallocated:Payroll Taxes              | 1,393.26         |                  |
| 101.261.808.000                                                 | Unallocated:Payroll Billing            | 207.99           |                  |
| 101.262.702.000                                                 | Elections:Salaries & Wages             | 1,573.60         |                  |
| 101.265.705.000                                                 | Building & Grounds:Hall Monitor Salary | 75.00            |                  |
| 101.302.809.000                                                 | Township Board:Fire Authority Rep      | 90.00            |                  |
| 101.567.702.000                                                 | Cemetery:Salaries                      | 899.80           |                  |
| 101.751.702.000                                                 | Planning & Zoning:Salaries             | 1,125.30         |                  |
| 101-000-001.000                                                 | First National - General Fund          |                  | 14,943.42        |
| 101-000-001.000                                                 | First National - General Fund          |                  | 207.99           |
| <b>101-000-001.000 - First National - General Fund Subtotal</b> |                                        | <b>0.00</b>      | <b>15,151.41</b> |
| <b>Payroll Entries Total</b>                                    |                                        | <b>19,814.05</b> | <b>19,814.05</b> |
| <b><u>Impound Entries</u></b>                                   |                                        |                  |                  |
| 101.000.231.000                                                 | Payroll Liabilities                    | 3,472.04         |                  |
| 101.000.231.200                                                 | Michigan Withholding Liability         | 718.57           |                  |
| 101-000-001.000                                                 | First National - General Fund          |                  | 4,190.61         |
| <b>Impound Entries Total</b>                                    |                                        | <b>4,190.61</b>  | <b>4,190.61</b>  |
| <b>Report Total</b>                                             |                                        | <b>24,004.66</b> | <b>24,004.66</b> |

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 09/01/2026 - 09/30/2026

| Check Date               | Bank Account | Check #                                    | Payee                                       | Description                              | Account | Dept | Amount    |
|--------------------------|--------------|--------------------------------------------|---------------------------------------------|------------------------------------------|---------|------|-----------|
| <b>Fund: 101 GENERAL</b> |              |                                            |                                             |                                          |         |      |           |
| 09/01/2026               | GEN          | 13100                                      | CORRIGAN RECORD STORAGE LLC                 | URISQ PRIVACY AND SECURITY JUNE 2026     | 816.000 | 267  | 9.95      |
|                          |              |                                            |                                             | URISQ PRIVACY AND SECURITY JULY 2026     | 816.000 | 267  | 9.95      |
|                          |              |                                            |                                             | URISQ PRIVACY AND SECURITY AUGUST 2026   | 816.000 | 267  | 9.95      |
|                          |              | Check GEN 13100 Total for Fund 101 GENERAL |                                             |                                          |         |      | 29.85     |
| 09/01/2026               | GEN          | 13101                                      | PFEFFER-HANNIFORD-PALKA                     | 2025-2026 AUDIT                          | 806.000 | 267  | 15,000.00 |
| 09/08/2026               | GEN          | 13102                                      | APPLIED INNOVATION                          | CONTRACT FOR RICOH/IMC3510-B/W-COLOR     | 956.002 | 261  | 66.12     |
|                          |              |                                            |                                             | CONTRACT ADDITIONAL PAGES CHARGES        | 956.002 | 261  | 18.89     |
|                          |              |                                            |                                             | FREIGHT                                  | 956.002 | 261  | 3.40      |
|                          |              | Check GEN 13102 Total for Fund 101 GENERAL |                                             |                                          |         |      | 88.41     |
| 09/08/2026               | GEN          | 13103                                      | H & H PUBLICATION                           | 2X7 AD- SYNOPSIS 02AUGUST2026            | 900.000 | 261  | 52.50     |
|                          |              |                                            |                                             | 2X8 AD- SYNOPSIS 30AUGUST2026            | 900.000 | 261  | 57.50     |
|                          |              | Check GEN 13103 Total for Fund 101 GENERAL |                                             |                                          |         |      | 110.00    |
| 09/08/2026               | GEN          | 13104                                      | SUSAN EGBERT                                | S. EGBERT AUGUST 2026 MILEAGE 61.6X.725  | 861.000 | 253  | 44.66     |
| 09/08/2026               | GEN          | 13105                                      | LOWE, DIANA                                 | D. LOWE AUGUST 2026 MILEAGE 42.3X.725    | 860.000 | 261  | 30.67     |
| 09/22/2026               | GEN          | 13106                                      | LIVINGSTON COUNTY TREASURER                 | BOR/PRE-ADJUST. MI TAX ORDER CHARGEBACK  | 960.000 | 253  | 13.72     |
| 09/22/2026               | GEN          | 13107                                      | 42 NORTH OUTDOOR SERVICES                   | LAWN MOWING FOR TOWNHALL                 | 814.000 | 265  | 327.86    |
| 09/22/2026               | GEN          | 13108                                      | CORRIGAN RECORD STORAGE LLC                 | URISQ PRIVACY AND SECURITY SEPT 2026     | 816.000 | 267  | 9.95      |
| 09/22/2026               | GEN          | 13109                                      | DECKER AGENCY                               | PUBLIC ENTITY INSURANCE PACKAGE ONE YEAR | 724.000 | 261  | 15,342.00 |
| 09/22/2026               | GEN          | 13110                                      | ACCIDENT FUND INSURANCE COMPANY OF AF GROUP | INSURANCE PREMIUM RENEWAL 26-27          | 724.000 | 261  | 1,738.00  |
| 09/22/2026               | GEN          | 13111                                      | FOSTER SWIFT                                | GEN ATTORNEY                             | 804.000 | 267  | 805.22    |
|                          |              |                                            |                                             | GEN ATTORNEY- HEADLAND SOLAR/ MPSC       | 804.000 | 267  | 1,583.94  |
|                          |              | Check GEN 13111 Total for Fund 101 GENERAL |                                             |                                          |         |      | 2,389.16  |
| 09/22/2026               | GEN          | 13112                                      | APPLIED INNOVATION                          | NETWORK SERVICES AGREEMENT               | 956.002 | 261  | 1,998.69  |
|                          |              |                                            |                                             | ADDITIONAL MANAGED SERVER                | 956.002 | 261  | 255.00    |
|                          |              |                                            |                                             | ADDITIONAL MANAGED WORKSTATION           | 956.002 | 261  | 105.00    |
|                          |              |                                            |                                             | MERAKI MX67 MONTHLY RENTAL               | 956.002 | 261  | 23.00     |
|                          |              |                                            |                                             | MERAKI MX SMALL ESSENTIALS ANNUAL COMMIT | 956.002 | 261  | 65.06     |
|                          |              |                                            |                                             | MERAKI MR36WIRELESS ACCESS POINT RENTAL  | 956.002 | 261  | 50.00     |
|                          |              |                                            |                                             | MERAKI MR SERIES ESSENTIALS ANNUAL       | 956.002 | 261  | 21.14     |
|                          |              |                                            |                                             | DATTO S5-X HAAR1 YR TBR                  | 956.002 | 261  | 555.00    |
|                          |              |                                            |                                             | ENHANCED SECURITY BUNDLE                 | 956.002 | 261  | 170.00    |
|                          |              |                                            |                                             | MICROSOFT 356 MONTHLY BUSINESS BASIC     | 956.002 | 261  | 44.10     |
|                          |              |                                            |                                             | UNITE OFFICE365- BUSINESS STANDARD       | 956.002 | 261  | 236.34    |
|                          |              |                                            |                                             | REMOTE MONTHLY ACCESS CT19-PC3           | 956.002 | 261  | 10.00     |
|                          |              |                                            |                                             | WINDOWS 10 DEVICE MNGMNT                 | 956.002 | 261  | 50.00     |
|                          |              | Check GEN 13112 Total for Fund 101 GENERAL |                                             |                                          |         |      | 3,583.33  |
| 09/26/2026               | GEN          | 64(E)#                                     | VISA                                        | INTERMEDIA                               | 859.000 | 265  | 362.52    |
|                          |              |                                            |                                             | AT&T BILL                                | 859.000 | 265  | 141.15    |
|                          |              |                                            |                                             | SURF INTERNET                            | 859.000 | 265  | 105.00    |
|                          |              |                                            |                                             | ADOBE INC                                | 956.003 | 261  | 4.99      |
|                          |              |                                            |                                             | ADOBE INC                                | 956.003 | 261  | 19.99     |
|                          |              |                                            |                                             | OFFICE SUPPLIES- INK/ ENVELOPES          | 727.000 | 261  | 26.38     |
|                          |              |                                            |                                             | OFFICE SUPPLIES- STAMPER                 | 727.000 | 261  | 19.45     |

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 09/01/2026 - 09/30/2026

| Check Date                                 | Bank Account | Check # | Payee                              | Description                              | Account | Dept | Amount     |
|--------------------------------------------|--------------|---------|------------------------------------|------------------------------------------|---------|------|------------|
| <b>Fund: 101 GENERAL</b>                   |              |         |                                    |                                          |         |      |            |
|                                            |              |         |                                    | OFFICE SUPPLIES- MONEY COUNTER/ PRINTER  | 727.000 | 261  | 319.98     |
|                                            |              |         |                                    | OFFICE SUPPLIES- FILE BOXES              | 727.000 | 261  | 70.33      |
|                                            |              |         |                                    | OFFICE SUPPLIES- DISHWAND KIT/ SPONGES   | 727.000 | 261  | 14.67      |
|                                            |              |         |                                    | KNOCK EM OUT PEST CONTROL                | 935.000 | 265  | 155.00     |
|                                            |              |         |                                    | HOTEL FOR CEMETERY CONFERENCE            | 084.209 | 000  | 318.92     |
|                                            |              |         |                                    | HOTEL FOR CEMETERY CONFERENCE            | 084.209 | 000  | 318.92     |
| Check GEN 64(E) Total for Fund 101 GENERAL |              |         |                                    |                                          |         |      | 1,877.30   |
| 09/16/2026                                 | GEN          | 65(E)   | DTE ENERGY                         | 08AUG2026-08SEPT2026 DTE UTILITY BILLING | 920.000 | 265  | 553.18     |
| 09/20/2026                                 | GEN          | 66(E)   | WM CORPORATE SERVICES, INC         | DUMPSTER SERVICE                         | 920.000 | 265  | 459.15     |
| Total For Fund: 101                        |              |         |                                    |                                          |         |      | 41,597.24  |
| <b>Fund: 204 MUNICIPAL STREET</b>          |              |         |                                    |                                          |         |      |            |
| 09/02/2026                                 | ROAD         | 1049    | CHLORIDE SOLUTIONS                 | CHRLORIDING ROADS                        | 812.000 | 450  | 11,686.34  |
| 09/22/2026                                 | ROAD         | 1050    | LIVINGSTON COUNTY TREASURER        | BOR/PRE-ADJUST. MI TAX ORDRS: CHARGEBACK | 960.000 | 450  | 24.83      |
| Total For Fund: 204                        |              |         |                                    |                                          |         |      | 11,711.17  |
| <b>Fund: 209 CEMETERY</b>                  |              |         |                                    |                                          |         |      |            |
| 09/08/2026                                 | CEM          | 1067    | GARY KLEIN                         | MAMC CONFERENCE MILEAGE 125.2X.725       | 860.000 | 567  | 90.77      |
| 09/22/2026                                 | CEM          | 1068    | 42 NORTH OUTDOOR SERVICES          | ANTRIM CEMETERY GRASS CUTTING            | 814.000 | 567  | 482.14     |
|                                            |              |         |                                    | BENJAMIN CEMETERY GRASS CUTTING          | 814.000 | 567  | 366.43     |
|                                            |              |         |                                    | COUGHRAN CEMETERY GRASS CUTTING          | 814.000 | 567  | 366.43     |
|                                            |              |         |                                    | KLEIN CEMETERY GRASS CUTTING             | 814.000 | 567  | 327.86     |
|                                            |              |         |                                    | MILLER CEMETERY GRASS CUTTING            | 814.000 | 567  | 327.86     |
| Check CEM 1068 Total for Fund 209 CEMETERY |              |         |                                    |                                          |         |      | 1,870.72   |
| 09/22/2026                                 | CEM          | 1069    | HERITAGE MONUMENTS OF MI           | VA PLAQUE INSTALLATION FEE               | 930.000 | 567  | 200.00     |
| Total For Fund: 209                        |              |         |                                    |                                          |         |      | 2,161.49   |
| <b>Fund: 701 TRUST &amp; AGENCY</b>        |              |         |                                    |                                          |         |      |            |
| 09/01/2026                                 | TRUST        | 1110    | RACHEL HERTZLER                    | R. HERTZLER SECURITY DEPOSIT REFUND      | 215.100 | 000  | 350.00     |
| Total For Fund: 701                        |              |         |                                    |                                          |         |      | 350.00     |
| <b>Fund: 703 CURRENT TAX COLLECTION</b>    |              |         |                                    |                                          |         |      |            |
| 09/08/2026                                 | DOG          | 1085    | CONWAY TOWNSHIP                    | DOG LICENSE DUE TO CONWAY TWP            | 219.000 | 000  | 13.50      |
| 09/08/2026                                 | DOG          | 1086    | LIVINGSTON COUNTY TREASURER        | DOG LICENSE DUE TO LIVINGSTON COUNTY     | 219.000 | 000  | 231.50     |
| 09/02/2026                                 | TAX          | 4049    | LIVINGSTON COUNTY TREASURER        | DUE TO LIVINGSTON COUNTY                 | 222.000 | 000  | 174,211.30 |
| 09/02/2026                                 | TAX          | 4050    | CONWAY TOWNSHIP                    | DUE TO GENERAL FUND                      | 214.101 | 000  | 3,568.37   |
| 09/02/2026                                 | TAX          | 4051    | FOWLerville COMMUNITY SCHOOLS      | DUE TO FOWLerville SCHOOLS               | 225.000 | 000  | 124,553.14 |
| 09/02/2026                                 | TAX          | 4052    | LIVINGSTON EDUCATIONAL SERVICES AG | DUE TO LESA                              | 234.000 | 000  | 58,166.46  |
| 09/09/2026                                 | TAX          | 4053    | LIVINGSTON COUNTY TREASURER        | DUE TO LIVINGSTON COUNTY                 | 222.000 | 000  | 894,865.24 |
| 09/09/2026                                 | TAX          | 4054    | FOWLerville COMMUNITY SCHOOLS      | DUE TO FOWLerville SCHOOLS               | 225.000 | 000  | 70,328.75  |
| 09/09/2026                                 | TAX          | 4055    | LIVINGSTON EDUCATIONAL SERVICES AG | DUE TO LESA                              | 234.000 | 000  | 295,197.30 |

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 09/01/2026 - 09/30/2026

| Check Date                                                  | Bank Account | Check # | Payee                                                    | Description                                       | Account | Dept | Amount       |
|-------------------------------------------------------------|--------------|---------|----------------------------------------------------------|---------------------------------------------------|---------|------|--------------|
| <b>Fund: 703 CURRENT TAX COLLECTION</b>                     |              |         |                                                          |                                                   |         |      |              |
| 09/09/2026                                                  | TAX          | 4056    | CONWAY TOWNSHIP                                          | DUE TO GENERAL FUND                               | 214.101 | 000  | 12,596.36    |
| 09/22/2026                                                  | TAX          | 4057    | LIVINGSTON COUNTY TREASURER                              | DUE TO LIVINGSTON COUNTY INTEREST AND DIVIDENDS   | 222.000 | 000  | 249,161.63   |
|                                                             |              |         |                                                          |                                                   | 665.000 | 000  | 80.36        |
|                                                             |              |         | Check TAX 4057 Total for Fund 703 CURRENT TAX COLLECTION |                                                   |         |      | 249,241.99   |
| 09/22/2026                                                  | TAX          | 4058    | FOWLerville COMMUNITY SCHOOLS                            | DUE TO FOWLerville SCHOOLS INTEREST AND DIVIDENDS | 225.000 | 000  | 35,133.02    |
|                                                             |              |         |                                                          |                                                   | 665.000 | 000  | 40.86        |
|                                                             |              |         | Check TAX 4058 Total for Fund 703 CURRENT TAX COLLECTION |                                                   |         |      | 35,173.88    |
| 09/22/2026                                                  | TAX          | 4059    | LIVINGSTON EDUCATIONAL SERVICES AG                       | DUE TO LESA INTEREST AND DIVIDENDS                | 234.000 | 000  | 84,727.39    |
|                                                             |              |         |                                                          |                                                   | 665.000 | 000  | 27.01        |
|                                                             |              |         | Check TAX 4059 Total for Fund 703 CURRENT TAX COLLECTION |                                                   |         |      | 84,754.40    |
| 09/22/2026                                                  | TAX          | 4060    | CONWAY TOWNSHIP                                          | DUE TO GENERAL FUND                               | 214.101 | 000  | 3,674.59     |
| Total For Fund: 703                                         |              |         |                                                          |                                                   |         |      | 2,006,576.78 |
| Report Total:                                               |              |         |                                                          |                                                   |         |      | 2,062,396.68 |
| '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT |              |         |                                                          |                                                   |         |      |              |

## CHECK REGISTER FOR CONWAY TOWNSHIP

CHECK DATE 09/01/2026 - 09/30/2026

| Check Date                                | Check | Vendor Name                   | Amount       |
|-------------------------------------------|-------|-------------------------------|--------------|
| <b>Bank CEM BOAA - CEMETERY</b>           |       |                               |              |
| 09/08/2026                                | 1067  | GARY KLEIN                    | 90.77        |
| 09/22/2026                                | 1068  | 42 NORTH OUTDOOR SERVICES     | 1,870.72     |
| 09/22/2026                                | 1069  | HERITAGE MONUMENTS OF MI      | 200.00       |
| CEM TOTALS:                               |       |                               |              |
| Total of 3 Checks:                        |       |                               | 2,161.49     |
| Less 0 Void Checks:                       |       |                               | 0.00         |
| Total of 3 Disbursements:                 |       |                               | 2,161.49     |
| <b>Bank DOG BOAA - DOG LICENSE</b>        |       |                               |              |
| 09/08/2026                                | 1085  | CONWAY TOWNSHIP               | 13.50        |
| 09/08/2026                                | 1086  | LIVINGSTON COUNTY TREASURER   | 231.50       |
| DOG TOTALS:                               |       |                               |              |
| Total of 2 Checks:                        |       |                               | 245.00       |
| Less 0 Void Checks:                       |       |                               | 0.00         |
| Total of 2 Disbursements:                 |       |                               | 245.00       |
| <b>Bank GEN BOAA - GENERAL FUND</b>       |       |                               |              |
| 09/01/2026                                | 13100 | CORRIGAN RECORD STORAGE LLC   | 29.85        |
| 09/01/2026                                | 13101 | PFEFFER-HANNIFORD-PALKA       | 15,000.00    |
| 09/08/2026                                | 13102 | APPLIED INNOVATION            | 88.41        |
| 09/08/2026                                | 13103 | H & H PUBLICATION             | 110.00       |
| 09/08/2026                                | 13104 | SUSAN EGBERT                  | 44.66        |
| 09/08/2026                                | 13105 | LOWE, DIANA                   | 30.67        |
| 09/16/2026                                | 65(E) | DTE ENERGY                    | 553.18       |
| 09/20/2026                                | 66(E) | WM CORPORATE SERVICES, INC    | 459.15       |
| 09/22/2026                                | 13106 | LIVINGSTON COUNTY TREASURER   | 13.72        |
| 09/22/2026                                | 13107 | 42 NORTH OUTDOOR SERVICES     | 327.86       |
| 09/22/2026                                | 13108 | CORRIGAN RECORD STORAGE LLC   | 9.95         |
| 09/22/2026                                | 13109 | DECKER AGENCY                 | 15,342.00    |
| 09/22/2026                                | 13110 | ACCIDENT FUND INSURANCE COMPA | 1,738.00     |
| 09/22/2026                                | 13111 | FOSTER SWIFT                  | 2,389.16     |
| 09/22/2026                                | 13112 | APPLIED INNOVATION            | 3,583.33     |
| 09/26/2026                                | 64(E) | VISA                          | 1,877.30     |
| GEN TOTALS:                               |       |                               |              |
| Total of 16 Checks:                       |       |                               | 41,597.24    |
| Less 0 Void Checks:                       |       |                               | 0.00         |
| Total of 16 Disbursements:                |       |                               | 41,597.24    |
| <b>Bank ROAD BOAA - ROAD CHECKING</b>     |       |                               |              |
| 09/02/2026                                | 1049  | CHLORIDE SOLUTIONS            | 11,686.34    |
| 09/22/2026                                | 1050  | LIVINGSTON COUNTY TREASURER   | 24.83        |
| ROAD TOTALS:                              |       |                               |              |
| Total of 2 Checks:                        |       |                               | 11,711.17    |
| Less 0 Void Checks:                       |       |                               | 0.00         |
| Total of 2 Disbursements:                 |       |                               | 11,711.17    |
| <b>Bank TAX BOAA - TAX FUND</b>           |       |                               |              |
| 09/02/2026                                | 4049  | LIVINGSTON COUNTY TREASURER   | 174,211.30   |
| 09/02/2026                                | 4050  | CONWAY TOWNSHIP               | 3,568.37     |
| 09/02/2026                                | 4051  | FOWLerville COMMUNITY SCHOOLS | 124,553.14   |
| 09/02/2026                                | 4052  | LIVINGSTON EDUCATIONAL SERVIC | 58,166.46    |
| 09/09/2026                                | 4053  | LIVINGSTON COUNTY TREASURER   | 894,865.24   |
| 09/09/2026                                | 4054  | FOWLerville COMMUNITY SCHOOLS | 70,328.75    |
| 09/09/2026                                | 4055  | LIVINGSTON EDUCATIONAL SERVIC | 295,197.30   |
| 09/09/2026                                | 4056  | CONWAY TOWNSHIP               | 12,596.36    |
| 09/22/2026                                | 4057  | LIVINGSTON COUNTY TREASURER   | 249,241.99   |
| 09/22/2026                                | 4058  | FOWLerville COMMUNITY SCHOOLS | 35,173.88    |
| 09/22/2026                                | 4059  | LIVINGSTON EDUCATIONAL SERVIC | 84,754.40    |
| 09/22/2026                                | 4060  | CONWAY TOWNSHIP               | 3,674.59     |
| TAX TOTALS:                               |       |                               |              |
| Total of 12 Checks:                       |       |                               | 2,006,331.78 |
| Less 0 Void Checks:                       |       |                               | 0.00         |
| Total of 12 Disbursements:                |       |                               | 2,006,331.78 |
| <b>Bank TRUST BOAA - TRUST AND AGENCY</b> |       |                               |              |
| 09/01/2026                                | 1110  | RACHEL HERTZLER               | 350.00       |
| TRUST TOTALS:                             |       |                               |              |

## CHECK REGISTER FOR CONWAY TOWNSHIP

CHECK DATE 09/01/2026 - 09/30/2026

| Check Date                                | Check | Vendor Name | Amount              |
|-------------------------------------------|-------|-------------|---------------------|
| <b>Bank TRUST BOAA - TRUST AND AGENCY</b> |       |             |                     |
| Total of 1 Checks:                        |       |             | 350.00              |
| Less 0 Void Checks:                       |       |             | 0.00                |
| Total of 1 Disbursements:                 |       |             | <u>350.00</u>       |
| <br>                                      |       |             |                     |
| REPORT TOTALS:                            |       |             |                     |
| Total of 36 Checks:                       |       |             | 2,062,396.68        |
| Less 0 Void Checks:                       |       |             | 0.00                |
| Total of 36 Disbursements:                |       |             | <u>2,062,396.68</u> |

## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 09/01/2026 - 09/30/2026

POSTED AND UNPOSTED

OPEN AND PAID

| GL Number                                   | Invoice<br>Line Desc                                  | Vendor Name                | Invoice<br>Description                | Amount    | Check<br>Number |
|---------------------------------------------|-------------------------------------------------------|----------------------------|---------------------------------------|-----------|-----------------|
| <b>Fund: 101 GENERAL</b>                    |                                                       |                            |                                       |           |                 |
| <b>Department: 000</b>                      |                                                       |                            |                                       |           |                 |
| 101-000-084.209                             | HOTEL FOR CEMETERY CONFERE VISA                       |                            | VISA BILL FOR AUGUST 2026             | 318.92    | 64              |
| 101-000-084.209                             | HOTEL FOR CEMETERY CONFERE VISA                       |                            | VISA BILL FOR AUGUST 2026             | 318.92    | 64              |
| Total Department 000                        |                                                       |                            |                                       | 637.84    |                 |
| <b>Department: 253 TREASURER</b>            |                                                       |                            |                                       |           |                 |
| 101-253-861.000                             | S. EGBERT AUGUST 2026 MILE SUSAN EGBERT               |                            | S. EGBERT AUGUST 2026 MILEAGE         | 44.66     | 13104           |
| 101-253-960.000                             | BOR/PRE-ADJUST. MI TAX ORD LIVINGSTON COUNTY TREASURE |                            | BOR/PRE-ADJUST. MI TAX TRIBUNAL: CHAR | 13.72     | 13106           |
| 101-253-960.000                             | BOR/PRE-ADJUST. MI TAX ORD LIVINGSTON COUNTY TREASURE |                            | BOR/PRE-ADJUST. MI TAX TRIBUNAL: CHAR | 43.60     | None            |
| Total Department 253 TREASURER              |                                                       |                            |                                       | 101.98    |                 |
| <b>Department: 261 GENERAL GOVERNMENT</b>   |                                                       |                            |                                       |           |                 |
| 101-261-724.000                             | PUBLIC ENTITY INSURANCE PA DECKER AGENCY              |                            | PUBLIC ENTITY INSURANCE PACKAGE- ONE  | 15,342.00 | 13109           |
| 101-261-724.000                             | AF GROUP INSURANCE PREMIUM ACCIDENT FUND INSURANCE CO |                            | AF GROUP PREMIUM RENEWAL 26-27        | 1,738.00  | 13110           |
| 101-261-727.000                             | OFFICE SUPPLIES- INK/ ENVE VISA                       |                            | VISA BILL FOR AUGUST 2026             | 26.38     | 64              |
| 101-261-727.000                             | OFFICE SUPPLIES- STAMPER VISA                         |                            | VISA BILL FOR AUGUST 2026             | 19.45     | 64              |
| 101-261-727.000                             | OFFICE SUPPLIES- MONEY COU VISA                       |                            | VISA BILL FOR AUGUST 2026             | 319.98    | 64              |
| 101-261-727.000                             | OFFICE SUPPLIES- FILE BOXE VISA                       |                            | VISA BILL FOR AUGUST 2026             | 70.33     | 64              |
| 101-261-727.000                             | OFFICE SUPPLIES- DISHWAND VISA                        |                            | VISA BILL FOR AUGUST 2026             | 14.67     | 64              |
| 101-261-860.000                             | D. LOWE AUGUST 2026 MILEAG LOWE, DIANA                |                            | D. LOWE AUGUST 2026 MILEAGE           | 30.67     | 13105           |
| 101-261-900.000                             | 2X7 AD- SYNOPSIS 02AUGUST2 H & H PUBLICATION          |                            | AUGUST 2026 PUBLICATIONS              | 52.50     | 13103           |
| 101-261-900.000                             | 2X8 AD- SYNOPSIS 30AUGUST2 H & H PUBLICATION          |                            | AUGUST 2026 PUBLICATIONS              | 57.50     | 13103           |
| 101-261-956.002                             | CONTRACT FOR RICOH/IMC3510 APPLIED INNOVATION         |                            | RICOH/ IMC3510 CONTRACT CN18727-01    | 66.12     | 13102           |
| 101-261-956.002                             | CONTRACT ADDITIONAL PAGES APPLIED INNOVATION          |                            | RICOH/ IMC3510 CONTRACT CN18727-01    | 18.89     | 13102           |
| 101-261-956.002                             | FREIGHT APPLIED INNOVATION                            |                            | RICOH/ IMC3510 CONTRACT CN18727-01    | 3.40      | 13102           |
| 101-261-956.002                             | NETWORK SERVICES AGREEMENT APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 1,998.69  | 13112           |
| 101-261-956.002                             | ADDITIONAL MANAGED SERVER APPLIED INNOVATION          |                            | APPLIED INNOVATION SERVICES PER AGREE | 255.00    | 13112           |
| 101-261-956.002                             | ADDITIONAL MANAGED WORKSTA APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 105.00    | 13112           |
| 101-261-956.002                             | MERAKI MX67 MONTHLY RENTAL APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 23.00     | 13112           |
| 101-261-956.002                             | MERAKI MX SMALL ESSENTIALS APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 65.06     | 13112           |
| 101-261-956.002                             | MERAKI MR36WIRELESS ACCESS APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 50.00     | 13112           |
| 101-261-956.002                             | MERAKI MR SERIES ESSENTIAL APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 21.14     | 13112           |
| 101-261-956.002                             | DATTO S5-X HAAR1 YR TBR APPLIED INNOVATION            |                            | APPLIED INNOVATION SERVICES PER AGREE | 555.00    | 13112           |
| 101-261-956.002                             | ENHANCED SECURITY BUNDLE APPLIED INNOVATION           |                            | APPLIED INNOVATION SERVICES PER AGREE | 170.00    | 13112           |
| 101-261-956.002                             | MICROSOFT 356 MONTHLY BUSI APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 44.10     | 13112           |
| 101-261-956.002                             | UNITE OFFICE365- BUSINESS APPLIED INNOVATION          |                            | APPLIED INNOVATION SERVICES PER AGREE | 236.34    | 13112           |
| 101-261-956.002                             | REMOTE MONTHLY ACCESS CT19 APPLIED INNOVATION         |                            | APPLIED INNOVATION SERVICES PER AGREE | 10.00     | 13112           |
| 101-261-956.002                             | WINDOWS 10 DEVICE MNGMNT APPLIED INNOVATION           |                            | APPLIED INNOVATION SERVICES PER AGREE | 50.00     | 13112           |
| 101-261-956.003                             | ADOBE INC VISA                                        |                            | VISA BILL FOR AUGUST 2026             | 4.99      | 64              |
| 101-261-956.003                             | ADOBE INC VISA                                        |                            | VISA BILL FOR AUGUST 2026             | 19.99     | 64              |
| Total Department 261 GENERAL GOVERNMENT     |                                                       |                            |                                       | 21,368.20 |                 |
| <b>Department: 265 BUILDING AND GROUNDS</b> |                                                       |                            |                                       |           |                 |
| 101-265-814.000                             | LAWN MOWING FOR TOWNHALL                              | 42 NORTH OUTDOOR SERVICES  | TOWNHALL GRASS CUTTING FOR AUGUST     | 327.86    | 13107           |
| 101-265-859.000                             | INTERMEDIA                                            | VISA                       | VISA BILL FOR AUGUST 2026             | 362.52    | 64              |
| 101-265-859.000                             | AT&T BILL                                             | VISA                       | VISA BILL FOR AUGUST 2026             | 141.15    | 64              |
| 101-265-859.000                             | SURF INTERNET                                         | VISA                       | VISA BILL FOR AUGUST 2026             | 105.00    | 64              |
| 101-265-920.000                             | 08AUG2026-08SEPT2026 DTE U                            | DTE ENERGY                 | 08AUG2026-08SEPT2026 DTE UTILITY BILL | 553.18    | 65              |
| 101-265-920.000                             | DUMPSTER SERVICE                                      | WM CORPORATE SERVICES, INC | SEPTEMBER 2026 DUMPSTER SERVICE       | 459.15    | 66              |
| 101-265-935.000                             | KNOCK EM OUT PEST CONTROL                             | VISA                       | VISA BILL FOR AUGUST 2026             | 155.00    | 64              |
| Total Department 265 BUILDING AND GROUNDS   |                                                       |                            |                                       | 2,103.86  |                 |

## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 09/01/2026 - 09/30/2026

POSTED AND UNPOSTED  
OPEN AND PAID

| GL Number                                | Invoice<br>Line Desc          | Vendor Name                | Invoice<br>Description                | Amount     | Check<br>Number |
|------------------------------------------|-------------------------------|----------------------------|---------------------------------------|------------|-----------------|
| <b>Fund: 101 GENERAL</b>                 |                               |                            |                                       |            |                 |
| <b>Department: 267 PROFESSIONAL FEES</b> |                               |                            |                                       |            |                 |
| 101-267-804.000                          | GEN ATTORNEY                  | FOSTER SWIFT               | FOSTER SWIFT GEN/ SOLAR PROFESSIONAL  | 805.22     | 13111           |
| 101-267-804.000                          | GEN ATTORNEY- HEADLAND SOL    | FOSTER SWIFT               | FOSTER SWIFT GEN/ SOLAR PROFESSIONAL  | 1,583.94   | 13111           |
| 101-267-806.000                          | 2025-2026 AUDIT               | PFEFFER-HANNIFORD-PALKA    | 2025-2026 AUDIT                       | 15,000.00  | 13101           |
| 101-267-816.000                          | URISQ PRIVACY AND SECURITY    | CORRIGAN RECORD STORAGE LL | CORRIGAN RECORD STORAGE URISQ PRIVACY | 9.95       | 13100           |
| 101-267-816.000                          | URISQ PRIVACY AND SECURITY    | CORRIGAN RECORD STORAGE LL | CORRIGAN RECORD STORAGE URISQ PRIVACY | 9.95       | 13100           |
| 101-267-816.000                          | URISQ PRIVACY AND SECURITY    | CORRIGAN RECORD STORAGE LL | CORRIGAN RECORD STORAGE URISQ PRIVACY | 9.95       | 13100           |
| 101-267-816.000                          | URISQ PRIVACY AND SECURITY    | CORRIGAN RECORD STORAGE LL | CORRIGAN RECORD STORAGE URISQ PRIVACY | 9.95       | 13108           |
| Total Department 267 PROFESSIONAL FEES   |                               |                            |                                       | 17,428.96  |                 |
| Total Fund 101 GENERAL                   |                               |                            |                                       | 41,640.84  |                 |
| <b>Fund: 204 MUNICIPAL STREET</b>        |                               |                            |                                       |            |                 |
| <b>Department: 450 ROADS</b>             |                               |                            |                                       |            |                 |
| 204-450-812.000                          | CHRLORIDING ROADS             | CHLORIDE SOLUTIONS         | CHLORIDING MOHRLE, MARSH, MILLER, GRE | 11,686.34  | 1049            |
| 204-450-960.000                          | BOR/PRE-ADJUST. MI TAX ORD    | LIVINGSTON COUNTY TREASURE | BOR/PRE-ADJUST. MI TAX TRIBUNAL: CHAR | 24.83      | 1050            |
| Total Department 450 ROADS               |                               |                            |                                       | 11,711.17  |                 |
| Total Fund 204 MUNICIPAL STREET          |                               |                            |                                       | 11,711.17  |                 |
| <b>Fund: 209 CEMETERY</b>                |                               |                            |                                       |            |                 |
| <b>Department: 567 CEMETERY</b>          |                               |                            |                                       |            |                 |
| 209-567-814.000                          | ANTRIM CEMETERY GRASS CUTT 42 | NORTH OUTDOOR SERVICES     | CEMETERY GRASS CUTTING FOR AUGUST     | 482.14     | 1068            |
| 209-567-814.000                          | BENJAMIN CEMETERY GRASS CU 42 | NORTH OUTDOOR SERVICES     | CEMETERY GRASS CUTTING FOR AUGUST     | 366.43     | 1068            |
| 209-567-814.000                          | COUGHRAN CEMETERY GRASS CU 42 | NORTH OUTDOOR SERVICES     | CEMETERY GRASS CUTTING FOR AUGUST     | 366.43     | 1068            |
| 209-567-814.000                          | KLEIN CEMETERY GRASS CUTTI 42 | NORTH OUTDOOR SERVICES     | CEMETERY GRASS CUTTING FOR AUGUST     | 327.86     | 1068            |
| 209-567-814.000                          | MILLER CEMETERY GRASS CUTT 42 | NORTH OUTDOOR SERVICES     | CEMETERY GRASS CUTTING FOR AUGUST     | 327.86     | 1068            |
| 209-567-860.000                          | MAMC CONFERENCE MILEAGE 12    | GARY KLEIN                 | G. KLEIN AUGUST 2026 MILEAGE          | 90.77      | 1067            |
| 209-567-930.000                          | VA PLAQUE INSTALLATION FEE    | HERITAGE MONUMENTS OF MI   | VA PLAQUE INSTALLATION FEE            | 200.00     | 1069            |
| Total Department 567 CEMETERY            |                               |                            |                                       | 2,161.49   |                 |
| Total Fund 209 CEMETERY                  |                               |                            |                                       | 2,161.49   |                 |
| <b>Fund: 701 TRUST &amp; AGENCY</b>      |                               |                            |                                       |            |                 |
| <b>Department: 000</b>                   |                               |                            |                                       |            |                 |
| 701-000-215.100                          | R. HERTZLER SECURITY DEPOS    | RACHEL HERTZLER            | R. HERTZLER SECURITY DEPOSIT REFUND   | 350.00     | 1110            |
| Total Department 000                     |                               |                            |                                       | 350.00     |                 |
| Total Fund 701 TRUST & AGENCY            |                               |                            |                                       | 350.00     |                 |
| <b>Fund: 703 CURRENT TAX COLLECTION</b>  |                               |                            |                                       |            |                 |
| <b>Department: 000</b>                   |                               |                            |                                       |            |                 |
| 703-000-214.101                          | DUE TO GENERAL FUND           | CONWAY TOWNSHIP            | Tax Disbursement                      | 3,568.37   | 4050            |
| 703-000-214.101                          | DUE TO GENERAL FUND           | CONWAY TOWNSHIP            | Tax Disbursement                      | 12,596.36  | 4056            |
| 703-000-214.101                          | DUE TO GENERAL FUND           | CONWAY TOWNSHIP            | Tax Disbursement                      | 3,674.59   | 4060            |
| 703-000-219.000                          | DOG LICENSE DUE TO LIVINGS    | LIVINGSTON COUNTY TREASURE | DOG LICENSE REVENUE                   | 231.50     | 1086            |
| 703-000-219.000                          | DOG LICENSE DUE TO CONWAY     | CONWAY TOWNSHIP            | DOG LICENSE REVENUE DUE TO CONWAY TOW | 13.50      | 1085            |
| 703-000-222.000                          | DUE TO LIVINGSTON COUNTY      | LIVINGSTON COUNTY TREASURE | Tax Disbursement                      | 174,211.30 | 4049            |
| 703-000-222.000                          | DUE TO LIVINGSTON COUNTY      | LIVINGSTON COUNTY TREASURE | Tax Disbursement                      | 894,865.24 | 4053            |
| 703-000-222.000                          | DUE TO LIVINGSTON COUNTY      | LIVINGSTON COUNTY TREASURE | Tax Disbursement                      | 249,161.63 | 4057            |
| 703-000-225.000                          | DUE TO FOWLerville SCHOOLS    | FOWLerville COMMUNITY SCHO | Tax Disbursement                      | 124,553.14 | 4051            |
| 703-000-225.000                          | DUE TO FOWLerville SCHOOLS    | FOWLerville COMMUNITY SCHO | Tax Disbursement                      | 70,328.75  | 4054            |
| 703-000-225.000                          | DUE TO FOWLerville SCHOOLS    | FOWLerville COMMUNITY SCHO | Tax Disbursement                      | 35,133.02  | 4058            |

# INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 09/01/2026 - 09/30/2026

POSTED AND UNPOSTED

OPEN AND PAID

| GL Number                               | Invoice<br>Line Desc   | Vendor Name                | Invoice<br>Description | Amount       | Check<br>Number |
|-----------------------------------------|------------------------|----------------------------|------------------------|--------------|-----------------|
| <b>Fund: 703 CURRENT TAX COLLECTION</b> |                        |                            |                        |              |                 |
| <b>Department: 000</b>                  |                        |                            |                        |              |                 |
| 703-000-234.000                         | DUE TO LESA            | LIVINGSTON EDUCATIONAL     | SER Tax Disbursement   | 58,166.46    | 4052            |
| 703-000-234.000                         | DUE TO LESA            | LIVINGSTON EDUCATIONAL     | SER Tax Disbursement   | 295,197.30   | 4055            |
| 703-000-234.000                         | DUE TO LESA            | LIVINGSTON EDUCATIONAL     | SER Tax Disbursement   | 84,727.39    | 4059            |
| 703-000-665.000                         | INTEREST AND DIVIDENDS | LIVINGSTON COUNTY TREASURE | Tax Disbursement       | 80.36        | 4057            |
| 703-000-665.000                         | INTEREST AND DIVIDENDS | FOWLerville COMMUNITY SCHO | Tax Disbursement       | 40.86        | 4058            |
| 703-000-665.000                         | INTEREST AND DIVIDENDS | LIVINGSTON EDUCATIONAL     | SER Tax Disbursement   | 27.01        | 4059            |
| Total Department 000                    |                        |                            |                        | 2,006,576.78 |                 |
| Total Fund 703 CURRENT TAX COLLECTION   |                        |                            |                        | 2,006,576.78 |                 |

# INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 09/01/2026 - 09/30/2026

POSTED AND UNPOSTED

OPEN AND PAID

| GL Number              | Invoice<br>Line Desc | Vendor Name          | Invoice<br>Description | Amount       | Check<br>Number |
|------------------------|----------------------|----------------------|------------------------|--------------|-----------------|
| --- TOTALS BY FUND --- |                      |                      |                        |              |                 |
|                        |                      | 101                  | GENERAL                | 41,640.84    |                 |
|                        |                      | 204                  | MUNICIPAL STREET       | 11,711.17    |                 |
|                        |                      | 209                  | CEMETERY               | 2,161.49     |                 |
|                        |                      | 701                  | TRUST & AGENCY         | 350.00       |                 |
|                        |                      | 703                  | CURRENT TAX COLLECTION | 2,006,576.78 |                 |
|                        |                      | Total For All Funds: |                        | 2,062,440.28 |                 |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                            | Description                      | 25-26           | 25-26          | 25-26      | 26-27      | 26-27           | 26-27          | 26-27                     |
|--------------------------------------|----------------------------------|-----------------|----------------|------------|------------|-----------------|----------------|---------------------------|
|                                      |                                  | Original Budget | Amended Budget | Activity   | Activity   | Original Budget | Amended Budget | Amended Budget Amt Change |
| Fund: 101 GENERAL                    |                                  |                 |                |            |            |                 |                |                           |
| Account Category: Estimated Revenues |                                  |                 |                |            |            |                 |                |                           |
| 101-000-402.000                      | CURRENT PROPERTY TAXES           | 134,000.00      | 139,000.00     | 138,319.37 | 0.00       | 131,810.29      | 131,810.29     | 131,810.29                |
| 101-000-404.000                      | PROPERTY TAX SET FEE             | 0.00            | 4,500.00       | 0.00       | 0.00       | 0.00            | 0.00           | 0.00                      |
| 101-000-412.000                      | DELINQUENT TAX REVENUE           | 0.00            | 0.00           | 185.35     | 0.00       | 0.00            | 0.00           | 0.00                      |
| 101-000-447.000                      | PROPERTY TAX ADMIN FEE           | 50,000.00       | 50,000.00      | 51,668.14  | 19,083.82  | 52,012.21       | 52,012.21      | 32,928.39                 |
| 101-000-448.000                      | SCHOOL TAX COLLECTION FEE        | 0.00            | 0.00           | 0.00       | 12,179.00  | 0.00            | 0.00           | (12,179.00)               |
| 101-000-451.000                      | SAD PRINCIPAL-EVA LANE           | 0.00            | 0.00           | 4,586.00   | 0.00       | 0.00            | 0.00           | 0.00                      |
| 101-000-451.100                      | SAD INTEREST-EVA LANE            | 0.00            | 0.00           | 687.90     | 0.00       | 0.00            | 0.00           | 0.00                      |
| 101-000-491.000                      | DOG LICENSES                     | 0.00            | 0.00           | 25.50      | 21.00      | 0.00            | 0.00           | (21.00)                   |
| 101-000-492.000                      | FEES, LICENSES, AND PERMITS      | 11,000.00       | 22,000.00      | 20,866.24  | 9,211.50   | 12,000.00       | 12,000.00      | 2,788.50                  |
| 101-000-492.100                      | DIVIDENDS                        | 0.00            | 0.00           | 0.00       | 111.19     | 0.00            | 0.00           | (111.19)                  |
| 101-000-569.100                      | STATE GRANT-METRO ACT            | 5,000.00        | 11,000.00      | 11,724.93  | 0.00       | 5,000.00        | 5,000.00       | 5,000.00                  |
| 101-000-573.000                      | LCSA PPT REIMBURSEMENT           | 0.00            | 0.00           | 161.97     | 17,782.03  | 0.00            | 0.00           | (17,782.03)               |
| 101-000-574.000                      | STATE GRANT-STATE REVENUE SHARIN | 385,000.00      | 392,000.00     | 386,764.49 | 175,152.34 | 385,201.00      | 385,201.00     | 210,048.66                |
| 101-000-665.000                      | INTEREST AND DIVIDENDS           | 22,000.00       | 22,000.00      | 25,908.02  | 10,828.48  | 19,000.00       | 19,000.00      | 8,171.52                  |
| 101-000-667.000                      | RENT                             | 1,100.00        | 1,100.00       | 2,175.00   | 825.00     | 1,100.00        | 1,100.00       | 275.00                    |
| 101-000-675.000                      | MISCELLANEOUS REVENUES           | 1,500.00        | 1,500.00       | 1,365.29   | 5.00       | 0.00            | 0.00           | (5.00)                    |
| 101-000-676.000                      | GENERAL REIMBURSEMENTS           | 0.00            | 0.00           | 5,659.49   | 733.43     | 0.00            | 0.00           | (733.43)                  |
| 101-000-676.200                      | ELECTION REIMBURSEMENT           | 0.00            | 0.00           | 2,266.00   | 2,381.10   | 0.00            | 0.00           | (2,381.10)                |
| Estimated Revenues                   |                                  | 609,600.00      | 643,100.00     | 652,363.69 | 248,313.89 | 606,123.50      | 606,123.50     | 357,809.61                |
| Account Category: Appropriations     |                                  |                 |                |            |            |                 |                |                           |
| 101-101-702.000                      | SALARIES AND WAGES               | 8,500.00        | 8,500.00       | 4,577.66   | 5,992.00   | 12,700.00       | 12,700.00      | 6,708.00                  |
| 101-101-706.000                      | FOIA COORDINATOR WAGES           | 1,200.00        | 1,200.00       | 0.00       | 0.00       | 1,200.00        | 1,200.00       | 1,200.00                  |
| 101-101-860.000                      | MILEAGE                          | 0.00            | 0.00           | 0.00       | 27.26      | 100.00          | 100.00         | 72.74                     |
| 101-101-969.000                      | SEMINARS AND WORKSHOPS           | 0.00            | 500.00         | 250.00     | 0.00       | 500.00          | 500.00         | 500.00                    |
| 101-171-702.000                      | SALARIES AND WAGES               | 24,321.00       | 24,321.00      | 21,491.66  | 13,160.86  | 26,753.00       | 26,753.00      | 13,592.14                 |
| 101-171-860.000                      | MILEAGE                          | 0.00            | 0.00           | 0.00       | 58.29      | 400.00          | 400.00         | 341.71                    |
| 101-171-969.000                      | SEMINARS AND WORKSHOPS           | 2,400.00        | 2,400.00       | 344.52     | 100.00     | 1,500.00        | 1,500.00       | 1,400.00                  |
| 101-215-702.000                      | SALARIES AND WAGES               | 27,712.00       | 27,712.00      | 25,403.32  | 15,934.38  | 31,868.80       | 31,868.80      | 15,934.42                 |
| 101-215-703.000                      | SALARIES AND WAGES-DEPUTY        | 13,728.00       | 13,728.00      | 11,852.57  | 9,020.15   | 15,100.80       | 15,100.80      | 6,080.65                  |
| 101-215-860.000                      | MILEAGE-CLERK                    | 0.00            | 0.00           | 0.00       | 584.50     | 700.00          | 700.00         | 115.50                    |
| 101-215-861.000                      | MILEAGE DEPUTY                   | 0.00            | 0.00           | 0.00       | 225.70     | 300.00          | 300.00         | 74.30                     |
| 101-215-969.000                      | SEMINARS AND WORKSHOPS           | 4,800.00        | 4,800.00       | 1,074.52   | 836.40     | 3,500.00        | 3,500.00       | 2,663.60                  |
| 101-215-969.100                      | SEMINARS AND WORKSHOPS DEPUTY    | 0.00            | 0.00           | 0.00       | 100.00     | 1,750.00        | 1,750.00       | 1,650.00                  |
| 101-247-702.000                      | SALARIES AND WAGES               | 1,350.00        | 1,350.00       | 860.00     | 1,855.00   | 2,550.00        | 2,550.00       | 695.00                    |
| 101-247-860.000                      | MILEAGE-BOR                      | 0.00            | 0.00           | 0.00       | 0.00       | 150.00          | 150.00         | 150.00                    |
| 101-247-969.000                      | SEMINARS AND WORKSHOPS           | 0.00            | 0.00           | 723.00     | 0.00       | 0.00            | 0.00           | 0.00                      |
| 101-253-702.000                      | SALARIES AND WAGES               | 26,075.00       | 26,075.00      | 23,751.92  | 14,575.68  | 29,151.38       | 29,151.38      | 14,575.70                 |
| 101-253-703.000                      | SALARIES AND WAGES-DEPUTY        | 13,728.00       | 16,228.00      | 14,477.33  | 8,687.15   | 15,100.80       | 15,100.80      | 6,413.65                  |
| 101-253-860.000                      | MILEAGE- TREASURER               | 0.00            | 0.00           | 0.00       | 424.44     | 650.00          | 650.00         | 225.56                    |
| 101-253-861.000                      | MILEAGE DEPUTY                   | 0.00            | 0.00           | 0.00       | 455.49     | 550.00          | 550.00         | 94.51                     |
| 101-253-900.000                      | PRINTING AND PUBLISHING          | 0.00            | 0.00           | 0.00       | 842.96     | 2,000.00        | 2,000.00       | 1,157.04                  |
| 101-253-957.000                      | POSTAGE                          | 0.00            | 0.00           | 0.00       | 1,205.98   | 2,700.00        | 2,700.00       | 1,494.02                  |
| 101-253-960.000                      | CHARGEBACKS                      | 300.00          | 300.00         | 695.35     | 108.25     | 0.00            | 0.00           | (108.25)                  |
| 101-253-961.000                      | BANK SERVICE CHARGES             | 150.00          | 150.00         | 33.00      | 0.00       | 0.00            | 0.00           | 0.00                      |
| 101-253-969.000                      | SEMINARS AND WORKSHOPS           | 4,800.00        | 4,800.00       | 1,988.76   | 1,751.41   | 2,900.00        | 2,900.00       | 1,148.59                  |
| 101-253-969.100                      | SEMINARS AND WORKSHOPS DEPUTY    | 0.00            | 0.00           | 0.00       | 551.25     | 2,200.00        | 2,200.00       | 1,648.75                  |
| 101-257-702.000                      | SALARIES AND WAGES               | 43,000.00       | 44,500.00      | 40,425.14  | 21,995.52  | 44,500.00       | 44,500.00      | 22,504.48                 |
| 101-257-727.000                      | SUPPLIES                         | 0.00            | 0.00           | 0.00       | 0.00       | 250.00          | 250.00         | 250.00                    |
| 101-257-860.000                      | MILEAGE-ASSESSOR                 | 0.00            | 0.00           | 0.00       | 378.09     | 900.00          | 900.00         | 521.91                    |

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 09/30/2026

|                                  |                                  | 25-26           | 25-26          | 25-26      | 26-27     | 26-27           | 26-27          | 26-27          |
|----------------------------------|----------------------------------|-----------------|----------------|------------|-----------|-----------------|----------------|----------------|
| GL Number                        | Description                      | Original Budget | Amended Budget | Activity   | Activity  | Original Budget | Amended Budget | Amended Budget |
|                                  |                                  |                 |                |            |           |                 |                |                |
| Fund: 101 GENERAL                |                                  |                 |                |            |           |                 |                |                |
| Account Category: Appropriations |                                  |                 |                |            |           |                 |                |                |
| 101-257-900.000                  | PRINTING AND PUBLISHING          | 0.00            | 0.00           | 0.00       | 0.00      | 800.00          | 800.00         | 800.00         |
| 101-257-969.000                  | SEMINARS AND WORKSHOPS           | 600.00          | 600.00         | 218.00     | 217.35    | 2,400.00        | 2,400.00       | 2,182.65       |
| 101-261-704.000                  | OFFICE ASSISTANT SALARY          | 13,728.00       | 13,728.00      | 13,007.50  | 5,463.65  | 14,352.00       | 14,352.00      | 8,888.35       |
| 101-261-710.000                  | PAYROLL TAXES                    | 18,000.00       | 18,000.00      | 15,230.32  | 9,603.63  | 20,500.00       | 20,500.00      | 10,896.37      |
| 101-261-724.000                  | INSURANCE AND BONDS              | 14,000.00       | 16,000.00      | 21,645.00  | 17,080.00 | 17,700.00       | 17,700.00      | 620.00         |
| 101-261-725.000                  | WORKWEAR                         | 800.00          | 800.00         | 0.00       | 630.96    | 800.00          | 800.00         | 169.04         |
| 101-261-727.000                  | SUPPLIES                         | 2,500.00        | 2,500.00       | 1,731.49   | 1,630.55  | 2,500.00        | 2,500.00       | 869.45         |
| 101-261-808.000                  | PAYROLL BILLING                  | 3,500.00        | 3,500.00       | 3,050.46   | 1,516.12  | 3,500.00        | 3,500.00       | 1,983.88       |
| 101-261-860.000                  | MILEAGE                          | 3,500.00        | 3,500.00       | 3,876.03   | 145.58    | 500.00          | 500.00         | 354.42         |
| 101-261-900.000                  | PRINTING AND PUBLISHING          | 8,000.00        | 8,000.00       | 6,042.45   | 1,711.83  | 3,500.00        | 3,500.00       | 1,788.17       |
| 101-261-955.000                  | MISCELLANEOUS EXPENSES           | 0.00            | 0.00           | 361.00     | 0.00      | 100.00          | 100.00         | 100.00         |
| 101-261-956.000                  | MEMBERSHIPS AND DUES, SOFTWARE L | 29,000.00       | 0.00           | (5,808.00) | 0.00      | 0.00            | 0.00           | 0.00           |
| 101-261-956.001                  | MEMBERSHIPS AND DUES             | 0.00            | 5,500.00       | 4,965.66   | 4,746.30  | 5,500.00        | 5,500.00       | 753.70         |
| 101-261-956.002                  | COMPUTER MAINTENANCE AND HOSTING | 0.00            | 54,000.00      | 49,273.94  | 22,492.33 | 54,000.00       | 54,000.00      | 31,507.67      |
| 101-261-956.003                  | SOFTWARE                         | 0.00            | 10,500.00      | 20,835.22  | 14,952.55 | 16,000.00       | 16,000.00      | 1,047.45       |
| 101-261-957.000                  | POSTAGE                          | 4,000.00        | 4,000.00       | 4,186.97   | 2,333.00  | 500.00          | 500.00         | (1,833.00)     |
| 101-261-959.200                  | APPROPRIATION SENIOR CENTER      | 3,000.00        | 3,000.00       | 3,000.00   | 0.00      | 3,000.00        | 3,000.00       | 3,000.00       |
| 101-262-702.000                  | SALARIES AND WAGES               | 14,000.00       | 2,000.00       | 1,565.65   | 10,918.70 | 12,656.00       | 12,656.00      | 1,737.30       |
| 101-262-727.000                  | SUPPLIES                         | 650.00          | 650.00         | 132.42     | 408.03    | 450.00          | 450.00         | 41.97          |
| 101-262-727.100                  | ELECTION POSTAGE                 | 1,200.00        | 1,200.00       | 0.00       | 2,084.00  | 1,200.00        | 1,200.00       | (884.00)       |
| 101-262-900.000                  | PRINTING AND PUBLISHING          | 4,500.00        | 4,500.00       | 0.00       | 398.60    | 2,250.00        | 2,250.00       | 1,851.40       |
| 101-262-900.100                  | MISCELLANEOUS EXPENSES           | 800.00          | 800.00         | 352.91     | 99.93     | 800.00          | 800.00         | 700.07         |
| 101-262-931.000                  | EQUIPMENT MAINTENANCE            | 2,500.00        | 3,500.00       | 3,476.73   | 3,292.00  | 3,000.00        | 3,000.00       | (292.00)       |
| 101-262-931.100                  | NEW EQUIPMENT                    | 0.00            | 0.00           | 0.00       | 0.00      | 25,000.00       | 25,000.00      | 25,000.00      |
| 101-265-705.000                  | HALL MONITOR SALARY              | 750.00          | 750.00         | 600.00     | 825.00    | 750.00          | 750.00         | (75.00)        |
| 101-265-802.000                  | LANDSCAPING                      | 1,000.00        | 1,000.00       | 0.00       | 0.00      | 1,000.00        | 1,000.00       | 1,000.00       |
| 101-265-803.000                  | SNOW REMOVAL                     | 5,000.00        | 5,000.00       | 7,328.50   | 0.00      | 8,000.00        | 8,000.00       | 8,000.00       |
| 101-265-814.000                  | LAWN MOWING                      | 4,000.00        | 4,000.00       | 4,459.42   | 1,311.44  | 5,000.00        | 5,000.00       | 3,688.56       |
| 101-265-859.000                  | INTERNET AND PHONES              | 11,000.00       | 11,000.00      | 8,014.33   | 3,683.26  | 9,000.00        | 9,000.00       | 5,316.74       |
| 101-265-920.000                  | UTILITIES                        | 12,000.00       | 12,000.00      | 6,395.52   | 5,892.96  | 8,000.00        | 8,000.00       | 2,107.04       |
| 101-265-931.000                  | EQUIPMENT MAINTENANCE            | 2,500.00        | 2,500.00       | 199.81     | 570.00    | 2,500.00        | 2,500.00       | 1,930.00       |
| 101-265-935.000                  | BUILDING MAINTENANCE             | 25,000.00       | 25,000.00      | (2,153.17) | 2,205.54  | 5,000.00        | 5,000.00       | 2,794.46       |
| 101-265-971.000                  | CAPITAL-PARKING LOT              | 0.00            | 0.00           | 0.00       | 0.00      | 7,000.00        | 7,000.00       | 7,000.00       |
| 101-265-972.000                  | CAPITAL IMPROVEMENTS             | 0.00            | 10,000.00      | 7,800.00   | 500.00    | 5,000.00        | 5,000.00       | 4,500.00       |
| 101-265-973.000                  | OFFICE EQUIPMENT                 | 21,000.00       | 21,000.00      | 13,063.15  | 3,680.00  | 4,000.00        | 4,000.00       | 320.00         |
| 101-267-801.000                  | PROFESSIONAL AND CONTRACTUAL SER | 0.00            | 0.00           | 1,641.00   | 0.00      | 0.00            | 0.00           | 0.00           |
| 101-267-804.000                  | ATTORNEY                         | 70,000.00       | 70,000.00      | 34,903.97  | 23,249.48 | 60,000.00       | 60,000.00      | 36,750.52      |
| 101-267-805.000                  | PLANNER                          | 45,000.00       | 45,000.00      | 29,748.90  | 975.00    | 20,000.00       | 20,000.00      | 19,025.00      |
| 101-267-806.000                  | AUDITOR                          | 14,000.00       | 14,000.00      | 13,600.00  | 15,000.00 | 15,000.00       | 15,000.00      | 0.00           |
| 101-267-806.001                  | ACCOUNTING                       | 0.00            | 21,000.00      | 17,852.50  | 5,850.00  | 21,000.00       | 21,000.00      | 15,150.00      |
| 101-267-815.000                  | CODE AND ORDINANCE HOSTING       | 0.00            | 0.00           | 2,860.99   | 3,004.04  | 4,600.00        | 4,600.00       | 1,595.96       |
| 101-267-816.000                  | SHREDDING SERVICES               | 0.00            | 0.00           | 751.10     | 120.65    | 800.00          | 800.00         | 679.35         |
| 101-302-809.000                  | FIRE AUTHORITY REP               | 810.00          | 810.00         | 390.00     | 360.00    | 810.00          | 810.00         | 450.00         |
| 101-302-810.000                  | POLICE ORIDINANCE ENFORCEMENT    | 500.00          | 500.00         | 0.00       | 0.00      | 500.00          | 500.00         | 500.00         |
| 101-302-959.100                  | CONTRIBUTION POLICE SALARIES     | 10,000.00       | 10,000.00      | 10,000.00  | 5,000.00  | 10,000.00       | 10,000.00      | 5,000.00       |
| 101-445-962.000                  | DRAINS AT LARGE                  | 45,000.00       | 45,000.00      | 43,219.45  | 0.00      | 45,000.00       | 45,000.00      | 45,000.00      |
| 101-526-968.000                  | SPRING CLEANUP                   | 4,600.00        | 6,800.00       | 6,708.00   | 5,785.00  | 7,000.00        | 7,000.00       | 1,215.00       |
| 101-567-702.000                  | SALARIES AND WAGES               | 0.00            | 1,000.00       | 0.00       | 1,384.80  | 0.00            | 0.00           | (1,384.80)     |
| 101-701-702.000                  | SALARIES AND WAGES               | 34,000.00       | 36,000.00      | 30,897.58  | 8,078.30  | 17,280.00       | 17,280.00      | 9,201.70       |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                         | Description                 | 25-26           | 25-26          | 25-26      | 26-27       | 26-27           | 26-27          | 26-27                     |
|-----------------------------------|-----------------------------|-----------------|----------------|------------|-------------|-----------------|----------------|---------------------------|
|                                   |                             | Original Budget | Amended Budget | Activity   | Activity    | Original Budget | Amended Budget | Amended Budget Amt Change |
| Fund: 101 GENERAL                 |                             |                 |                |            |             |                 |                |                           |
| Account Category: Appropriations  |                             |                 |                |            |             |                 |                |                           |
| 101-701-804.000                   | PC ATTORNEY                 | 0.00            | 0.00           | 0.00       | 8,257.57    | 10,000.00       | 10,000.00      | 1,742.43                  |
| 101-701-969.000                   | SEMINARS AND WORKSHOPS      | 750.00          | 2,000.00       | 1,452.56   | 100.00      | 2,000.00        | 2,000.00       | 1,900.00                  |
| 101-702-702.000                   | SALARIES AND WAGES          | 0.00            | 0.00           | 0.00       | 7,286.50    | 25,000.00       | 25,000.00      | 17,713.50                 |
| 101-702-860.000                   | MILEAGE                     | 0.00            | 0.00           | 0.00       | 0.00        | 700.00          | 700.00         | 700.00                    |
| 101-702-969.000                   | SEMINARS AND WORKSHOPS      | 0.00            | 0.00           | 0.00       | 0.00        | 500.00          | 500.00         | 500.00                    |
| 101-751-702.000                   | SALARIES AND WAGES          | 270.00          | 270.00         | 0.00       | 0.00        | 360.00          | 360.00         | 360.00                    |
| 101-751-959.000                   | PARKS AND REC CONTRIBUTIONS | 30,000.00       | 32,000.00      | 42,862.08  | 0.00        | 27,000.00       | 27,000.00      | 27,000.00                 |
| Appropriations                    |                             | 633,522.00      | 709,472.00     | 577,688.19 | 301,715.41  | 713,782.78      | 713,782.78     | 412,067.37                |
| Fund 101 - GENERAL:               |                             |                 |                |            |             |                 |                |                           |
| TOTAL ESTIMATED REVENUES          |                             | 609,600.00      | 643,100.00     | 652,363.69 | 248,313.89  | 606,123.50      | 606,123.50     | 357,809.61                |
| TOTAL APPROPRIATIONS              |                             | 633,522.00      | 709,472.00     | 577,688.19 | 301,715.41  | 713,782.78      | 713,782.78     | 412,067.37                |
| NET OF REVENUES & APPROPRIATIONS: |                             | (23,922.00)     | (66,372.00)    | 74,675.50  | (53,401.52) | (107,659.28)    | (107,659.28)   | (54,257.76)               |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                            | Description             | 25-26           | 25-26          | 25-26      | 26-27       | 26-27           | 26-27          | 26-27                     |
|--------------------------------------|-------------------------|-----------------|----------------|------------|-------------|-----------------|----------------|---------------------------|
|                                      |                         | Original Budget | Amended Budget | Activity   | Activity    | Original Budget | Amended Budget | Amended Budget Amt Change |
| Fund: 204 MUNICIPAL STREET           |                         |                 |                |            |             |                 |                |                           |
| Account Category: Estimated Revenues |                         |                 |                |            |             |                 |                |                           |
| 204-000-402.000                      | CURRENT PROPERTY TAXES  | 320,000.00      | 320,000.00     | 338,146.14 | 15,912.81   | 338,396.99      | 338,396.99     | 322,484.18                |
| 204-000-412.000                      | DELINQUENT TAX REVENUE  | 0.00            | 0.00           | 134.60     | 0.00        | 0.00            | 0.00           | 0.00                      |
| 204-000-573.000                      | LCSA PPT REIMBURSEMENT  | 0.00            | 0.00           | 395.92     | 0.00        | 0.00            | 0.00           | 0.00                      |
| 204-000-665.000                      | INTEREST AND DIVIDENDS  | 3,000.00        | 3,000.00       | 7,684.53   | 3,142.93    | 5,000.00        | 5,000.00       | 1,857.07                  |
| 204-000-699.282                      | TRANSFER IN - ARPA FUND | 0.00            | 0.00           | 307,045.27 | 0.00        | 0.00            | 0.00           | 0.00                      |
| Estimated Revenues                   |                         | 323,000.00      | 323,000.00     | 653,406.46 | 19,055.74   | 343,396.99      | 343,396.99     | 324,341.25                |
| Account Category: Appropriations     |                         |                 |                |            |             |                 |                |                           |
| 204-450-812.000                      | CHLORIDING              | 88,000.00       | 88,000.00      | 71,984.29  | 76,453.71   | 80,000.00       | 80,000.00      | 3,546.29                  |
| 204-450-960.000                      | CHARGEBACKS             | 100.00          | 100.00         | 1,183.11   | 37.77       | 1,100.00        | 1,100.00       | 1,062.23                  |
| 204-450-961.000                      | BANK SERVICE CHARGES    | 50.00           | 50.00          | 0.00       | 0.00        | 0.00            | 0.00           | 0.00                      |
| 204-450-967.100                      | CONSTRUCTION            | 125,000.00      | 125,000.00     | 422,131.35 | 0.00        | 125,000.00      | 125,000.00     | 125,000.00                |
| Appropriations                       |                         | 213,150.00      | 213,150.00     | 495,298.75 | 76,491.48   | 206,100.00      | 206,100.00     | 129,608.52                |
| Fund 204 - MUNICIPAL STREET:         |                         |                 |                |            |             |                 |                |                           |
| TOTAL ESTIMATED REVENUES             |                         | 323,000.00      | 323,000.00     | 653,406.46 | 19,055.74   | 343,396.99      | 343,396.99     | 324,341.25                |
| TOTAL APPROPRIATIONS                 |                         | 213,150.00      | 213,150.00     | 495,298.75 | 76,491.48   | 206,100.00      | 206,100.00     | 129,608.52                |
| NET OF REVENUES & APPROPRIATIONS:    |                         | 109,850.00      | 109,850.00     | 158,107.71 | (57,435.74) | 137,296.99      | 137,296.99     | 194,732.73                |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                                   | Description                       | Original | 25-26<br>Budget | 25-26<br>Amended Budget | 25-26<br>Activity | 26-27<br>Activity | Original    | 26-27<br>Budget | 26-27<br>Amended Budget | 26-27<br>Amended Budget | 26-27<br>Amt Change |
|---------------------------------------------|-----------------------------------|----------|-----------------|-------------------------|-------------------|-------------------|-------------|-----------------|-------------------------|-------------------------|---------------------|
| <b>Fund: 209 CEMETERY</b>                   |                                   |          |                 |                         |                   |                   |             |                 |                         |                         |                     |
| <b>Account Category: Estimated Revenues</b> |                                   |          |                 |                         |                   |                   |             |                 |                         |                         |                     |
| 209-000-607.100                             | BURIAL FEES                       |          | 700.00          | 700.00                  | 550.00            | 0.00              | 500.00      | 500.00          | 500.00                  | 500.00                  |                     |
| 209-000-642.000                             | LOT SALES                         |          | 700.00          | 700.00                  | 3,550.00          | 800.00            | 500.00      | 500.00          | 500.00                  | (300.00)                |                     |
| 209-000-642.100                             | FOUNDATIONS                       |          | 1,300.00        | 1,300.00                | 209.30            | 0.00              | 0.00        | 0.00            | 0.00                    | 0.00                    |                     |
| 209-000-665.000                             | INTEREST AND DIVIDENDS            |          | 335.00          | 335.00                  | 332.01            | 142.27            | 300.00      | 300.00          | 300.00                  | 157.73                  |                     |
|                                             | Estimated Revenues                |          | 3,035.00        | 3,035.00                | 4,641.31          | 942.27            | 1,300.00    | 1,300.00        | 1,300.00                | 357.73                  |                     |
| <b>Account Category: Appropriations</b>     |                                   |          |                 |                         |                   |                   |             |                 |                         |                         |                     |
| 209-567-702.000                             | SALARIES AND WAGES                |          | 3,780.00        | 3,780.00                | 2,821.56          | 0.00              | 4,760.00    | 4,760.00        | 4,760.00                | 4,760.00                |                     |
| 209-567-811.000                             | CONTRACTED LABOR                  |          | 0.00            | 0.00                    | 830.40            | 0.00              | 600.00      | 600.00          | 600.00                  | 600.00                  |                     |
| 209-567-814.000                             | LAWN MOWING                       |          | 11,000.00       | 11,000.00               | 12,420.03         | 7,482.88          | 15,000.00   | 15,000.00       | 15,000.00               | 7,517.12                |                     |
| 209-567-860.000                             | MILEAGE                           |          | 0.00            | 0.00                    | 0.00              | 133.57            | 500.00      | 500.00          | 500.00                  | 366.43                  |                     |
| 209-567-930.000                             | REPAIR AND MAINTENANCE            |          | 9,000.00        | 9,000.00                | 0.00              | 535.00            | 9,000.00    | 9,000.00        | 9,000.00                | 8,465.00                |                     |
| 209-567-955.000                             | MISCELLANEOUS EXPENSES            |          | 0.00            | 0.00                    | 57.50             | 27.50             | 100.00      | 100.00          | 100.00                  | 72.50                   |                     |
| 209-567-956.000                             | MEMBERSHIPS AND DUES, SOFTWARE L  |          | 0.00            | 0.00                    | 1,435.00          | 383.00            | 1,500.00    | 1,500.00        | 1,500.00                | 1,117.00                |                     |
|                                             | Appropriations                    |          | 23,780.00       | 23,780.00               | 17,564.49         | 8,561.95          | 31,460.00   | 31,460.00       | 31,460.00               | 22,898.05               |                     |
| <b>Fund 209 - CEMETERY:</b>                 |                                   |          |                 |                         |                   |                   |             |                 |                         |                         |                     |
|                                             | TOTAL ESTIMATED REVENUES          |          | 3,035.00        | 3,035.00                | 4,641.31          | 942.27            | 1,300.00    | 1,300.00        | 1,300.00                | 357.73                  |                     |
|                                             | TOTAL APPROPRIATIONS              |          | 23,780.00       | 23,780.00               | 17,564.49         | 8,561.95          | 31,460.00   | 31,460.00       | 31,460.00               | 22,898.05               |                     |
|                                             | NET OF REVENUES & APPROPRIATIONS: |          | (20,745.00)     | (20,745.00)             | (12,923.18)       | (7,619.68)        | (30,160.00) | (30,160.00)     | (30,160.00)             | (22,540.32)             |                     |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                                   | Description              | Original | 25-26<br>Budget | Amended | 25-26<br>Budget | 25-26<br>Activity | 26-27<br>Activity | Original | 26-27<br>Budget | Amended | 26-27<br>Budget | Amended | 26-27<br>Budget | 26-27<br>Amt Change |
|---------------------------------------------|--------------------------|----------|-----------------|---------|-----------------|-------------------|-------------------|----------|-----------------|---------|-----------------|---------|-----------------|---------------------|
| <b>Fund: 282 ARPA</b>                       |                          |          |                 |         |                 |                   |                   |          |                 |         |                 |         |                 |                     |
| <b>Account Category: Estimated Revenues</b> |                          |          |                 |         |                 |                   |                   |          |                 |         |                 |         |                 |                     |
| 282-000-528.282                             | FEDERAL GRANTS-ARPA      |          | 0.00            |         | 0.00            | 307,045.27        | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |
|                                             | Estimated Revenues       |          | 0.00            |         | 0.00            | 307,045.27        | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |
| <b>Account Category: Appropriations</b>     |                          |          |                 |         |                 |                   |                   |          |                 |         |                 |         |                 |                     |
| 282-965-995.204                             | TRANSFER OUT - ROAD FUND |          | 0.00            |         | 0.00            | 307,045.27        | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |
|                                             | Appropriations           |          | 0.00            |         | 0.00            | 307,045.27        | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |
| <b>Fund 282 - ARPA:</b>                     |                          |          |                 |         |                 |                   |                   |          |                 |         |                 |         |                 |                     |
| TOTAL ESTIMATED REVENUES                    |                          |          | 0.00            |         | 0.00            | 307,045.27        | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |
| TOTAL APPROPRIATIONS                        |                          |          | 0.00            |         | 0.00            | 307,045.27        | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |
| NET OF REVENUES & APPROPRIATIONS:           |                          |          | 0.00            |         | 0.00            | 0.00              | 0.00              |          | 0.00            |         | 0.00            |         | 0.00            | 0.00                |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number | Description | 25-26    | 25-26  | 25-26   | 26-27  | 26-27    | 26-27    | 26-27    | 26-27  |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        |         |        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|           |             | Original | Budget | Amended | Budget | Activity | Activity | Original | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget | Amended | Budget |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                            | Description                       | 25-26    |        | 25-26   |        | 25-26    |      | 26-27    |      | 26-27    |        | 26-27   |        | 26-27   |        |
|--------------------------------------|-----------------------------------|----------|--------|---------|--------|----------|------|----------|------|----------|--------|---------|--------|---------|--------|
|                                      |                                   | Original | Budget | Amended | Budget | Activity |      | Activity |      | Original | Budget | Amended | Budget | Amended | Budget |
| Fund: 702 SOLAR ESCROW FUND          |                                   |          |        |         |        |          |      |          |      |          |        |         |        |         |        |
| Account Category: Estimated Revenues |                                   |          |        |         |        |          |      |          |      |          |        |         |        |         |        |
| 702-000-665.000                      | INTEREST AND DIVIDENDS            |          | 0.00   |         | 0.00   |          | 0.00 |          | 0.06 |          | 0.00   |         | 0.00   |         | (0.06) |
|                                      | Estimated Revenues                |          | 0.00   |         | 0.00   |          | 0.00 |          | 0.06 |          | 0.00   |         | 0.00   |         | (0.06) |
| Fund 702 - SOLAR ESCROW FUND:        |                                   |          |        |         |        |          |      |          |      |          |        |         |        |         |        |
|                                      | TOTAL ESTIMATED REVENUES          |          | 0.00   |         | 0.00   |          | 0.00 |          | 0.06 |          | 0.00   |         | 0.00   |         | (0.06) |
|                                      | TOTAL APPROPRIATIONS              |          |        |         |        |          |      |          |      |          |        |         |        |         |        |
|                                      | NET OF REVENUES & APPROPRIATIONS: |          | 0.00   |         | 0.00   |          | 0.00 |          | 0.06 |          | 0.00   |         | 0.00   |         | (0.06) |

## BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 09/30/2026

| GL Number                                   | Description                       | Original | 25-26<br>Budget | 25-26<br>Amended Budget | 25-26<br>Activity | 26-27<br>Activity | Original | 26-27<br>Budget | 26-27<br>Amended Budget | 26-27<br>Budget | 26-27<br>Amended Budget | 26-27<br>Amt Change |
|---------------------------------------------|-----------------------------------|----------|-----------------|-------------------------|-------------------|-------------------|----------|-----------------|-------------------------|-----------------|-------------------------|---------------------|
| <b>Fund: 703 CURRENT TAX COLLECTION</b>     |                                   |          |                 |                         |                   |                   |          |                 |                         |                 |                         |                     |
| <b>Account Category: Estimated Revenues</b> |                                   |          |                 |                         |                   |                   |          |                 |                         |                 |                         |                     |
| 703-000-665.000                             | INTEREST AND DIVIDENDS            |          | 25,000.00       | 25,000.00               | 4,962.54          | 1,469.36          |          | 0.00            |                         | 0.00            |                         | (1,469.36)          |
| 703-000-665.100                             | SUMTAX NOT INTERFACED             |          | 0.00            | 0.00                    | 5,761.09          | 0.00              |          | 0.00            |                         | 0.00            |                         | 0.00                |
|                                             | Estimated Revenues                |          | 25,000.00       | 25,000.00               | 10,723.63         | 1,469.36          |          | 0.00            |                         | 0.00            |                         | (1,469.36)          |
| <b>Fund 703 - CURRENT TAX COLLECTION:</b>   |                                   |          |                 |                         |                   |                   |          |                 |                         |                 |                         |                     |
|                                             | TOTAL ESTIMATED REVENUES          |          | 25,000.00       | 25,000.00               | 10,723.63         | 1,469.36          |          | 0.00            |                         | 0.00            |                         | (1,469.36)          |
|                                             | TOTAL APPROPRIATIONS              |          | 0.00            | 0.00                    | 0.00              | 0.00              |          | 0.00            |                         | 0.00            |                         | 0.00                |
|                                             | NET OF REVENUES & APPROPRIATIONS: |          | 25,000.00       | 25,000.00               | 10,723.63         | 1,469.36          |          | 0.00            |                         | 0.00            |                         | (1,469.36)          |

**BUDGET REPORT FOR CONWAY TOWNSHIP**  
Calculations As of 09/30/2026

| GL Number                                                | Description                          | 25-26    |            | 25-26   |              | 25-26        |  | 26-27        |  | 26-27      |        | 26-27      |        | 26-27      |        |
|----------------------------------------------------------|--------------------------------------|----------|------------|---------|--------------|--------------|--|--------------|--|------------|--------|------------|--------|------------|--------|
|                                                          |                                      | Original | Budget     | Amended | Budget       | Activity     |  | Activity     |  | Original   | Budget | Amended    | Budget | Amended    | Budget |
|                                                          |                                      |          |            |         |              |              |  |              |  |            |        |            |        |            |        |
| <b>Fund: 811 SECLUDED ACRES SPECIAL ASSESMENT FUND</b>   |                                      |          |            |         |              |              |  |              |  |            |        |            |        |            |        |
| <b>Account Category: Estimated Revenues</b>              |                                      |          |            |         |              |              |  |              |  |            |        |            |        |            |        |
| 811-000-451.000                                          | SAD PRINCIPAL-EVA LANE               |          | 0.00       |         | 0.00         | 16,522.47    |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
| 811-000-451.200                                          | SAD PRINCIPLE - EARLY PAYOFFS        |          | 0.00       |         | 0.00         | 3,644.64     |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
| 811-000-451.300                                          | SAD INTEREST SECLUDED ACRES          |          | 0.00       |         | 0.00         | 7,141.37     |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
|                                                          | Estimated Revenues                   |          | 0.00       |         | 0.00         | 27,308.48    |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
| <b>Fund 811 - SECLUDED ACRES SPECIAL ASSESMENT FUND:</b> |                                      |          |            |         |              |              |  |              |  |            |        |            |        |            |        |
|                                                          | TOTAL ESTIMATED REVENUES             |          | 0.00       |         | 0.00         | 27,308.48    |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
|                                                          | TOTAL APPROPRIATIONS                 |          | 0.00       |         | 0.00         | 0.00         |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
|                                                          | NET OF REVENUES & APPROPRIATIONS:    |          | 0.00       |         | 0.00         | 27,308.48    |  | 0.00         |  | 0.00       |        | 0.00       |        | 0.00       | 0.00   |
| <b>Report Totals:</b>                                    |                                      |          |            |         |              |              |  |              |  |            |        |            |        |            |        |
|                                                          | TOTAL ESTIMATED REVENUES - ALL FUNDS |          | 983,035.00 |         | 1,016,535.00 | 1,655,488.84 |  | 269,855.71   |  | 950,820.49 |        | 950,820.49 |        | 680,964.78 |        |
|                                                          | TOTAL APPROPRIATIONS - ALL FUNDS     |          | 870,452.00 |         | 946,402.00   | 1,397,596.70 |  | 386,768.84   |  | 951,342.78 |        | 951,342.78 |        | 564,573.94 |        |
|                                                          | NET OF REVENUES & APPROPRIATIONS:    |          | 112,583.00 |         | 70,133.00    | 257,892.14   |  | (116,913.13) |  | (522.29)   |        | (522.29)   |        | 116,390.84 |        |



*Livingston County Treasurer's Association*

# **HOLIDAY PARTY**



## **Hot Buffet Luncheon:**

Chicken Sonoma, Vegetarian Lasagna, Oven Roasted Red Skin Potatoes, Green Beans, Garden Salad, Rolls and Butter.

\*Desserts, Coffee Bar, Tea, Soft Drinks\*

**Thursday November 19<sup>th</sup>, 2026**

**11:00am at Chemung Hills Golf Course**

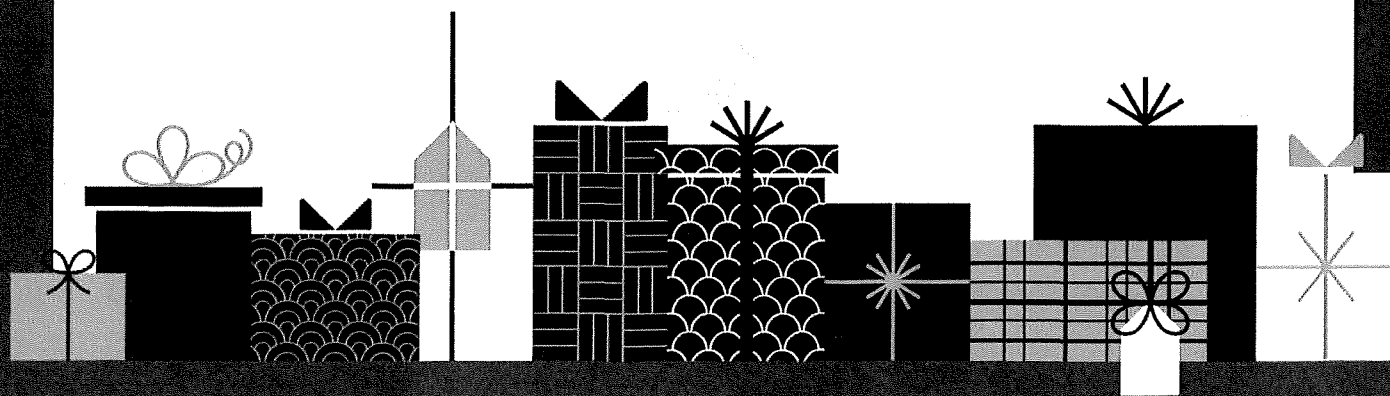
**3125 Golf Club Road, Howell, MI 48843**

Cost is \$29 per person

Please mail your RSVP along with payment to ||

Teresa Murrish at Howell Township:

3525 Byron Road, Howell, MI 48843





| INVESTMENT REPORT        |                |              |              |              |              |              |              |          |          |          |          |          |          |          |
|--------------------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|----------|
|                          |                | April 2026   | May 2026     | June 2026    | July 2026    | Aug 2026     | Sept 2026    | Oct 2026 | Nov 2026 | Dec 2026 | Jan 2027 | Feb 2027 | Mar 2027 | TOTAL(S) |
| Road Fund (BOAA)         | Ending Balance | \$200,000.00 | \$200,000.00 | \$200,000.00 | \$200,000.00 | \$200,000.00 | \$200,000.00 |          |          |          |          |          |          |          |
|                          | Interest       | \$180.82     | \$174.79     | \$192.88     | \$186.85     | \$186.85     | \$180.82     |          |          |          |          |          |          |          |
|                          |                |              |              |              |              |              |              |          |          |          |          |          |          |          |
| Road Fund Savings (BOAA) | Ending Balance | \$376,310.47 | \$376,843.18 | \$393,265.07 | \$371,593.13 | \$354,233.87 | \$318,353.85 |          |          |          |          |          |          |          |
|                          | Interest       | \$340.06     | \$351.89     | \$347.23     | \$364.21     | \$337.87     | \$298.66     |          |          |          |          |          |          |          |
|                          |                |              |              |              |              |              |              |          |          |          |          |          |          |          |
| Dog License (BOAA)       | Ending Balance | \$90.22      | \$90.26      | \$125.31     | \$150.38     | \$235.46     | \$15.15      |          |          |          |          |          |          |          |
|                          | Interest       | \$0.05       | \$0.04       | \$0.05       | \$0.07       | \$0.08       | \$0.05       |          |          |          |          |          |          |          |
|                          |                |              |              |              |              |              |              |          |          |          |          |          |          |          |
| Trust and Agency (BOAA)  | Ending Balance | \$28,953.95  | \$28,266.54  | \$27,530.01  | \$25,162.65  | \$24,824.30  | \$24,485.40  |          |          |          |          |          |          |          |
|                          | Interest       | \$12.94      | \$12.59      | \$13.47      | \$12.64      | \$11.65      | \$11.10      |          |          |          |          |          |          |          |
|                          |                |              |              |              |              |              |              |          |          |          |          |          |          |          |
| Tax Fund (BOAA)          | Ending Balance | \$30,092.20  | \$30,105.35  | \$30,104.68  | \$129,653.29 | \$217,080.62 | \$406,222.81 |          |          |          |          |          |          |          |
|                          | Interest       | \$13.60      | \$13.15      | \$14.51      | \$63.37      | \$110.76     | \$1,103.82   |          |          |          |          |          |          |          |
|                          |                |              |              |              |              |              |              |          |          |          |          |          |          |          |
| Solar Escrow Fund (BOAA) | Ending Balance | \$27.03      | \$27.04      | \$27.05      | \$27.06      | \$27.07      | \$27.08      |          |          |          |          |          |          |          |
|                          | Interest       | \$.01        | \$.01        | \$0.01       | \$0.01       | \$0.01       | \$0.01       |          |          |          |          |          |          |          |



# Proposal

Valid for 60 days from date of receipt

# Company Overview

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CivicPlus started back in June of 1998 with a simple yet powerful vision: to develop technology solutions that empower local government staff to manage daily operations efficiently without depending on paper-based processes or complex systems.

Today, CivicPlus provides public sector technology that provides intelligent automation for staff and a unified experience for residents. CivicPlus solutions help increase process efficiency by up to 40%, freeing staff to improve community engagement. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a singular experience for residents and staff.

## OUR PORTFOLIO INCLUDES:

- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Mass Notification
- Social Media Archiving
- NextRequest
- Recreation Management
- SeeClickFix 311 CRM
- Municode Codification
- Process Automation and Digital Services
- Community Development
- Asset Management
- Utility Billing
- Resident Portal

## Company Contact Information

302 S. 4th Street, Suite 500  
Manhattan, KS 66502  
Toll Free: 888.228.2233  
Fax: 785.587.8951

[civicplus.com](http://civicplus.com)



# Experience & Recognition

**25+** Years

**13,000+** Customers

**950+** Employees

With public service in our DNA, our 25-year heritage of success is fueled by the expertise of our product innovators—many of whom served in local government. Our commitment to deliver impactful solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government technology. We are proud to have earned the trust of our over 13,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

We're proud to be recognized in various ways for our dedication and service to our customers.

- Winner of multiple Stevie® Awards, the world's top honors for customer service, sales professionals, and more.
- Designated a top-100 U.S. company by Government Technology magazine for making a difference in the public sector.
- Selected by Inc. Magazine as "One of the Fastest Growing Privately-Held Companies in the U.S." each year since 2011.
- Certified™ by Great Place To Work®, which is a prestigious award is based entirely on what current employees say about their working experience.



## The Best-Run Local Governments Run on CivicPlus Technology

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services. However, they struggle with budget cutbacks and technology constraints. With CivicPlus, leaders can finally overcome the perpetual trade-off between the demand for better services and the realities of operational resources, by leveraging the unique Civic Impact Platform to deliver both unmatched end-to-end automated efficiency and truly unified, delightful resident experiences.

CivicPlus is the only government technology company exclusively committed to being a trusted partner for impact-led government, enabling our customers to efficiently keep our communities informed, involved, and connected using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, our customers increase revenue and operate more efficiently while nurturing trust among residents.



# The Civic Impact Platform

The comprehensive Civic Impact Platform delivers unmatched end-to-end efficiency, supercharging staff impact through intelligent automation, and unlocking collaboration in and across departments. At the same time, this unique platform delivers a truly unified residence experience, delighting residents with a singular profile and single sign-on for friction-free, no-hassle services. With CivicPlus, your team is always change-ready, staying a step ahead of disruption, whether evolving compliance and accessibility requirements, civil emergencies, and more.



## IMPACT-LED GOVERNMENT

Impact-led government aims to create lasting community change by improving and modernizing processes with automation, collaboration, and data insights. This approach helps staff work efficiently and makes services more accessible, addressing needs proactively. Our Civic Impact Platform is guided by five core principles:

1. **Modernize and connect every function:** Work better together through intelligent automation, efficiency, and stronger collaboration.
2. **Deliver a singular, personalized resident experience:** Replace hassle with friction-free delight, delivering a unified profile and intuitive, consistent experiences.
3. **Supercharge staff impact:** Boost staff performance with automated tasks, data-driven decisions, and aligned priorities and processes.
4. **Strengthen compliance, accessibility, and readiness:** Forward-thinking best practices and continuous adaptation.
5. **Consolidate on a comprehensive, purpose-built platform:** Choose solution breadth, eliminate multiple vendors, and gain compounding value over time.



# CivicPlus Resident Portal

## THE NEXT EVOLUTION IN DIGITAL RESIDENT ENGAGEMENT

CivicPlus Portal is a mobile-friendly, personalized online hub from which residents can quickly, easily, and securely obtain information, access resources, discover services, complete transactions, and interact with their local government administration. It is the public gateway to the Civic Impact Platform, empowering resident self-service from one central location for everything from submitting forms, referencing recent legislation, and engaging with public meetings to managing individual alert and notification preferences.



### Personalized Resident Benefits:

- One username, password, or popular platform-enabled single sign-on (via Facebook, Google, Microsoft, or Apple) to securely manage their user profile and interact with all their government resources and information.
- A personalized, customizable dashboard that serves as the launchpad to save frequently accessed digital services, view past interactions, bookmark frequent payment options, and stay up to date with featured, meaningful content.
- Anytime, anywhere access from any device.
- Enabling self-service form viewing, submission, and payments to support a variety of digital transactions from parking permits and business licenses to pet adoptions.
- Easy management of individual communication preferences related to routine and emergency alerts, website newsletters, and agenda & meeting notifications from one single view.
- A centralized hub to submit and track requests, such as public records requests, non-emergency issues, and code enforcement complaints and violations.

### Staff and Administrator Benefits:

- A low-maintenance tool for administrators to easily spotlight information, share content, and link to services to further promote local government initiatives while improving public transparency and trust.
- Ability to consolidate digital services from multiple CivicPlus and third-party solutions into one intuitive, accessible, and responsive interface.
- Consolidation of siloed alerts and notifications from the variety of solutions you control into a single view residents to sign up for and manage.
- Localization of cross-department payments and forms in one place, including those from CivicPlus and third-party solutions, enhancing residents' convenience for increased payments and engagement.
- Multi-factor authentication options and optimized for security and accessibility.



# Support Services

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## TECHNICAL SUPPORT

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available to assist with any questions or concerns regarding the technical functionality and usage of your new solution.

CivicPlus Technical Support hours typically span between 7 a.m. to 7 p.m. CST, but vary by product. You can access a Technical Support Team via a toll-free number as well as an online email support system for users to submit technical issues or questions. Our current initial response time is 4-hours for email tickets during normal hours. Further, emergency technical support for urgent requests is available 24/7 for designated, named points-of-contact for most products.



### Award-Winning Support

CivicPlus has been honored with four Gold Stevie® Awards, eight Silver Stevie® Awards, and eleven Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

## CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. The Help Center also provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

## CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to engage your residents most effectively.

# Proposal Disclaimer

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## Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.



# Agenda and Meeting Management Select



## Select Pro with Premium Implementation

# Features & Functionality

## Select Solution

CivicPlus' Select software (Select) is the fastest, most intuitive way to streamline the entire agenda management process—from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.



Our Pro package includes the most frequently used functionality to manage your agendas and meetings. You'll be able to seamlessly create agendas with the ability to assign an item status and use configurable workflows to help manage your internal processes. Built-in integrations and a suite of APIs make working with other internal applications easy. Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

### Fully Integrated, Cloud-Based Software Suite

- » User-friendly, modern interface
- » Unlimited users
- » Unlimited storage
- » Highly configurable to your agenda and meeting management processes
- » Adaptable permission settings
- » Confidential attachments
- » Enhanced Analytics for Data Visibility
- » Field-level versioning
- » Single sign-on via the CivicPlus Platform
- » Integrated code of ordinances
- » Secure Cloud-Based Hosting
- » Automatic Updates
- » Customer-Defined Roadmap
- » Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)



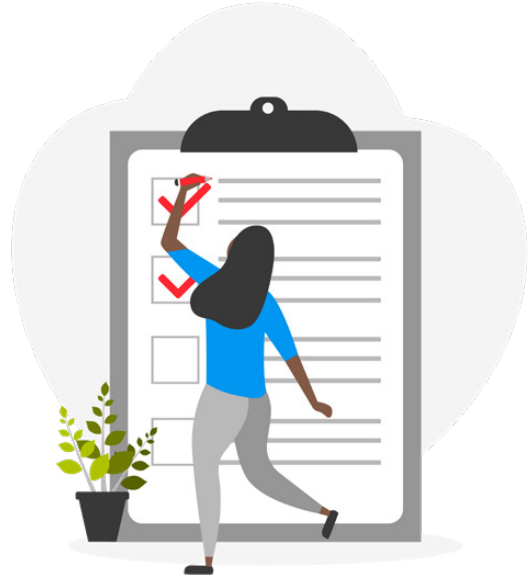
# Agenda Management

## FLEXIBLE, PERSONALIZED DESIGNS

Standardized designs throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

## EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.



Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

## CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically rennumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

# Item Management

## CREATE AGENDA ITEMS AND STAFF REPORTS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and collaborate with each other to make items meeting ready. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

## MANAGE THE MEETING READINESS OF ITEMS

Update item statuses (approved, in-progress, tabled, etc.), assign tasks to staff members to update item content and attachments, leave comments on items, and be notified when changes are made to items.



## AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

## CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

# Board Portal

## FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

## A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

## FIND WHAT YOU NEED-FASTER

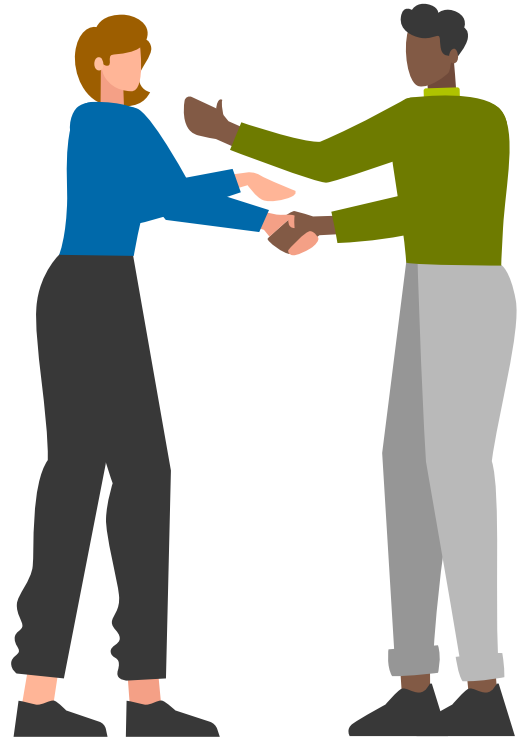
Agenda and Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate published meeting content by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.



# Public Resident Portal

## FEATURES

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Mobile-responsive
- Custom branding
- Side-by-side agenda and video display with optional CivicPlus Media live streaming and on-demand video service (additional fees apply)
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Integrated live or on-demand video with timestamps to easily jump to desired content (additional fees apply)
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls



## CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for CivicPlus Media and closed captioning.

## CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.



# Minutes Module

## AUTOMATED MINUTES SETUP

A fully integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Minutes module with a single click.

## KEEP UP WITH THE MEETING ACTION

Meetings move fast. Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.



## SPEAKER MANAGER

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

## EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create timestamps for the accompanying video during the live meeting. Additional fees apply.



# The Civic Impact Platform

For governments to operate smoothly, departments, staff, and residents need to be able to find answers, complete their tasks, and communicate without hassle. CivicPlus connects all of your teams and functions, so they work better together for your community. With the Civic Impact Platform, you can:

- Modernize and connect every function.
- Strengthen compliance, accessibility, and readiness.
- Consolidate onto a comprehensive, purpose-built platform.
- Deliver a singular, personalized resident experience.
- Empower staff effectiveness.

## EXAMPLES OF MEANINGFUL CIVIC IMPACT INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda and Meeting Management Select with other CivicPlus solutions and tools. If you have yet to experience all that CivicPlus can provide, please reach out for additional information and a quote.

|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Municipal Websites Central (Web Central)</b> | <ul style="list-style-type: none"><li>• Set-up a workflow to post in Web Central's News Flash once you've published your meeting documents.</li><li>• Automatically add agenda or minute files to Web Central's Document Center to be displayed on your website after they are published in Select.</li><li>• Meeting information and dates are automatically integrated to the Web Central's Calendar.</li><li>• Meeting files are automatically included in the website's search results.</li></ul> |
| <b>Codification</b>                             | <ul style="list-style-type: none"><li>• Send adopted ordinances to the Codification Legal Team in one click.</li><li>• Send ordinances straight to your online code portal as "Adopted and Not Yet Codified".</li><li>• Instantly link your online code to the meeting content produced within Select.</li></ul>                                                                                                                                                                                      |
| <b>CivicPlus Media</b>                          | <ul style="list-style-type: none"><li>• Share high-definition, on-demand video or live video feeds of your meetings directly from Select and CivicPlus Media, seamlessly integrated with your meeting agendas and equipped with clear bookmarking and navigation.</li></ul>                                                                                                                                                                                                                           |
| <b>Integration Hub</b>                          | <ul style="list-style-type: none"><li>• Third-party integrations examples include integrations with Zoom, Webex, and GoToMeetings, and with Laserfiche, Google Drive, Dropbox, and other APIs.</li></ul>                                                                                                                                                                                                                                                                                              |

# Hosting & Security

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Redundant power sources and internet access ensure consistent and stable connections. We invest over 1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site are unparalleled.

## CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage is done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

## DISASTER RECOVERY

Agenda and Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account, which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.



# Implementation

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## Project Timeline

14 – 16 Weeks

While every implementation is unique, the following timeline can provide you with information about the different implementation stages and what you can expect at each stage.

|                                        |                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PHASE 1: INITIATE</b>               | <ul style="list-style-type: none"><li>• Project Kickoff and communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration</li></ul>                                                                                                                                                  |
| <b>PHASE 2: ANALYZE</b>                | <ul style="list-style-type: none"><li>• Design Review meeting to review and discuss needs for proposed Agenda, Minutes, and Item/Staff Report designs</li><li>• Obtain internal approvals on proposed designs and send in final approval</li></ul>                                                                                                   |
| <b>PHASE 3: DESIGN &amp; CONFIGURE</b> | <ul style="list-style-type: none"><li>• Configuration of designs</li><li>• Configuration of up to 10 boards</li><li>• Configuration of up to 10 meeting types</li><li>• Configuration of up to 10 approval workflows</li><li>• Configuration of up to 1 item/staff report</li></ul>                                                                  |
| <b>PHASE 4: OPTIMIZE</b>               | <ul style="list-style-type: none"><li>• Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options</li><li>• Configuration is completed and handed off for review, testing, and feedback</li><li>• Configuration adjustments made per submitted feedback</li></ul> |
| <b>PHASE 5: EDUCATE</b>                | <ul style="list-style-type: none"><li>• Live, virtual training sessions are conducted within configured site</li></ul>                                                                                                                                                                                                                               |
| <b>PHASE 6: LAUNCH</b>                 | <ul style="list-style-type: none"><li>• First Live Meeting and System Launch</li><li>• Access to live chat features, Technical Support and introduction to Live Care</li></ul>                                                                                                                                                                       |



# Implementation Approach

## Implementation & Support Experience Designed for You

The Select Implementation Team has experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for transforming complex agenda and meeting processes. Have CivicPlus create original designs that meet the specific needs of your Agendas, Minutes, and Item/Staff Reports. A dedicated and knowledgeable Implementation Team will manage your project from end-to-end—consulting and collaborating with your team to build confidence navigating the system, configuring the system to automate your process, and delivering live virtual training to your users.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

## CONSULTING

### Up to Two Hours of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your agenda, minutes, and item/staff report designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

## DESIGN CONFIGURATIONS

We will configure the following consistent with your branding and content needs:

- One original Agenda Design with both four Section Designs and four Item Designs per Agenda Design
- One original Minutes Design with two Discussion Designs
- One original Item/Staff Report Design with up to 32 fields; eight system defaults, eight text boxes, eight check boxes, and eight date fields

Additional design configurations and approval workflows can be purchased as needed. For no additional cost, Approval Workflows can be created from scratch and Meeting Types can be duplicated and modified—while still making use of existing designs—by administrative users at any time using Help Center resources.

## TRAINING

### Up to Four Hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom configured Agenda and Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.



# Optional Enhancements

---

## Live Meeting Manager

Our Live Meeting Manager enhances the live meeting by integrating the board portal and added audience display pages for a unified live meeting experience, with you in control. Time-saving automations help you keep pace with the meeting and keep board members and meeting participants engaged.

### Engage Participants

Keep meeting participants engaged with in-chamber displays, including a welcome screen, the current item, speaker, countdown timer, motion, or vote results.

### Electronic Voting

Initiate electronic votes with one-click and allow board members to privately cast votes within the Board Portal.

### Current Item Control

One-click control updates the Board Portal and Audience Display to the current item being discussed.

### Display Speaker Details

One-click control displays current speaker details and timer within the Board portal and Audience Display page.

### Board Member Requests

Board members can request to be formally recognized or added to the speaker queue from within the Board Portal.

### Chairperson Controls

Enable chair view to allow designated chairperson to set the current item, and call speakers from within the Board Portal.



# CivicPlus Media

Today's digitally minded residents are logging more hours watching online video than ever before, and they are searching for content that ranges from entertaining to informative. For local governments, video is a powerful mechanism for sharing news and events, encouraging civic participation, meeting transparency requirements, building a brand, recruiting employees, and encouraging residents to develop a sense of civic pride.



Media is a core component of the Civic Experience Platform and is accessible through CivicPlus Municipal Websites and CivicPlus Agenda & Meeting Management Select. With CivicPlus Media, you can integrate live or recorded videos of meetings and events anywhere on your CivicPlus website that are easily accessible by residents from any desktop computer or mobile device—no technical or coding skills necessary.

## SIMPLE LIVE STREAM RECORDING

- Immediate availability of recorded videos for on-demand viewing—no additional steps or manual file uploads
- Convenient integration with social media platforms including Facebook and YouTube
- High-definition video for professional-quality presentations
- Link meeting agendas and bookmarks
- Auto-start recordings of meetings, so video viewers never miss a moment of live proceedings

## CIVICPLUS MEDIA + ZOOM

- Password protect each meeting to prevent Zoombombing
- Create and share a Zoom meeting ID number only with elected officials and key staff when necessary
- Mute resident participants when open comment session has ended
- Control the meeting within Zoom and protect participants from attempting a screen share
- Allow residents to sign up to receive a link that will allow them to issue public comments and share their screen during the session
- Record and automatically upload meeting videos for on-demand playback



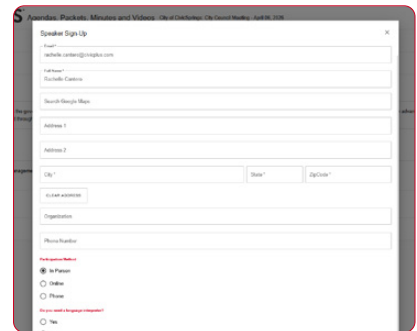
# Public Engagement Suite

The Public Engagement Suite enhances transparency and community participation by enabling residents to engage directly with public meetings through online written comments and speaker sign-up tied to specific agenda items. The public-facing experience includes configurable options such as optional login requirements, interpreter request, attachments, character limits, and automated submittal confirmations to ensure accurate and compliant submissions.

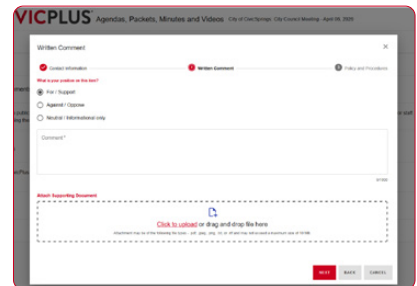
Administrators can control engagement settings by meeting type or agenda item, including enabling or restricting participation, setting submission deadlines, and defining policies, permissions, and instructions. Staff benefit from centralized tools to review, approve, and manage all submissions, with integration into meeting records and full audit tracking.

## KEY BENEFITS:

- **Increased Public Participation** – Enables residents to easily submit comments and sign up to speak from any device, improving accessibility and engagement.
- **Enhanced Transparency and Accountability** – Provides audit logs, item-level timelines, and reporting to ensure all public input is tracked and documented.
- **Administrative Efficiency** – Centralized workflows streamline review, approval, and management of public input, reducing manual effort for staff.
- **Flexible Governance Controls** – Configurable settings allow agencies to align participation rules with local policies and meeting requirements.
- **Improved Records Management and Compliance** – Supports exports, reporting, and integration of approved comments and speakers into official meeting records.



A screenshot of the 'Speaker Sign-Up' form. The form includes fields for 'Email' (with a placeholder 'web@cityofcolumbus.com'), 'First Name', 'Last Name', 'Search/Select Item', 'Address 1', 'Address 2', 'City', 'State' (a dropdown menu), and 'Zip Code'. Below these are fields for 'Event/Meeting', 'Organization', and 'Phone Number'. At the bottom, there is a section for 'Any special needs?' with radio button options for 'In Person', 'Online', and 'Phone', followed by a checkbox for 'Do you need an interpreter?'. The form has a 'Submit' button at the bottom right.



A screenshot of the 'Written Comment' form. It features a progress bar at the top with three steps: 'Create Submission', 'Review Comments', and 'Reply and Respond'. The 'Review Comments' step is currently active. Below the progress bar, there is a section for 'What is your comment or idea about?' with radio button options for 'For Support', 'General Comment', and 'Question - Informational only'. A large text area for 'Comment' is provided. At the bottom, there is a dashed box labeled 'Attach Supporting Document' with a note 'Click to upload or drag-and-drop files here' and a 'Browse' button. The form concludes with 'Save' and 'Cancel' buttons.

# Board Applications

Powered by CivicPlus' Process Automation and Digital Services solution, our Board Applications solution provides a comprehensive, digital solution to empower local government administrations to recruit, vet, and appoint civic board members and successfully facilitate ongoing board operations.

Provide your residents with an easy-to-use online portal embedded in your website. This will enable them to directly apply to open board member seats with your civic organizations.

## Board Applications Offers:

- A mobile-responsive interface
- A cloud-based application
- Multi-board management for communities of every size
- Configurable workflows to accommodate a variety of vetting processes
- Easy implementation, customization, and ongoing management
- End-to-end data encryption

For administrative managers, our Board Applications solution powers a singular, consistent, and frictionless process for recruiting civic-minded leaders and then receiving and reviewing qualified candidate applications.

**Recruitment** – Promote all your administration's open board positions, making it easy for passionate community members to identify areas where they can contribute to community initiatives.

**Application Submissions** – Residents can easily submit their applications for open board positions at any time from any device. No paper, no stamps, no town hall drop-offs. All personally identifiable information (PII) is stored and transmitted securely to protect candidate data and meets the digital accessibility requirements of the Americans with Disabilities Act.

**Transparent Communications** – Build applicant trust with transparent communications throughout the application and selection process. Customize email templates for automatically generated communications issued throughout the process as the selection committee reviews applications and makes candidacy determinations.

**Review and Select Candidates** – Receive notifications about new applications to ensure prompt actions and digitally route applicants to board selection committees for review and collaboration.

**Board Operations** – Help your civic organizations collaborate remotely using the included board operation functionality. Create board-specific profiles to store meeting schedules, member rosters, and current and upcoming chair vacancies.

**Reporting and Analytics** – View and export board data to help inform future administrative and organization-specific leadership strategies.

**Advanced Search** – Are you looking for a specific piece of information? Your Board Application portal includes advanced search functionality to save you time.

## POWER AUTOMATE CONNECTOR

Additionally, the optional addition of the Power Automate Connector extends data movement functionality of our Process Automation system to feed data directly out to Office 365 products like SharePoint, Excel, etc. This easy, no code solution can automate many of your staff's daily routines and functions.



# Boards & Committees Module

The module handles the process of managing the board itself.

## THREE DASHBOARDS

- Upcoming open seats (vacancies)
- Number of appointments
- Number of applicants

## BOARD MANAGEMENT

- Board Rules (number of seats, term length, max # of terms, etc.)
- Board Appointments
- Board Documents (file storage)
- Board Roster
- Board Liaisons
- Letter and Email Template

## APPOINTEE AND APPLICANT MANAGEMENT

- Custom Reporting
- Application Tracking
- Appointment Tracking
- Bulk Letter Creation
- Bulk Email Creation
- Mailing Labels



# Platform Identity Provider (IdP) Integration

More often, local government IT teams are looking to implement single sign-on (SSO) functionality to simplify user access to all web and cloud-based applications without requiring individual authentication. The CivicPlus' Platform IdP Integration capabilities provide local governments with the following conveniences:

- Faster and easier access to vital third-party solutions that integrate with your CivicPlus unified applications, such as CivicPlus' Municipal Websites, Recreation Management, and Agenda and Meeting Management Select
- Reduced password and account maintenance
- The ability to log into your CivicPlus software accounts from any device with an Active Directory username and password
- Auto-account generation
- Group syncing
- Customization of the design of your active directory login page

We offer integration with Microsoft's Entra ID (formerly Azure AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

## Laserfiche Integration

With a third-party integration in Integration Hub you can route data to Laserfiche's cloud-hosted solution.

## Historical File Import

As part of your implementation project, we will import a specified number of meetings to your new system. Choose an import with or without videos in increments of up to 500, 500-750, or 750+ meetings.

The process includes indexing your imported agendas for keyword searching and retrieval. You and your residents will still have access to this historical information with increased functionality. Historic meeting documents imported into Select by your implementation consultant will be optimized for character recognition to improve complete text search, and accessibility for screen reading assistive devices.



**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**  
**CivicPlus Pricing**  
**Approval Date:**  
**Expires On:**

Statement of Work  
Q-152780-1  
10/6/2026 1:12 PM  
12/15/2026

**Client:**  
Conway Township - Livingston, MI

**Bill To:**  
CONWAY TOWNSHIP (LIVINGSTON  
COUNTY), MICHIGAN

| SALESPERSON | Phone             | EMAIL                     | DELIVERY METHOD | PAYMENT METHOD |
|-------------|-------------------|---------------------------|-----------------|----------------|
| Megan Poole | (785)<br>323-4715 | megan.poole@civicplus.com |                 | Net 30         |

## AMMS

| QTY  | PRODUCT NAME                                                 | DESCRIPTION                                                                                                                                                                                                                                                   |
|------|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.00 | AMM Select: Pro Annual Fee                                   | AMM Select: Pro Annual Fee                                                                                                                                                                                                                                    |
| 1.00 | AMM: Year 1 Annual Fee Discount                              | Year 1 Annual Fee Discount                                                                                                                                                                                                                                    |
| 1.00 | AMM Select: Pro Premium Implementation                       | Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design |
| 1.00 | AMM Select: AI Editing Assistant                             | AI Editing Assistant is an optional AMMS feature that enables authorized users to enhance agenda and meeting content using integrated AI tools to generate, summarize, rewrite, or polish text in fields like item descriptions, fiscal info, and minutes.    |
| 1.00 | AMM Select: Historical Import Fee without Videos (up to 500) | Historical import of up to 500 meetings; Volume is calculated based on number of meetings being imported; Import does not include any video files                                                                                                             |

DocAccess

| QTY  | PRODUCT NAME                                 | DESCRIPTION                                                                                                                                                                                |
|------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.00 | DocAccess                                    | DocAccess is a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities. |
| 1.00 | PDF Accessibility Year 1 Annual Fee Discount | Year 1 Annual Fee Discount                                                                                                                                                                 |
| 1.00 | DocAccess Implementation                     | Implementation of DocAccess                                                                                                                                                                |

Website

| QTY  | PRODUCT NAME                                                               | DESCRIPTION                                                                                          |
|------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| 1.00 | Municipal Websites Central: Starter Standard Annual Fee                    | Municipal Websites Central : Starter Standard Annual Fee                                             |
| 1.00 | Website Year 1 Annual Fee Discount                                         | Year 1 Annual Fee Discount                                                                           |
| 1.00 | Municipal Websites Central: Starter Hosting and Security Annual Fee        | Municipal Websites Central: Module Based Hosting and Security Annual Fee                             |
| 1.00 | Website Year 1 Annual Fee Discount                                         | Year 1 Annual Fee Discount                                                                           |
| 1.00 | Municipal Websites Central: Starter Guardian Security (Cloudflare WAF/CDN) | Starter Cloudflare Tier 1 WAF/CDN security protection                                                |
| 1.00 | Website Year 1 Annual Fee Discount                                         | Year 1 Annual Fee Discount                                                                           |
| 1.00 | DNS Hosting for .GOV Annual Fee                                            | DNS Hosting for .GOV Annual Fee: <a href="https://www.conwaymi.gov/">https://www.conwaymi.gov/</a>   |
| 1.00 | Website Year 1 Annual Fee Discount                                         | Year 1 Annual Fee Discount                                                                           |
| 1.00 | SSL Management CivicPlus Provided                                          | SSL Management CivicPlus Provided: <a href="https://www.conwaymi.gov/">https://www.conwaymi.gov/</a> |
| 1.00 | Website Year 1 Annual Fee Discount                                         | Year 1 Annual Fee Discount                                                                           |

| QTY  | PRODUCT NAME                                                       | DESCRIPTION                                                                                                                                                                                                                                 |
|------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.00 | Municipal Websites<br>Central : Starter Standard<br>Implementation | Includes blended system training, online learning paired with access to a trainer for a 1-hour session for questions and learning reinforcement. Migration of the current year plus 2 previous years of simple meeting agendas and minutes. |

|                                               |               |
|-----------------------------------------------|---------------|
| List Price - Initial Term Total               | USD 20,416.60 |
| Total Investment - Initial Term               | USD 13,629.30 |
| Annual Recurring Services (Subject to Uplift) | USD 13,574.60 |

|                               |                                                                                                                                                                                                                                                                                                                         |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Initial Term                  | 36 Months, beginning at signature date. Total Investment - Initial Term refers to the first 12 months of the agreement. Annual Recurring Services (subject to Uplift) refers to the annual amount billed for each of the remaining 24 months of the agreement, applied in Years 2 and 3, with Uplift applied in Year 2. |
| Initial Term Invoice Schedule | 100% Invoiced upon Signature Date                                                                                                                                                                                                                                                                                       |

|                   |                                                                                     |
|-------------------|-------------------------------------------------------------------------------------|
| Renewal Procedure | Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date |
| Annual Uplift     | 5% to be applied in year 2                                                          |

If the customer has subscribed to the DocAccess services, which is evidenced by the DocAccess line item shown above, the covered domains for the service shall be limited to:  
<https://www.conwaymi.gov/>

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

**Acceptance of Quote # Q-152780-1**

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

# Web Central Starter: Summary

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Proposal valid for 60 days from date of receipt



# Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to create a website solution that allowed municipal staff to maintain their websites daily without needing a technical webmaster. As technology advanced, we saw our customers' need to bring more services online. We expanded our vision to make local government work better as a whole.

Today, CivicPlus provides public sector technology that automates processes, digitizes services, and enhances civic experiences. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a frictionless experience for residents and staff. Our portfolio includes solutions for:



- Process Automation and Digital Services
- Planning, Permitting, Licensing, and Code Enforcement
- Fire and Life Safety Inspections
- Asset Management
- Utility Billing
- Social Media Archiving
- FOIA Management
- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Codification
- Emergency and Mass Notifications
- Parks and Recreation Management
- 311 and Citizen Relationship Management

## EXPERIENCE & RECOGNITION

**25+ Years**

**10,000+ Customers**

**950+ Employees**



CivicPlus has over 25 years of experience working with municipal organizations across the US and Canada. Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

## CONTACT INFORMATION

### Primary Office

302 S. 4<sup>th</sup> Street, Suite 500, Manhattan, KS 66502

Phone: 888.228.2233 | Fax: 785.587.8951

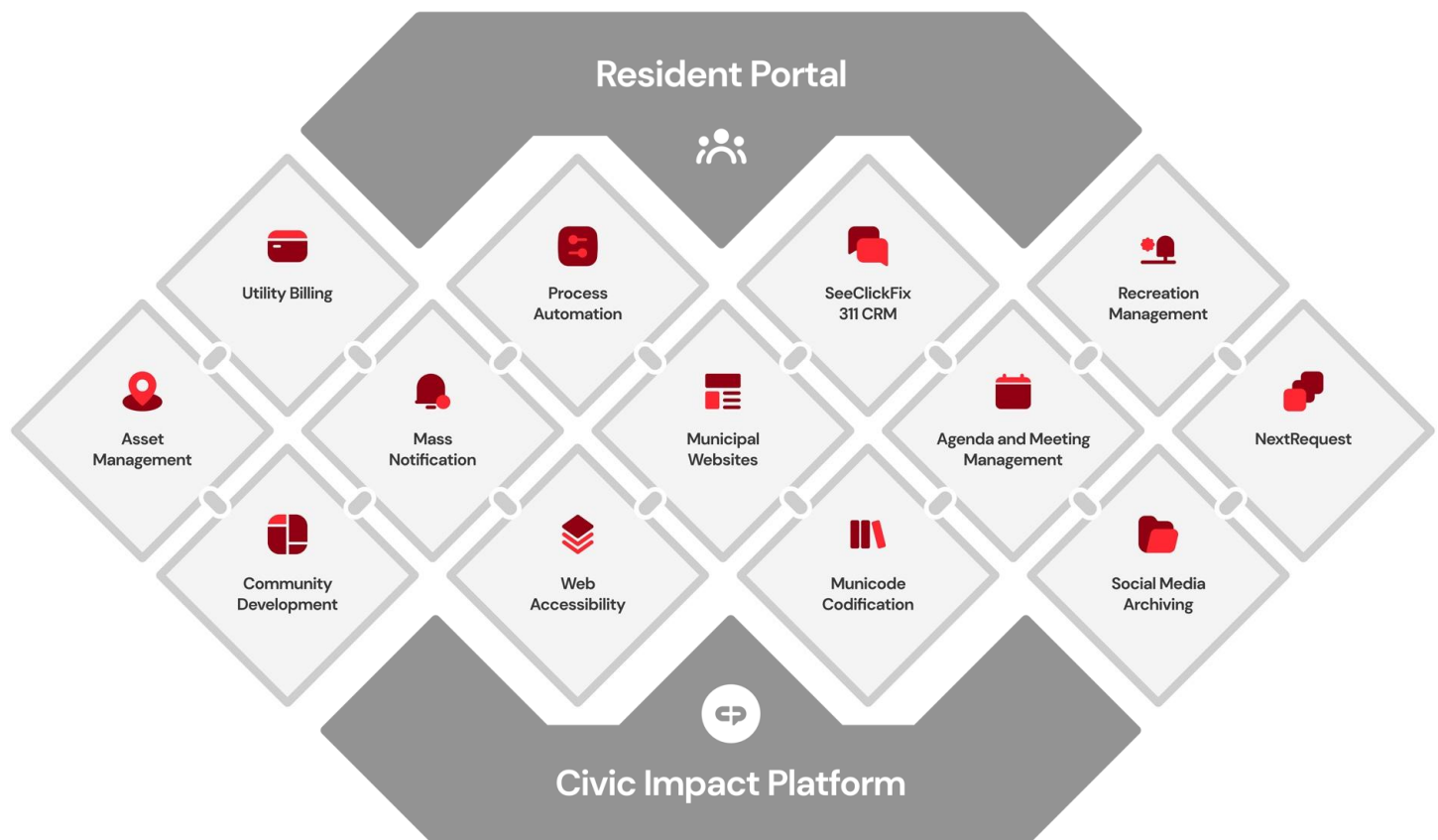
**Civicplus.com**

# Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



| Website                          | Standard | Premium |
|----------------------------------|----------|---------|
| One-Time Standard Implementation | \$850    | \$1,700 |
| Annual Subscription Fees         | \$4,664  | \$5,772 |
| Bundling Discounts Available     |          |         |

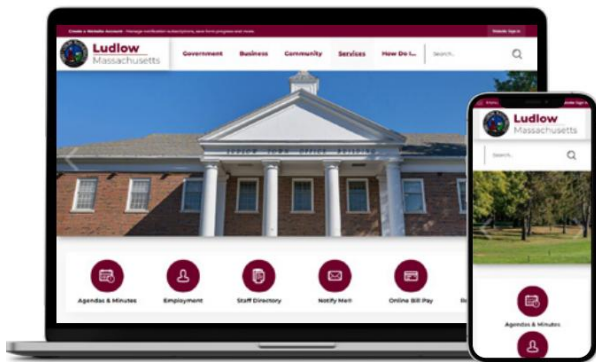
| Base Inclusions                                                               |                 |                             | Price                               |
|-------------------------------------------------------------------------------|-----------------|-----------------------------|-------------------------------------|
| Agenda Center                                                                 | Graphic Links   | Guardian/Cloudflare Tier 1  | Included                            |
| Calendar                                                                      | Quick Links     | Security for PCI Compliance |                                     |
| Alert Center                                                                  | Info Advanced   | and Visitor Surges.         |                                     |
| Document Center                                                               | News Flash      | DNS   Domain Management     |                                     |
| Notify Me                                                                     | Staff Directory | SSL Management              |                                     |
| Form Center                                                                   | FAQs            | Hosting and Security        |                                     |
| Website Optional Add-On                                                       |                 |                             | Price                               |
| Live Training Per Module                                                      |                 |                             | \$375 one-time                      |
| Meetings and Agenda Migration per 100 Meetings                                |                 |                             | \$850 one-time                      |
| Standard Department Header Page                                               |                 |                             | \$2,933 one-time   \$813 annual fee |
| Premium Department Header Page                                                |                 |                             | \$4,515 one-time   \$938 annual fee |
| Accessibility with AudioEye                                                   |                 |                             | \$500 one-time   \$2,500 annual fee |
| 48 Month Redesign Annual Fee                                                  |                 |                             | Standard \$250   Premium \$425      |
| Convert PDF Forms to Fillable Forms                                           |                 |                             | \$40 per PDF page                   |
| Facilities and Reservations Module                                            |                 |                             | \$350 annual fee                    |
| Business Directory Module                                                     |                 |                             | \$350 annual fee                    |
| Activities Module                                                             |                 |                             | \$350 annual fee                    |
| Bids Posting Module                                                           |                 |                             | \$350 annual fee                    |
| Jobs Module                                                                   |                 |                             | \$350 annual fee                    |
| CivicSend – E Newsletter Builder Added to Notify Me                           |                 |                             | \$750 one-time   \$2,374 annual fee |
| CivicPlus Pay with Forte                                                      |                 |                             | \$500 one-time   \$250 annual fee   |
| Additional Block of 500 Notify Me SMS Subscribers (Comes with a block of 500) |                 |                             | \$945 annual fee                    |
| Chatbot                                                                       |                 |                             | \$2,750 annual fee                  |
| Other Popular Integrated Solutions                                            |                 |                             | Price                               |
| Mass Notification                                                             |                 |                             | Ask Me – Scoping Necessary          |
| Meetings and Agenda Management                                                |                 |                             | Ask Me – Scoping Necessary          |
| DocAccess PDF Accessibility                                                   |                 |                             | Ask Me – Scoping Necessary          |
| Social Media Archiving                                                        |                 |                             | Ask Me – Scoping Necessary          |
| Next Request (Public Records Request)                                         |                 |                             | Ask Me – Scoping Necessary          |
| Municode Codification (Code of Ordinance)                                     |                 |                             | Ask Me – Scoping Necessary          |
| SeeClickFix 311 CRM                                                           |                 |                             | Ask Me – Scoping Necessary          |
| Web Accessibility                                                             |                 |                             | Ask Me – Scoping Necessary          |
| Community Development (Permitting, Licensing, Code Enforcement)               |                 |                             | Ask Me – Scoping Necessary          |
| Asset Management                                                              |                 |                             | Ask Me – Scoping Necessary          |
| Process Automation (Advanced fillable forms with automated workflow)          |                 |                             | Ask Me – Scoping Necessary          |
| Recreation Management                                                         |                 |                             | Ask Me – Scoping Necessary          |

## Standard Package Designs

You will choose one of our fixed layout options as the base of your website. You will then be given the opportunity to submit personalized information, like imagery, branding, graphic button preferences, and more to be taken into design consideration. This finalized design will not only represent your unique community, but—combined with the functionality of the Web Central Starter CMS – will help you provide an attractive and convenient online resource for your community.

### DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the standard implementation package.



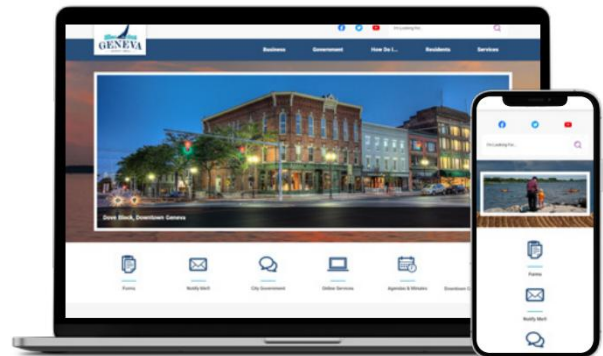
**Ludlow, MA**



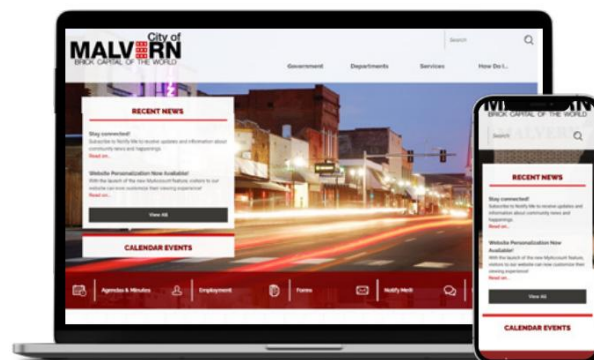
**Rocky Hill, CT**



**Clark County, KY**



**Geneva, NY**



**Malvern, AR**

## Premium Package Designs

You will meet with your art director to discuss your website vision based on the goals and needs of your users. This process involves conversing with your art director on the order, placement, and format of your homepage content and design elements, aimed at achieving your usability goals. Your preferences will be solidified into a homepage layout wireframe, which will provide the structural blueprint for the visual design application.

We will then collaborate with you to customize your design to represent your community using your logo, chosen colors, and imagery. We will focus on including the functionality to meet your website needs, including an option for up to one Advanced Design Component, if desired. Advanced Design components provide next-level user engagement by leveraging the latest design enhancements in the Web Central Starter product. Your art director will help you choose the component that works best for your website and desired site maintenance level.

### DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the standard implementation package.



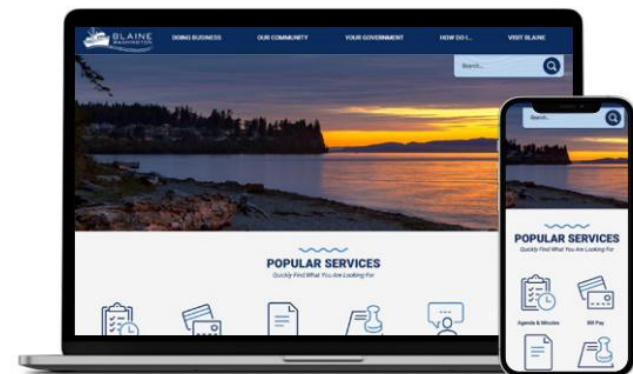
**Burkburnett, TX**



**Greenbrier, TN**



**Cheverly, MD**



**Blaine, WA**

## Standard Package Timeline | 8-12 Weeks

|                                                   |         |                                                                                                                                                                                                   |
|---------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PHASE 1: INITIATE & ANALYZE                       | 3 Weeks | <ul style="list-style-type: none"> <li>Project Kickoff Meeting</li> <li>Planning &amp; Scheduling</li> <li>Customer Deliverable Submission</li> </ul>                                             |
| PHASE 2: CONTENT IMPLEMENTATION & DESIGN CREATION | 5 Weeks | <ul style="list-style-type: none"> <li>Site Map Creation</li> <li>Content Implementation</li> <li>Design Creation</li> <li>Google Analytics Account Creation</li> <li>Quality Control.</li> </ul> |
| PHASE 3: EDUCATE                                  | 2 Week  | <ul style="list-style-type: none"> <li>Group Training</li> </ul>                                                                                                                                  |
| PHASE 4: LAUNCH                                   | 2 Week  | <ul style="list-style-type: none"> <li>Project Scope Completion</li> <li>Website Launch</li> </ul>                                                                                                |

## Premium Package Timeline | 12-16 Weeks

|                                                   |         |                                                                                                                                                                                                   |
|---------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PHASE 1: INITIATE & ANALYZE                       | 4 Weeks | <ul style="list-style-type: none"> <li>Project Kickoff Meeting</li> <li>Planning &amp; Scheduling</li> <li>Customer Deliverable Submission</li> <li>Design Discovery Meeting</li> </ul>           |
| PHASE 2: CONTENT IMPLEMENTATION & DESIGN CREATION | 6 Weeks | <ul style="list-style-type: none"> <li>Site Map Creation</li> <li>Content Implementation</li> <li>Design Creation</li> <li>Google Analytics Account Creation</li> <li>Quality Control.</li> </ul> |
| PHASE 3: EDUCATE                                  | 2 Weeks | <ul style="list-style-type: none"> <li>Training Engagement</li> </ul>                                                                                                                             |
| PHASE 4: LAUNCH                                   | 2 Weeks | <ul style="list-style-type: none"> <li>Project Scope Completion</li> <li>Website Launch</li> </ul>                                                                                                |

# Approaching Your Project Implementation

Communication between you and your CivicPlus team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work

The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

| Standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Premium                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>PHASE 1: INITIATE &amp; ANALYZE</b></p> <p><b>Project Kickoff Email</b> – Your project manager will kick off your project via email, introducing your CivicPlus team, detailing deliverables needed, providing a high-level overview of the development process, and introducing tools and resources used to manage your project.</p> <p><b>Planning &amp; Scheduling</b> – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.</p> <p><b>Customer Deliverable Submission</b> – You will be responsible for submitting deliverables as outlined.</p>                                                                                                                                                                                                                | <p><b>PHASE 1: INITIATE &amp; ANALYZE</b></p> <p><b>Project Kickoff Email</b> – Your project manager will kick off your project via email, introducing your CivicPlus team, detailing deliverables needed, providing a high-level overview of the development process, and introducing tools and resources used to manage your project.</p> <p><b>Planning &amp; Scheduling</b> – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.</p> <p><b>Customer Deliverable Submission</b> – You will be responsible for submitting deliverables as outlined.</p> <p><b>Design Discovery Meeting</b> – Your project manager and art director will meet with you to discuss design preferences and establish design structure from flexible layout options.</p> |
| <p><b>PHASE 2: CONTENT IMPLEMENTATION &amp; DESIGN CREATION</b></p> <p><b>Site Map Creation</b> – Our content development team will generate a site map of your existing website in preparation for the content implementation.</p> <p><b>Content Implementation</b> – Our Content Development team will migrate up to 150 pages of content (including their text, documents, and images) from your current website to your new, Central Starter website. Additional pages of content can be added for an additional fee. Content will be enhanced for accessibility, and we will organize your website pages to make them easy to navigate. They will also migrate the current year and the previous two years of simple meeting agendas and minutes to the Agenda Center module. Additional years can be added for an additional fee.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

**Design Creation** – You'll have the chance to review the responsive design prototype and provide feedback and/or approval.

**Google Analytics Account Creation** – Your website will be set up with a Google Analytics account.

**Quality Control** – Our Content Development team will complete a quality control check to ensure proper content migration.

## PHASE 3: EDUCATE

**Group Training** – Throughout the development and after launch, you and your team can access on-demand training, resources, and educational opportunities. Our initial training is offered online to administrators and content contributors. Individuals can attend group training sessions in the weeks prior to going live.

## PHASE 3: EDUCATE

**Training Engagement** – Our goal with your training plan is to give your staff the skills and tools they need to quickly and easily keep your website current. Your trainer will deliver training sessions for both administrators and users. These sessions will be customized to equip your staff with the knowledge and comfort level needed to prepare your website for launch and maintain it in the future. The training session will use your production website so that users are familiar with your specific configuration, and you can obtain hands-on experience.

## PHASE 4: LAUNCH

**Project Scope Completion** – Your Central Starter project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

**Website Launch** – After final confirmation, your website will be made live and available to the public.

## Your Role During Implementation

- To help create the strongest possible website, we will need you to:
- Choose your desired layout – *Standard Package Only*
- Complete the Content form – *Standard Package Only*
- Gather photos and logos that will be used in the overall branding and design
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design (*if available*)
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)

# CMS Features & Functionality

CivicPlus' Municipal Websites Central Standard (Web Central Starter) content management system (CMS) is robust and flexible with all the features and functionality you need today and in the future. Developed for municipalities that need to update their website frequently, CivicPlus provides a powerful government content management structure and website menu management system. The easy-to-use system allows non-technical employees to efficiently update any portion of your website.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.

## Modules & Widgets

### RESIDENT ENGAGEMENT

Web Central Starter offers many effective and easy-to-use resident engagement features. These tools easily integrate with other key features.

**Calendar** – Create multiple calendars and events for upcoming activities that are viewable by list, week, or month.

**Notices and Alerts** – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

**Form Center** – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

**News** – Post news items and keep your residents up to date on important information via News Flash.

**Notifications** – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

**Pop-up Module** – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

### ASSET MANAGEMENT

Web Central Starter is fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

**Agenda Center** – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

**Document Center** – Organize and management documents in one central repository.

**Public Images** – Store all your images in one central location, to utilize individually or create slideshows on our site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

## INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

**Easy for Residents to Navigate** – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

**Frequently Asked Questions (FAQs)** – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

**Graphic Links** – Create visually appealing buttons to direct users to important information.

**Info Advanced** – Use Info Advanced to create engaging displays of information for reuse throughout the website.

**Quick Links** – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

**Staff Directory** – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.

## COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.

**Custom HTML Widget** – Embed videos or other HTML features in your page.

**Editor Widget** – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

**Form Center Widget** – Embed simple forms on a page.

**Image Widget** – Add images to a page.

**Related Documents Widget** – Create a dynamic list of documents referenced in the Document Center.

**Slideshow Widget** – Add a slideshow of images.

**Tabbed Widget** – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.

## ADMINISTRATIVE FEATURES

The administration of your Web Central Starter website is browser based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control access to pages and manipulation of content as well as use automated features to streamline processes.

**Administrative Dashboard** – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

**Content Scheduling & Versioning** – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

**Dynamic Page Components** – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

**History Log** – Track changes made to your website.

**Intranet** – Use permissions to set a secure location on your website that allows employees to login and access nonpublic resources and information.

**Levels of Permissions** – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

**Pending Approval Items** – Administrators have access to a queue of pending items to be published and reviewed.

**Website Statistics** – Provided website analytics for analysis.

## USER-FRIENDLY FEATURES

Not only is Web Central Starter easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

**Automatic Alt Tags** – Built-in features assist with ongoing ADA compliance of your website.

**Credit Card Processing** – With the add-on feature CivicPlus Pay (Pay), you can integrate with an approved payment processor to accept payments on your website (separate agreement must be made directly between you and the chosen approved processor). Additional fees apply.

**Preset Styling Standards and Ongoing Styling Flexibility** – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

**Link Redirects** – Instead of sending your users to <http://civicplus.com/248/Awards-and-Recognition>, you can send them to <http://civicplus.com/awards>.

**Live Edit** – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

**Maps** – Easily embed maps from Google, ESRI, and more using the HTML widget. **Mega Menu** – A main navigation menu makes it easy to get to any page on your website quickly.

**Predictive Site Search** – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

**Site Search Log** – All search words are kept in a log.

**Real Simple Syndication (RSS) Feeds** – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

**Responsive Design** – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

**Social Media** – Set various modules to automatically post to your Facebook and/or X (formerly Twitter) feeds and incorporate compatible social media feeds and widgets into your website.

**Supported Browsers** – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

**Third-Party Access** – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

**Translation** – Integration with Google Translate translates web pages into over 100 languages.

## ACCESSIBILITY COMPLIANCE

With over 20% of adults in the United States having a disability, you need a website that conforms to all residents. CivicPlus wants to help our customers maximize accessibility for all users and surpass Section 508 ADA accessibility requirements while providing you the freedom to create a visually rich and appealing website. Our multi-faceted approach sets you up for success:

- We build websites using WCAG guidelines to be highly accessible at go live.
- Our trainers will teach your staff best-practices to keep your content and design elements accessible and up to date with the latest ADA/ WCAG standards.
- Your staff can use the Accessibility Checker included within the CMS to scan content created in the editor for accessibility issues so you can correct them before publishing.
- Any new regulations that require code changes are done automatically by our product team, at least quarterly, with no additional effort required from you.
- In addition, our product team updates our best practices and provides regular updates to customers via the CivicPlus website, blog articles, webinars, and other publications.

Due to the dynamic nature of website content updates, an ongoing accessibility solution can be incredibly beneficial in ensuring sustained accessibility compliance. CivicPlus provides three long-term web accessibility solutions offering varying approaches to help with your compliance maintenance challenges. Additional details and/or a quote can be provided upon request.

- **AudioEye Partnership** – CivicPlus partners with AudioEye to provide a suite of accessibility tools and services for WCAG 2.2 compliance at a discounted rate to our customers.
- **Acquia Optimize: Website Optimization & Compliance Tools** – Acquia Optimize is an easy-to-use web governance platform available to purchase and add to your project. Acquia Optimize’s tools help you identify, prioritize, and address content quality assurance and accessibility issues on your website so that you can achieve and maintain compliance according to WCAG 2.1 standards. Further, we can help you meet the latest data privacy and government policy standards.
- **CivicPlus CommonLook Accessibility Software** – Efficiently and accurately ensure PDFs are accessible to all members of your community. CommonLook provides an all-in-one environment for testing, remediating, and verifying PDF documents and provides a set of automated tools.

## ADD-ON MODULES

In addition to our comprehensive CMS offering, we provide a range of additional modules designed to enhance functionality and meet specific organizational needs. Each module is tailored to deliver specialized capabilities, ensuring you have the flexibility to create a solution that aligns perfectly with your objectives. Please reach out if you are interested in including any of these options into your new CMS project.

**Blog** – Post opinions/information about various community topics and allow resident comments and subscriptions.

**Get Community Input** – Post initiatives and project ideas to receive feedback and interact with your residents via Community Voice.

**Opinion Poll** – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.

**Photo Gallery** – Display photos of parades, local sporting events, or historical locations through albums or slideshows. Users can vote on favorites or share via email and social media.

**Archive Center** – Manage and retain serial and older documents.

**Real Estate Locator** – Lets community members list and manage residential and commercial properties separately, with dedicated search functions. Users can post and manage listings 24/7 after setting up a profile and paying a subscription fee, while administrators can approve or auto-publish listings.

**Resource Directory** – Use the Resource Directory to showcase information on local businesses and/or community resources.

**Activities** – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

**Facilities & Reservations** – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

**Job Postings** – Post available jobs online and accept online applications.

**Bids** – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.

## Continuing Services

### Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central Starter.

CivicPlus Technical Support will provide a toll-free number, online chat support, as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

**CIVICPLUS HELP CENTER** - CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

**AWARD-WINNING** - CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and nine Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

**CONTINUING PARTNERSHIP** - We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

#### Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone, email, and chat
- 4-hour initial response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center ([civicplus.help](https://civicplus.help))

## ENGAGEXCHANGE

The ENGAGEXCHANGE is an online community and the central hub of ideas, guidance, tips, advice, and more for our Web Central Starter customers. It reflects our commitment to:

**Connection** – Customers can connect with their peers to ask questions, discover solutions, share ideas, and join focus groups and beta opportunities.

**Direction** – Customers will have the opportunity to provide targeted input on the future direction of the Web Central Starter roadmap and will be able to submit ideas for improvements and enhancements. MAINTENANCE CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Testing
- Development
- Operating system patches

## Hosting & Security

CivicPlus protects your investment and takes hosting and security of our customers' websites seriously. Redundant power sources and internet access ensure consistent and stable connections. You'll find that our extensive, industry-leading process and procedures for protecting and hosting your website are unparalleled. We offer secure data center facilities, constant and vigilant monitoring, and updating of your system, including 99.9% guaranteed up-time (excluding maintenance). If you experience a DDoS attack or threat, CivicPlus has mitigation and DDoS Advanced Security options available to you at the time of an event. Whatever your needs are, we have an option that will fit your community.

|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Data Center                     | <ul style="list-style-type: none"><li>• Highly Reliable data center &amp; secure facility</li><li>• Managed network infrastructure</li><li>• On-site power backup &amp; generators</li><li>• Multiple telecom/network providers</li><li>• Fully redundant network</li><li>• System monitoring – 24/7/365</li></ul>                                                                                                                                                                                             |
| Bandwidth                       | <ul style="list-style-type: none"><li>• Multiple network providers in place</li><li>• Burst bandwidth – 22 Gb/s</li><li>• Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack)</li></ul>                                                                                                                                                                                                                                                                   |
| Hosting                         | <ul style="list-style-type: none"><li>• Web Central Starter software updates</li><li>• Server management &amp; monitoring</li><li>• Multi-tiered software architecture</li><li>• Server software updates &amp; security patches</li><li>• Database server updates &amp; security patches</li><li>• Antivirus management &amp; updates</li><li>• Server-class hardware from nationally recognized provider</li><li>• Redundant firewall solutions</li><li>• High performance SAN with N+2 reliability</li></ul> |
| Disaster Recovery               | <ul style="list-style-type: none"><li>• Emergency after-hours support, live agent (24/7)</li><li>• On-line status monitor by Data Center</li><li>• 8-hour guaranteed recovery TIME objective (RTO)</li><li>• 24-hour guaranteed recovery POINT objective (RPO)</li><li>• Pre-Emptive monitoring for disaster situations</li><li>• Multiple, geographically diverse data centers</li></ul>                                                                                                                      |
| DDoS Migration                  | <ul style="list-style-type: none"><li>• Defined DDoS Attach Process</li><li>• Identify attack source and type</li><li>• Monitor attack for threshold* engagement</li></ul>                                                                                                                                                                                                                                                                                                                                     |
| DDoS Advanced Security Coverage | <ul style="list-style-type: none"><li>• Not Included – additional coverage available at time of event (fees will apply)</li></ul>                                                                                                                                                                                                                                                                                                                                                                              |

\*Thresholds: Traffic exceeds 25 Mb/s sustained for 2+ hours. Traffic over 1 Gb/s at any point during an attack.

### GUARDIAN SECURITY

Our Guardian Security Package provides a comprehensive, cost-effective solution tailored for local governments seeking robust security without breaking the bank. Powered by enterprise Cloudflare, this package includes:

- Web Application Firewall (WAF) fully customized for our application
- OWASP ModSecurity Core Rule Set for protection against the Top 10 vulnerabilities identified by the Open
- Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User Agent Blocking rules to block specific browser or web application User-Agent request headers
- Visitor blocking or challenging by IP address, autonomous system number (ASN), or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

# Optional Website Enhancements

## RECURRING REDESIGN

At CivicPlus, we understand trends change daily and we continually analyze different ways to design our websites—making it easier and more user friendly for your residents to navigate. One of our best practices to help keep up with these new trends is by adding a redesign to your project. During the redesign, you'll also receive a quality control review to ensure content is as expected with the new design application (although no changes will be made to the content itself). With this new design, you'll stay up to date with current trends and best practices, providing a welcoming yet familiar virtual hub to engage your community.

## AUDIOEYE MANAGED

AudioEye offers a range of products and services from self-service to turnkey managed solutions. At the core of AudioEye, is the Digital Accessibility Platform (DAP), this powerful tool empowers auditors, designers, and developers to understand issues of accessibility and improve website infrastructure thorough the use of an innovative and easy to-use interface. The AudioEye Toolbar offers web personalization tools. Conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

## ACQUIA OPTIMIZE: WEBSITE OPTIMIZATION & COMPLIANCE TOOLS

Acquia Optimize empowers government organizations to maintain accessible, high-quality websites that comply with WCAG 2.1 standards and other international accessibility regulations, such as ADA, Section 508, and EN 301 549. Its accessibility tools identify and address web issues, providing actionable recommendations to enhance user experiences for all. Acquia Optimize's content policies module ensures consistency and accuracy by scanning for content errors or violations of brand, regulatory, or industry standards. The quality assurance tools detect and fix broken links, images, misspellings, and other issues that could hinder navigation or usability. Additionally, the data privacy module scans for sensitive information, prioritizes high-risk violations, and helps organizations reduce privacy risks. Together, these features enable government organizations to deliver inclusive, reliable, and secure digital services.

## CIVICPLUS CHATBOT POWERED BY FRASE

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI) to deliver exceptional customer experiences to residents using your website. Our Chatbot crawls your website and other linked databases to create a continually, automatically updated, AI-powered knowledgebase that you don't have to maintain separately.

## PLATFORM IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your Web Central Starter website and your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Entra ID, Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

## **STANDARD DEPARTMENT HEADER PACKAGE**

A department or division within your organization may need a personalized digital presence. A Department Header Package is a cost-effective way for these groups to differentiate themselves informatively and graphically from the look of the main website while still benefiting from the functionality, service, and support of your Web Central Starter system. Unique customizations include:

- Department-specific URL
- Separate SSL Certificate / DNS & Hosting
- Department Logo
- Global Navigation and Menus
- Banner Image(s) and/or Slideshow Image(s) (if applicable)
- Graphic Links
- Widget Content

## **BANNERS**

A cost-effective way to bring a different look to specific pages or departments is by placing a unique banner image on those pages. Each banner can rotate through as a slide show.

## **CIVICPLUS MARKETPLACE APP**

The CivicPlus Marketplace App is a fully configurable mobile application that serves as a centralized digital hub for community engagement across all CivicPlus solutions. Offering residents convenient access to your agency's information and services, as well as native SeeClickFix 311 CRM starter functionality, the app enhances transparency, service accessibility, and community satisfaction by serving as a mobile gateway to essential services and civic resources.

Our app offers extensive customization options, allowing agencies to configure branding, buttons, and links in real time to maintain brand consistency and enhance the user experience with over 300 configurable icons. It integrates seamlessly with CivicPlus solutions, including SeeClickFix 311 CRM, municipal websites, and mass notifications, providing a unified platform for streamlined engagement. The app improves service visibility and trust by enabling quicker responses to resident concerns and supports diverse community needs, from reporting issues to registering for classes. Additionally, its multi-jurisdictional capabilities allow residents to engage across neighboring areas while offering agencies control over displayed branding and information.

## **UPGRADE TO PLATINUM SECURITY**

CivicPlus' Platinum Hosting and Security package comes with enterprise-level Cloudflare software and:

- Fully customized Web Application Firewall (WAF), customized for our application
- OWASP ModSecurity Core Rule Set protects you against the Top 10 vulnerabilities identified by the Open Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User agent blocking
- Block or challenge visitors by IP address, autonomous system number (ASN) or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

## **CONSULTING ENGAGEMENT**

Implementing a new software solution is a huge undertaking. Not only does it touch every department in your organization, it has the potential to positively impact the end-users in your community. Sometimes getting to that

positive end point is tough with incongruent agendas from stakeholders such as elected officials and department heads. CivicPlus consulting helps your organization do the heavy-lifting, starting with data-driven research and ending with service-level process optimization. We'll help you facilitate the tough conversations and guide you to set realistic timelines and tasks for implementation as well as assist you in setting goals and sustainment plans for your launch and beyond.

#### **CREDIT CARD PROCESSING WITH CIVICPLUS PAY**

CivicPlus Pay (Pay) is our integrated, secure, PCI-compliant, utility application. Pay acts as the connector to facilitate a transaction between the CivicPlus solution and the selected payment gateway. CivicPlus has partnered with several integrated gateways which we can assist with the facilitation, set-up, support, and troubleshooting services. Pay can also integrate with many other supported gateway providers in addition to our partner network, in a more limited fashion, to assist you in developing a successful system. To utilize any of the approved gateways, an agreement will need to be executed directly between you and the vendor, that will assess separate merchant account and transaction fees. Additional information can be provided upon request.

Because EMV and Card-Swipe devices are encrypted specifically for individual payment gateways, you'll need to procure any required devices directly from your selected gateway provider for either purchase or rent.

## **Invoicing Details**

- 100% of Year 1 cost upon contracting.
- Annual recurring services shall be invoiced on the start date of each renewal term.
- Annual recurring services shall be subject to a 5% annual increase beginning in year 2 of service.
- All invoices are due within 30 days of the date of such invoice.

If the payment terms noted above does not meet your needs, please discuss with us so that we can try to accommodate your goals.

## **Disclaimer**

#### **PROPOSAL AS NON-BINDING DOCUMENT**

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.

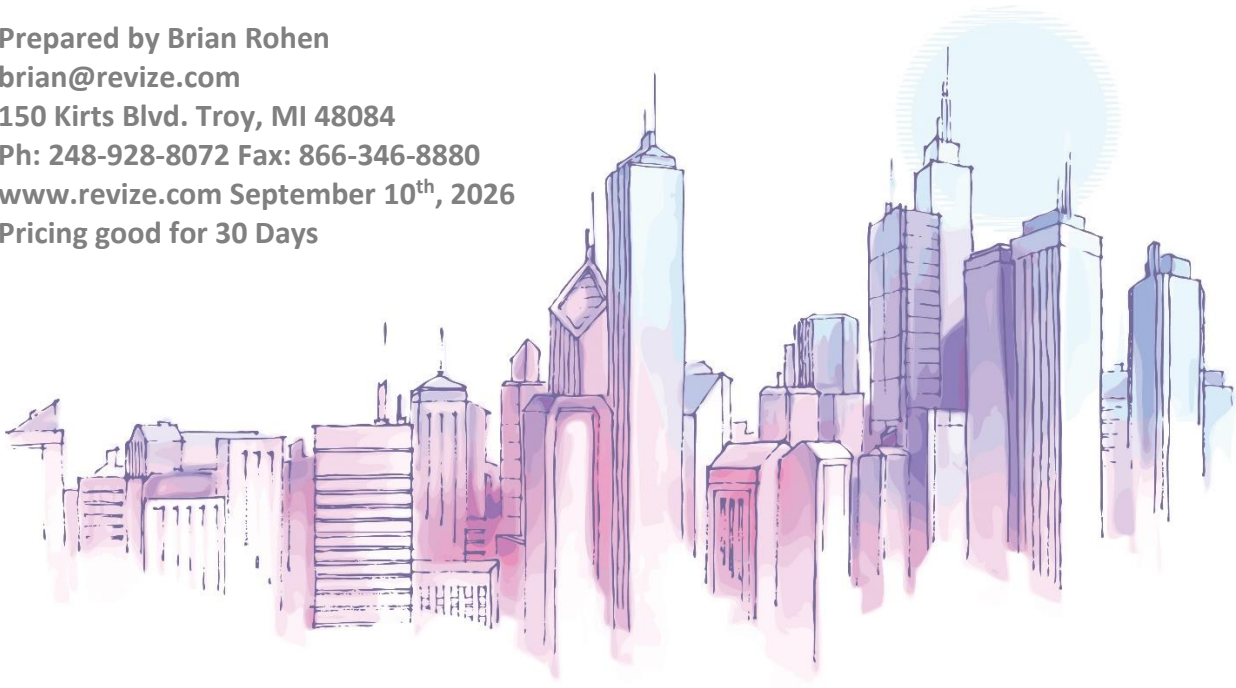


The Government Website Experts

# WEBSITE PROPOSAL FOR Conway Township, Michigan

Revize is a Minority Business Enterprise (MBE)

Prepared by Brian Rohen  
brian@revize.com  
150 Kirts Blvd. Troy, MI 48084  
Ph: 248-928-8072 Fax: 866-346-8880  
www.revize.com September 10<sup>th</sup>, 2026  
Pricing good for 30 Days



## Website Project Experience Examples

### City of Marysville, Michigan



<https://www.cityofmarysvillemi.com/>

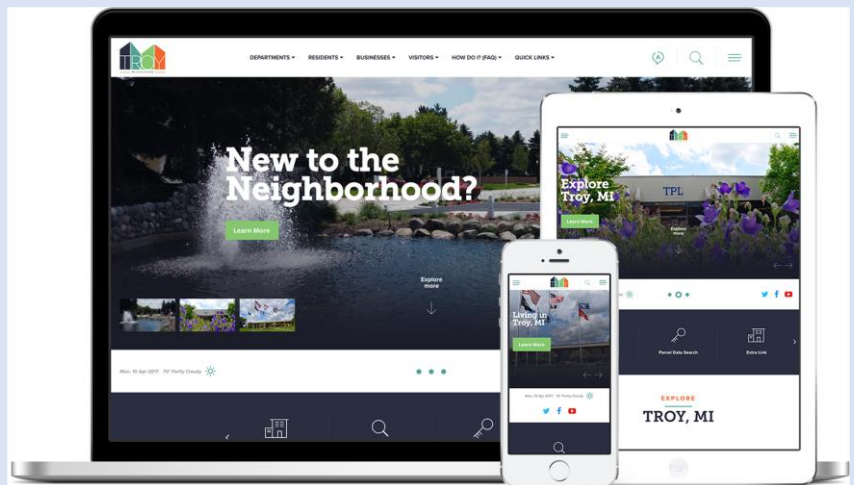
#### Details:

The City of Marysville has an inviting website with an updated, professional feel. This informational website brings together an amazing design with a full suite of web apps to engage the residents they serve. With a robust Document center and smooth transitions from the home page to interior pages of the website, users can find exactly what they are looking for easily. Not only does it serve as an informational website, it has the look and feel of a website that will welcome you home!

#### Details:

The City of Troy wanted a website to increase ease of communication to residents and visitors alike: The city has been experiencing an economic resurgence particularly in the technology sector. In fact, Revize headquarters are in the City of Troy! This project included custom designs for The City, Library, and Recreation Department. Integration with the City's existing 3<sup>rd</sup> party software was a major linchpin of this project. Revize also included a live-searchable "How Do I" section that narrows down results as the user is typing, allowing any user to easily find what they are looking for regardless of which department it exists under.

### The City of Troy, Michigan



[www.troymi.gov](http://www.troymi.gov)

## Website Account References

**Client: City of Dexter, MI**

*Justin Breyer, MPA, City Manager and City Clerk*

Office: (734) 580-2234

Email: [jbreyer@dextermi.gov](mailto:jbreyer@dextermi.gov)

Website: [www.dextermi.gov](http://www.dextermi.gov)

**Client: City of Big Rapids, MI**

*Tim Moslener, IT Director*

Office: 231-592-4033

Email: [tim.moslener@cityofbr.org](mailto:tim.moslener@cityofbr.org)

Website: [www.cityofbr.org](http://www.cityofbr.org)

**Client: City of Port Huron, MI**

*Kris Danko, IT Website Admin*

Office: (810) 984-9729

Email: [dankok@porthuron.org](mailto:dankok@porthuron.org)

Website: [www.porthuron.org](http://www.porthuron.org)

**Client: City of South Lyon, MI**

*Carol Brandon, Administrative Assistant*

Phone: (248) 437-1735

Email: [cbrandon@southlyonmi.org](mailto:cbrandon@southlyonmi.org)

Website: <https://southlyonmi.org/>

**Client: City of Rockford, MI**

*Kris Murphy, Deputy Clerk*

Phone: 616-866-1537

Email: [kmurphy@rockford.mi.us](mailto:kmurphy@rockford.mi.us)

Website: <https://www.rockford.mi.us/>

**Client: City of Petoskey, MI**

*Sarah Bek, City Manager Assistant, Deputy Clerk*

Phone: (231) 347-2500

Email: [sbek@petoskey.us](mailto:sbek@petoskey.us)

Website: [www.petoskey.us](http://www.petoskey.us)

**Client: Grattan Township, MI**

*Sabrina Freeman, Treasurer*

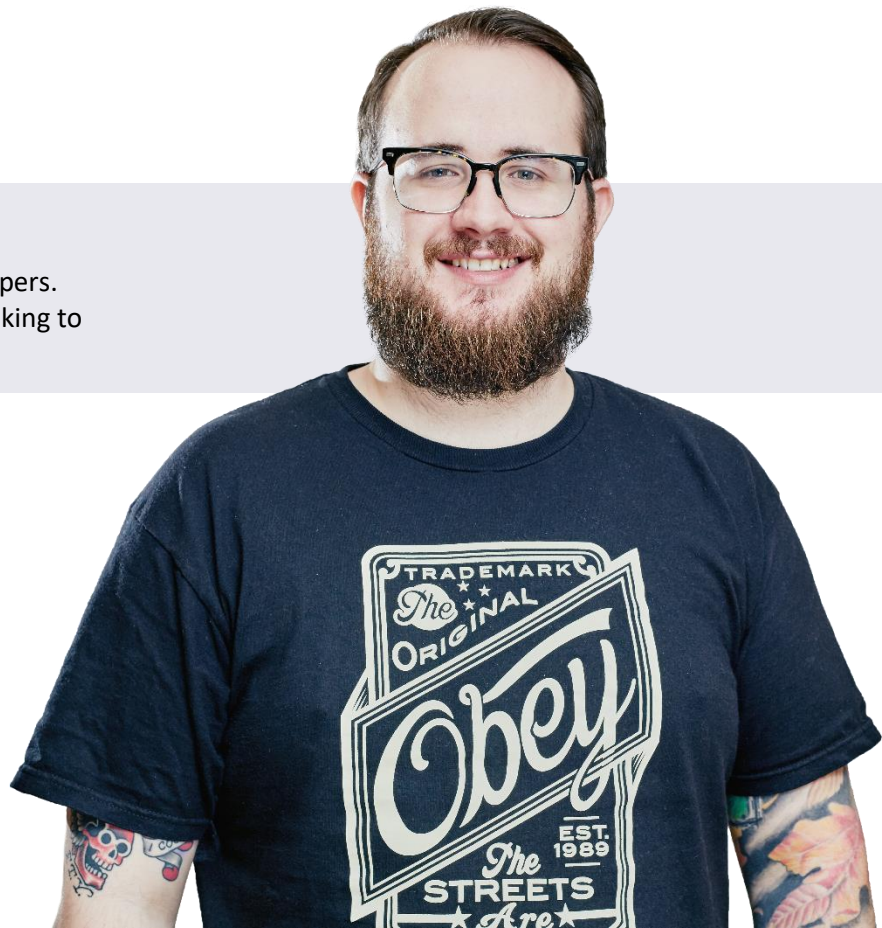
Phone: 616-691-8450x11

Email: [treasurer@grattantownship.org](mailto:treasurer@grattantownship.org)

Website: [www.grattantownship.org](http://www.grattantownship.org)

Did you know?

Our technical support staff are trained developers.  
When you call for tech support, you'll be speaking to  
staff with direct knowledge of development!



## Timeline Summary

| Phase                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | When                                                                  | Duration               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------|
| <b>Phase 1: Initial Meeting, Communication Strategy, SOW</b> <ul style="list-style-type: none"> <li>Revize will conduct a staff interview and website design kickoff meeting with the client.</li> <li>After the meeting, Revize will provide a detailed project plan that assesses key findings and details.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Weeks 1 through 3                                                     | 3 Weeks                |
| <b>Phase 2: Discovery &amp; Design</b> <ul style="list-style-type: none"> <li>Within (5) five weeks of the kick-off meeting Revize will provide (1) one custom homepage mockup, (1) one basic interior page mockup, and (1) one navigation mockup.</li> <li>Revize will provide revisions to each mockup based on the feedback received from the client, and will begin site-mapping process when client approves design</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Weeks 4 through 8                                                     | 5 Weeks                |
| <b>Phase 3 and 4: Template Development and CMS Integration</b> <ul style="list-style-type: none"> <li>Mockups will be developed into HTML pages making them clickable and resizable.</li> <li>Following HTML Development, Revize will add in the Revize Content Management System which makes the website easily editable.</li> <li>Integration of any 3<sup>rd</sup> party software will begin during this phase</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Phase 3:<br>Weeks 9 through 12<br><br>Phase 4:<br>Weeks 12 through 16 | 4 Weeks<br><br>5 Weeks |
| <b>Phase 5 and 6: Quality Assurance, Accessibility and Custom Development</b> <ul style="list-style-type: none"> <li>Revize will review all developed assets for functionality. The development team will review functionality, style sheet, and formatting checking for errors and verifying that site matches approved design mockups.</li> <li>Any custom needs identified earlier in the project will be executed during this phase and tested for quality assurance.</li> <li>ADA programming and beta site review with the client</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Phase 5<br>Weeks 15 through 16<br><br>Phase 6:<br>Week 17             | 2 Weeks<br><br>1 Week  |
| <b>Phase 7: Sitemap Development / Content Migration</b> <ul style="list-style-type: none"> <li>Revize will deliver a suggested sitemap, in Excel format, for the website prior to this phase (Unless the client has chosen to create their sitemap). Client and Revize will review and provide updated versions for approval. Pages will be built out one-by-one according to this previously approved sitemap architecture. Pages that are not linked in the sitemap will be created as blank pages.</li> <li>Migration includes up to all webpages, documents, and new content up to the relevant amount on the current website.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Weeks 18 through 24                                                   | 7 Weeks                |
| <b>Phase 8: Content Editor and Web Administrator Training and Go Live preparation</b> <ul style="list-style-type: none"> <li>Revize will conduct a review of the beta site followed by a core team training (smaller group).</li> <li>After the beta site review, the client may request tweaks to the functionality of the website.</li> <li>Revize will conduct Website Usability testing and a separate full staff training for all CMS editors on-site in a classroom style setting.</li> <li>The training schedule will include editor training, and administrator training with a question-and-answer period.</li> <li>Results of the user experience testing will be provided to the client for review.</li> <li>Any change requests will be reviewed by Revize for feasibility and scope conformance before they are completed.</li> <li>Revize will conduct meeting with client IT department before go live to discuss the process and establish pre-go-live checklist (e.g. SSL certificates, redirects, subdomains, etc.)</li> <li>Retraining is available any time after Go Live.</li> </ul> | Weeks 25 through 27                                                   | 3 Weeks                |
| Go-Live (Average)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                       | 21-27 Weeks            |

## Revize Support Includes

- 8 AM – 8 PM EST Phone Support (Monday thru Friday)
- 24/7/365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly Newsletters on major feature updates
- Regular webinars on CMS features and web site trends

### Maximum Response Times

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

*As a Revize client, you will receive full access to all enhancements to the core components and modules in the Revize CMS at no additional charge*



## Revize Design Option 1: Custom

|                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Phase 1: Project Planning and Analysis, SOW                                                                                                                                                                                                                                                                                                                                                                                                     | \$950             |
| Phase 2: Discovery & Design from scratch - One concept, three rounds of changes, home page design, and inner page design, includes Responsive Web Programming for great viewing on mobile screens.                                                                                                                                                                                                                                              | \$2,450           |
| Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications. You also receive all updates to all CMS modules for the life of your Revize relationship. <b>You own the technology, design and content!</b>                                                                                                                             | \$2,800           |
| Phase 5 & 6: Q/A Testing, Accessibility and Custom Applications                                                                                                                                                                                                                                                                                                                                                                                 | \$1,250           |
| Phase 7: Site map development/content reorganization and migration from old website into new website including spell checking and style corrections – up to 250 webpages and documents <b>(approximate amount on your website today)</b> . To help remove stale content, Revize will not be moving over old announcements, events or calendar items. Additional content migration, if requested, is available for \$3 per webpage and document. | \$0               |
| Phase 8: Content editing and site administration training via web conference (one day session up to 8 hours)                                                                                                                                                                                                                                                                                                                                    | \$1,350           |
| <b>Go live!</b>                                                                                                                                                                                                                                                                                                                                                                                                                                 | Included          |
| <b>Custom Website Design Subtotal</b>                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$8,800</b>    |
| <b>Revize Annual Maintenance Fee (1<sup>st</sup> Year pre-paid during site development)</b>                                                                                                                                                                                                                                                                                                                                                     | <b>\$2,000/yr</b> |
| Includes Unlimited Tech Support, CMS software updates (for 5 users), security software updates, SSL security certificates, hosting and maintenance with website health checks. Website hosting Included free of charge (15 GB storage space, 100GB monthly bandwidth limit):                                                                                                                                                                    |                   |
| Enotify Email & Text Alerts Annual Fee                                                                                                                                                                                                                                                                                                                                                                                                          | WAIVED            |
| ADA Converter – RZ ClearDocs – PDF converter to HTML Accessible webpages                                                                                                                                                                                                                                                                                                                                                                        | \$2,000           |
| <b>Grand Total (1<sup>st</sup> Year)</b>                                                                                                                                                                                                                                                                                                                                                                                                        | <b>\$12,800</b>   |
| <b>5-Year Agreement (Length Optional)</b>                                                                                                                                                                                                                                                                                                                                                                                                       |                   |

Revize provides a free website design refresh during last year of service if client signs a locked-in rate agreement  
**(Payment Plans on Page 7, Agreement Term Length Optional)**

# Revize Custom Design Payment Plans

## Payment Schedule & Interest-Free Payment Plans

### Option 1: Revize Year One Pay-In-Phases Payment Plan

During year one the client reserves the option to pay for the website upon completion of certain project phases. The first payment would be collected upon project start, second payment upon completion of Phase 2: Design Concept, and the final payment after completion of Phase 7: Client Training.

| Payment Amount | Due Date         | Payment Includes                                     |
|----------------|------------------|------------------------------------------------------|
| \$ 12,800      | Start of Project | Project Cost + Year 1 Annual Hosting and Maintenance |
| \$ 4,000       | Year 2           | Year 2 Annual Hosting & Maintenance                  |
| \$ 4,000       | Year 3           | Year 3 Annual Hosting & Maintenance                  |
| \$ 4,000       | Year 4           | Year 4 Annual Hosting & Maintenance + Free Redesign! |
| \$ 4,000       | Year 5           | Year 5 Annual Hosting & Maintenance                  |

### Option 2: Revize Five-Year Interest-Free Payment Plan

Instead of paying for the total project cost in year one, Revize would spread out the total first year cost over five years of service.

| Payment Amount | Due Date | Payment Includes                                                              |
|----------------|----------|-------------------------------------------------------------------------------|
| \$ 5,760       | Year 1   | 20% of Project Cost + Year 1 Annual Hosting & Maintenance                     |
| \$ 5,760       | Year 2   | 20% of Project Cost + Year 2 Annual Hosting & Maintenance                     |
| \$ 5,760       | Year 3   | 20% of Project Cost + Year 3 Annual Hosting & Maintenance                     |
| \$ 5,760       | Year 4   | 20% of Project Cost + Year 4 Annual Hosting & Maintenance<br>+ Free Redesign! |
| \$ 5,760       | Year 5   | 20% of Project Cost + Year 5 Annual Hosting & Maintenance                     |

# Custom Design Website Features Included

## VISITOR'S COMMUNICATION CENTER APPS

- Home Page Alert
- Document Center with keyword search
- FAQs with keyword search
- Staff/Listing Directory with keyword search
- Job Posting with keyword search
- RFP/RFQ Posting
- News Center with Facebook/Twitter Integration
- "Share This" Social Media App
- Photo Galleries
- Quick Link Buttons
- New Revize Web Calendars with monthly grid and listing view
- Sliding Feature Bar
- Language Translator – over 95 languages

## VISITOR'S ENGAGEMENT CENTER APPS:

- Citizen Request Center with Captcha
- RSS Feed
- Online Bill Pay via Third Party Payment Provider (if required)

## STAFF PRODUCTIVITY APPS

- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- CMS Web Form Builder with drag & drop text fields
- Website Content Archiving
- Website Content Scheduling

## SITE ADMIN & SECURITY APPS

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- SSL Security Certificate
- Unique Login/Password for each Content Editor
- Web Statistics and Analysis with Google Analytics

## MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ADA Compliant WCAG 2.1AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) – for great Mobile Device viewing i.e SMART phones, PC Tablets, iPads, iPhones, Windows and Android devices



### ADA Compliance Disclaimer:

Revize designs and develops all websites to be ADA Compliant according to the WC3 Consortium's Web Content Accessibility Guidelines according to the 2.1 AA

## Revize Design Option 2: “Ready to Use”

Revize “Ready to Use” Website Design – includes Color Scheme and Banner customization. Revize CMS integration, and Content Editor training, onetime fee:

\$3,800

Site map development/content reorganization and migration from old website into new website including spell checking and style corrections – up to 250 webpages and documents **(approximate amount on your website today)**. To help remove stale content, Revize will not be moving over old announcements, events or calendar items. Additional content migration, if requested, is available for \$3 per webpage and document.

\$0

### “Ready-to-Use” Website Design Subtotal

\$3,800

### Revize Annual Maintenance Fee (1<sup>st</sup> Year pre-paid during site development)

Revize CMS Annual Software Subscription (2 User), Unlimited Tech Support, Software Updates, SSL Security Certificate, and Website Hosting up to 5 GB storage, 30GB monthly bandwidth limit:  
Enotify Email & Text Alerts Annual Fee

\$1,000/yr

\$950/yr

ADA Converter – RZ ClearDocs – PDF converter to HTML Accessible webpages

\$2,000/yr

**Grand Total (1<sup>st</sup> Year) \$7,750**

5-10 weeks on average for website completion 4-Year Agreement

Four-year payment plan Y1-Y4. \$4,900/yr

## “Ready to Use” Design Web Features Included

### CITIZEN’S COMMUNICATION CENTER APPS

- Home Page Alert
- Document Center with search bar
- News Center
- Photo Gallery/YouTube Video Upload
- Quick Link Buttons
- New Revize Web Calendars with monthly grid and listing view
- Language Translator – over 95 languages

### CITIZEN’S ENGAGEMENT CENTER APPS:

- Social Media Sharing App
- Online Bill Pay via Third Party Payment Provider (if required)
- Citizen’s Request Center

### MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ADA Compliant WCAG 2.1AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) – for great Mobile Device viewing i.e SMART phones, PC Tablets, iPads, iPhones, Windows and Android devices

### STAFF PRODUCTIVITY APPS

- Image Manager
- Link Checker
- Menu Manager
- CMS Web Form Builder with Drag & Drop Text Fields
- Vendor Registration/RFP Management System via Vendor Registry
- Website Content Archiving

### SITE ADMIN & SECURITY APPS

- Audit Trail
- History Log
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor

Optional Payment Plans available for “Ready-to-Use” Designs as well!

# Thank you

For Considering Revize

Prepared by Brian Rohen

150 Kirts Blvd., Suite B, Troy, MI 48084

Ph: 248-928-8072 Fax: 866-346-8880

[www.revize.com](http://www.revize.com)

**CONWAY TOWNSHIP LAND DIVISION ORDINANCE**  
**CONWAY TOWNSHIP**  
**LIVINGSTON COUNTY, MICHIGAN**  
**(Ordinance No. 24)**

**As amended on March 21, 2017, February 18, 2020, and April 20, 2021**

An ordinance to regulate partitioning or division of parcels or tracts of land, enacted pursuant to but not limited to the Land Division Act, Public Act 288 of 1967, as amended (MCL 560.101, *et seq.*) and the Township Ordinances Act, Public Act 246 of 1945, as amended (MCL 41.181, *et seq.*), being the Township General Ordinance statute; to provide a procedure therefore; to repeal any ordinance or provision thereof in conflict herewith; and to prescribe penalties and enforcement remedies for the violation of this ordinance.

**Section 1. Title**

This ordinance shall be known and cited as the Land Division Ordinance.

**Section 2. Purpose**

The purpose of this ordinance is to carry out the provisions of the Land Division Act, Public Act 288 of 1967, as amended, (MCL 560.101, *et seq.*), formerly known as the Subdivision Control Act), to prevent the creation of parcels of property which do not comply with applicable ordinances and said Act, to minimize potential boundary disputes, to maintain orderly development of the community, and otherwise provide for the health, safety and welfare of the residents and property owners of the Township by establishing reasonable standards for prior review and approval of land divisions within the Township.

**Section 3. Definitions**

For purposes of this ordinance, certain terms and words used herein shall have the following meaning:

(a) "*Applicant*" means a natural person, firm, association, partnership, corporation, or combination of any of them that holds an ownership interest in land whether recorded or not.

(b) "*Divide*" or "Division" means the partitioning or splitting of a parcel or tract of land by the proprietor thereof or by his/her heirs, executors, administrators, legal representatives, successors or assigns, for the purpose of sale or lease of more than one year, or of building development that results in one or more parcels of less than 40 acres or the equivalent, and that satisfies the requirements of Sections 108 and 109 of the Land Division Act (MCLs 560.108 and 560.109). "Divide" and "Division" does not include a property transfer between two or more adjacent parcels, if the property taken from one parcel is added to an adjacent parcel; and any resulting parcel shall not be considered a building site unless the parcel conforms to the requirements of the Land Division Act, or the requirements of other applicable local ordinances.

(c) "*Exempt split*" or "*exempt division*" means the partitioning or splitting of a parcel or tract of land by the proprietor thereof, or by his/her heirs, executors, administrators, legal representatives, successors or assigns, that does not result in one or more parcels of less than 40 acres or the

equivalent.

(d) *"Forty acres or the equivalent"* means 40 acres, or a quarter-quarter section containing not less than 30 acres, or a government lot containing not less than 30 acres.

#### **Section 4. Prior Approval Requirement for Land Divisions**

Land in the Township shall not be divided without the prior review and approval of the Township in accordance with this Ordinance and the Land Division Act; provided that the following shall be exempted from this requirement:

- (a) A parcel proposed for subdivision through a recorded plat pursuant to the Land Division Act.
- (b) A lot in a recorded plat proposed to be divided in accordance with the Land Division Act.
- (c) An exempt split as defined in this Ordinance, or other partitioning or splitting that results in parcels of 20 acres or more if each is not accessible and the parcel was in existence on March 31, 1997, or resulted from exempt splitting under the Act.

#### **Section 5. Application for Land Approval**

An applicant shall file all of the following with the Zoning Administrator or other Township designated official before making any division either by deed, land contract, lease for more than one year, or for building development:

- (a) A completed application on such form as may be approved by the Township Board.
- (b) Proof of fee ownership of the land proposed to be divided.
- (c) A tentative parcel map drawn to scale including an accurate legal description of each proposed division, and showing the boundary lines, approximate dimensions, and the accessibility of each division for automobile traffic and public utilities.
- (d) Proof that all standards of the Land Division Act and this Ordinance have been met.
- (e) Proof that all taxes then due and payable have been paid.
- (f) If a transfer of division rights is proposed in the land transfer, detailed information about the terms and availability of the proposed division rights transfer.
- (g) A fee to cover the costs of review of the application and administration of this Ordinance and the Land Division Act as set by the Township Board.

#### **Section 6. Procedure for Review of Applications for Land Division Approval**

- (a) The Zoning Administrator or other Township designated official shall have the authority to approve or disapprove all proposed divisions. The Zoning Administrator or other Township designated official shall review and render decisions on complete land division applications.
- (b) The Zoning Administrator or other Township designated official shall approve or disapprove the land division applied for within 45 days after receipt of a complete application conforming to

this Ordinance's requirements and the Land Division Act, and shall promptly notify the applicant of the decision, and if denied, the reasons for denial.

(c) The Assessor shall maintain an official record of all approved and accomplished land divisions or transfers.

(d) Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.

(e) The Township and its officers and employees shall not be liable for approving a land division if building permits for construction on the parcels are subsequently denied because of inadequate water supply, sewage disposal facilities or otherwise, and any notice of approval shall include a statement to this effect.

### **Section 7. Standards for Approval of Land Divisions**

A proposed land division reviewable by the Township shall be approved, upon receipt of a completed application, including compliance with all items requested in the Land Division Checklist, if the following criteria are met:

(a) Each resulting parcel has a width no less than that required by the applicable zoning district established in this Ordinance.

(b) Each resulting parcel has an area no less than that required by the applicable zoning district established in this Ordinance.

(c) The ratio of depth to width of any parcel created by the division does not exceed a four to one ratio exclusive of access roads, easements, or non-development sites. The depth of a parcel created by a land division shall be measured within the boundaries of each parcel from the abutting road right-of-way to the most remote boundary line point of the parcel from the point of commencement of the measurement.

(d) The proposed land division(s) comply with all requirements of this Ordinance and the Land Division Act.

(e) All parcels created and remaining have existing adequate accessibility, or an area available therefor, for public utilities and emergency and other vehicles.

### **Section 8. Consequences of Noncompliance with Land Division Approval Requirement**

Any division of land in violation of any provision of this Ordinance shall not be recognized as a land division on the Township tax roll or assessment roll. The Township shall have the authority to initiate injunctive or other relief to prevent any violation or continuance of any violation of this Ordinance. Any division of land in violation of this Ordinance shall further not be eligible for any zoning or building permit for any construction or improvement thereto. In addition, any person who violates any of the provisions of this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan statute and pursuant to Township ordinance. A violator of this Ordinance may also be subject to such additional sanctions and judicial orders as are authorized under Michigan Law.

Pursuant to Section 267 of the Land Division Act (MCL 560.267), an unlawful division or split shall be voidable at the option of the purchaser and shall subject the seller to the forfeiture of all consideration received or pledged therefore, together with any damages sustained by the purchaser, recoverable in an action at law.

#### **Section 9. Severability**

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance other than said part or portion thereof.

#### **Section 10. Repeal**

All previous Land Division Ordinances affecting unplatted land divisions in conflict with this Ordinance are hereby repealed; however, this Ordinance shall not be construed to repeal any provision in any applicable Zoning Ordinances, Building Codes or other ordinances of the Township that shall remain in full force and effect notwithstanding any land division approval hereunder.

#### **Section 11. Effective Date**

This ordinance shall take effect 30 days after publication as required by law.

ORDINANCE DECLARED ADOPTED on May 19, 2015, Resolution No. 150519-5. Amended on March 21, 2017, Resolution No. 170321-09, February 18, 2020, Resolution No. 200218-\_\_\_\_, April 20, 2021, Resolution No. 210420-01.

CERTIFICATION, I hereby declare that the above is a true copy of the ordinance amendments adopted by the Conway Township Board at a meeting held on April 20, 2021 at the Conway Township Hall, pursuant to the required statutory procedures.

Dated: \_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
Elizabeth Whitt, Conway Township Clerk

## **CONWAY TOWNSHIP POLICY No. 13**

### **ORDINANCE ENFORCEMENT**

The Conway Township Board desires to set up procedures governing the enforcement of its Township ordinances. Accordingly, the Conway Township Board hereby adopts the following policy:

1. The Zoning Administrator shall be the Ordinance Enforcement Officer.
2. The Ordinance Enforcement Officer shall be responsible for enforcing the Township's Zoning Ordinance and police power ordinances according to this policy, and as otherwise set forth in those ordinances.
3. Any written complaint received relating to any Township ordinance shall be investigated by the Ordinance Enforcement Officer.
4. Any person verbally lodging a complaint with any Township official or employee shall be directed to submit their complaint in writing.
5. The Township shall have a form available for complaints that shall be available for the complainant's use.
6. Any written complaint received shall be provided to the Ordinance Enforcement Officer for investigation. The Ordinance Enforcement Officer shall investigate only those complaints made in writing.
7. The Township will require the name and address of the person filing the complaint.
8. The Ordinance Enforcement Officer may investigate any potential ordinance violations discovered by the Ordinance Enforcement Officer or other Township official in the course of their normal duties.
9. The Ordinance Enforcement Officer investigating a particular case may make any necessary investigation in accordance with applicable law including but not limited to site visits, telephone calls, taking of photographs, researching past property violations, and conferring with the alleged violator, neighbors, and other witnesses.
10. If the Ordinance Enforcement Officer determines no violation exists, the Ordinance Enforcement Office shall note the file and no further action shall be taken.
11. If the Ordinance Enforcement Officer determines that a violation exists, the Ordinance Enforcement Officer shall send written notice to the property owner identifying the violation and requesting specific corrective action within a reasonable amount of time given the violation ("First Notice"). A copy of the applicable ordinance may be included for reference.
12. If the violation is not corrected to the satisfaction of the Ordinance Enforcement Officer within the time identified in the First Notice, the Ordinance Enforcement Officer shall send

a second violation notice indicating a final period of time in which to correct the violation to avoid additional enforcement action ("Second Notice").

13. If the violation is not corrected in accordance with the Second Notice, the Ordinance Enforcement Officer shall set the matter for a show cause hearing before the Township Board, at which time the Board shall hear any reasons why additional action should not be taken (their last chance to respond) ("Show Cause Hearing"). Notice of the Show Cause Hearing shall be provided to the property owner and any other parties designated by the Ordinance Enforcement Officer.
14. What additional action to be taken, if any, shall be decided by the Township Board following the Show Cause Hearing and after recommendation by the Township Attorney. Such additional action may include, but is not limited to, circuit court litigation, request for injunctive relief, and/or pursuit of the matter as a civil infraction.
15. The Ordinance Enforcement Officer may confer with the Township Attorney regarding any enforcement matter at any time.
16. The Ordinance Enforcement Officer shall be the person designated by the Township to issue Municipal Civil Infractions, also known as the Bureau Clerk, pursuant to the Township's Municipal Civil Infraction Ordinance, General Law Ordinance No. 10. In lieu of proceeding with a Show Cause Hearing before the Board as set forth in Section 13, the civil infraction process may be invoked at the discretion of the Ordinance Enforcement Officer after consideration of the nature of the violation.

\* \* \* \* \*

I, Cindy Dickerson, Conway Township Clerk, hereby certify that this administrative Conway Township Policy No. 13 was approved by a regular meeting of the Conway Township Board on \_\_\_\_\_, 2016.

/s/ \_\_\_\_\_  
Cindy Dickerson  
Conway Township Clerk

# **ORDINANCE TO ESTABLISH ORDINANCE ENFORCEMENT OFFICER**

## **CONWAY TOWNSHIP LIVINGSTON COUNTY, MICHIGAN**

### **Ordinance No. 25**

**As Amended on July 19, 2022**

An ordinance to promote the enforcement of Conway Township, Livingston County, Michigan, ordinances in the interest of the health, safety and welfare of the residents, property, and other persons within Conway Township through the designation of an Ordinance Enforcement Officer; to establish provisions for an alternate Enforcement Officer in the absence of, or where the Enforcement Officer has an interest in or conflict with a potential enforcement issue.

#### **SECTION 1 – ESTABLISHMENT OF ORDINANCE ENFORCEMENT OFFICER**

There is hereby established the office of Ordinance Enforcement Officer with the Township of Conway, Livingston County, Michigan.

#### **SECTION 2 - PURPOSE.**

This Ordinance is adopted pursuant to the authority granted the Township Board to enforce the Township Ordinances under the Michigan Township Ordinances Act, Act 246 of 1945, MCL 41.181 §1(1).

The purpose of this Ordinance is to designate an Ordinance Enforcement Officer to enforce Township Ordinances governing the health, safety and welfare of the residents, property, and other persons within Conway Township, and to repeal all ordinances and parts of ordinances in conflict with the provisions hereinafter following.

#### **SECTION 3 - APPOINTMENT OF ORDINANCE ENFORCEMENT OFFICER**

The Township Board may appoint, at its discretion and upon resolution, any person or persons to serve as the Ordinance Enforcement Officer.

The Ordinance Enforcement Officer may be any one or more individuals associated with the Village of Fowlerville Police Department.

#### **SECTION 4 - DUTIES**

The Ordinance Enforcement Officer is authorized to enforce all General Law and Zoning Ordinances of Conway Township, whether currently or hereafter enacted, and whether such ordinances specifically designate a different official to enforce the same or do not designate any particular enforcing officer.

The Ordinance Enforcement Officer, in performing his or her duties, may utilize the Michigan State Police, the Livingston County Sheriff, the Village of Fowlerville Police, and any other police officer of any law enforcement agency that contracts with the Township to provide law enforcement services.

## SECTION 5 – AUTHORITY OF ORDINANCE ENFORCEMENT OFFICER

The Ordinance Enforcement Officer has the authority to investigate potential and actual ordinance violations within the Township, to issue and serve warning letters, notice of municipal civil infraction citations and municipal civil infraction violations, appear in court or other judicial proceedings to assist in the prosecution of ordinance violators, and such other ordinance enforcement duties as may be delegated by the Conway Township Board, its Supervisor, or Township Attorney subject to the provisions of Michigan law and in keeping with Conway Township Ordinance No. 10, Municipal Civil Infraction Ordinance, Section 4.

## SECTION 6 - SEVERABILITY

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any judicial determination or statutory or constitutional provision, it shall not affect the remainder of such Ordinance which shall continue in full force and effect.

## SECTION 7 - EFFECTIVE DATE

This Ordinance as amended shall take effect one day after publication.

Ordinance declared adopted on March 17, 2021, Resolution No. 170321-11 and amended on July 19, 2022, Resolution No. 1807722-\_\_\_\_

## CERTIFICATION

I hereby declare that the above is a true copy of the ordinance as amended and adopted by the Conway Township Board at a meeting held on July 19, 2022, at the Conway Township Hall, pursuant to the required statutory procedures.

Respectfully submitted,

  
Elizabeth Whitt, Conway Township Clerk

Site Industries LLC, DBA CemSites  
318 E 7th St  
Auburn, IN 46706 USA  
+17249064441  
payments@cemsites.com

Invoice INV27062



A MESSENGER FAMILY CO.

**BILL TO**

Tara Foote  
Conway Township  
P O Box 1157  
Fowlerville, MI 48836

DATE  
12/18/2026

PLEASE PAY  
\$1,390.00

DUE DATE  
01/17/2027

**SALES REP**

Licensing

| ACTIVITY                                                         | QTY | RATE     | AMOUNT   |
|------------------------------------------------------------------|-----|----------|----------|
| Annual Licensing<br>Annual License includes: Secure CRM (1 User) | 1   | 1,390.00 | 1,390.00 |

Licensing renews 12/23 annually.

CemSites License Agreement located on our website at  
<https://cemsites.com/licenseagreement/>.

Does not include any tax, transaction and/or applicable bank fees that you may be responsible for.

**TOTAL DUE**

**\$1,390.00**

THANK YOU.

**Ways to pay**

BANK

View and pay